



***MORAY COMMUNITY PLANNING PARTNERSHIP***  
**SINGLE OUTCOME AGREEMENT**

**Smarter**  
**(National Outcomes 3, 4, 5 and 8**  
**Quarter 4 Milestone updates January to**  
**March 2009/10)**

**Smarter****The community will develop and improve their learning and qualifications****Development and Implementation of a Moray Lifelong learning strategy**

Overall, Key Action 85% completed. 5 of the 7 underlying milestones have been completed during 2009/10. The remaining 2 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Publication of Employer Engagement Hospitality Skills Report - Q1	30 Jun 2009	Report published within schedule. Phase two of the project is now being proceeded with which will see Moray College in particular responding to the needs expressed by local Hospitality employers.	100 %
Establish Lifelong Learning Forum reporting to Smarter Theme Group or Smarter Co-ordinating Group - Q2	30 Sep 2009	Lifelong Learning Forum has now been re-established and an initial meeting held. Follow-up meeting to be held in November 2009.	100 %
Agree remit and membership and propose performance targets for Forum - Q2	30 Sep 2009	Remit and membership discussed at initial meeting and will be confirmed at November 2009 meeting. Baseline data against which performance targets will be set is being gathered for consideration at the November 2009 meeting.	100 %
Develop Lifelong Learning Strategy - Q3	31 Dec 2009	Lifelong Learning Strategy approved at February 2010 meeting.	100 %
Agree key SMART targets for action including determination of responsible partner and baseline evidence - Q3	31 Dec 2009	Forum considered baseline evidence as provided for in the Strategic Assessment 2007/08 at its November 2009 meeting. Members identified a range of other sources that were considered to be more relevant in assisting the framing of targets for action. This was developed at the February 2010 meeting and will be completed at the April 2010 meeting.	75 %
Publication of Employer Engagement Skills Report for identified sector - Q3	31 Dec 2009	Building on the report published in quarter 1, Moray College was successful in obtaining ESF funding to develop and deliver bespoke training that will better meet the needs of the local Hospitality Industry. This has now happened with new courses to be offered from August 2010.	100 %
Establishment of the Lifelong Learning Action / Operational Plan for 2010/11 - Q4	31 Mar 2010	This is currently being drafted. The strategy was the subject of discussion at the meeting of the Lifelong Learning Forum on 30th April 2010.	25 %

**Smarter****More young people will remain in learning post-16****Implement 16+ Learning Choices Action Plan**

Overall, Key Action 100% completed.

Milestone	Milestone Due Date	Milestone Note	Progress
Initial work on action plan: circulate draft, discuss at 16+ Learning Choices Strategic Group meeting - Q1	30 Jun 2009	Draft action plan completed.	100 %
Initial work in Keith Grammar School and Pinefield Parc on identifying the needs of leavers and possible provision of offers for learning. Feedback from schools to Educational Services on work undertaken - Q1	30 Jun 2009	Initial work in Keith Grammar School and Pinefield Parc on identifying the needs of leavers and possible provisions of offers for learning has been undertaken. Feedback from schools to Educational Services on work undertaken.	100 %
Action plan finalised. Circulate to stakeholders - Q2	30 Sep 2009	Action Plan agreed by 16+ Strategy Group.	100 %
Review SMART target for percentage of school leavers in MCMC group following exam results and latest Skills Development Scotland update (young people not achieving 5+ Level 3 awards). Amend SMART target if appropriate - Q2	30 Sep 2009	Provisional 2009 figure available from SDS as is examination results. Target remains appropriate.	100 %
Keith Grammar and Pinefield Parc submit feedback on needs of learners and possible provision of offers for learning to Educational Services. Experience gained summarised and sent to other secondary schools and also wider partners. - Q2	30 Sep 2009	Feedback received and experience gained summarised. On agenda for next meeting with school representatives.	100 %
Initial work undertaken from action plan – appoint secondee - Q3	31 Dec 2009	Secondee appointed - Number of initial tasks undertaken.	100 %
Feedback from Keith Grammar and Pinefield Parc on improvements to planning and coordination of possible 16+ learning choices for winter leavers based on their initial experience and input from partners. Compare % of winter leavers made an offer - Q3	31 Dec 2009	Initial content and work with schools undertaken by Development Officer. Data on winter leavers is now available.	100 %
Ongoing work undertaken from action plan - Q4	31 Mar 2010	Report submitted to Scottish Government. Good progress identified.	100 %

Review SMART target for percentage of school leavers in MCMC group based on experiences with winter leavers - Q4	31 Mar 2010	Target remains appropriate.	100 %
Educational Services to obtain feedback from all secondary schools on winter leavers' experience of 16+ learning choices and use information to plan for 2010 summer leavers for all schools. Circulate recommendations to all secondary schools - Q4	31 Mar 2010	Work undertaken & analysis complete. Improved recording system being developed for use by all schools.	100 %

**Smarter****More young people will succeed in school****Attainment and achievement agenda**

Overall, Key Action 100% completed.

Milestone	Milestone Due Date	Milestone Note	Progress
STACs data use training scheduled - Q1	30 Jun 2009	Training scheduled.	100 %
Tracking is made part of minimum specification for school self evaluation - Q1	30 Jun 2009	Tracking included in minimum specification.	100 %
100% of secondary schools have received STACs training. Targets for pupils sitting Higher Grade exams distributed to 100% of secondary schools. Collect number of pupils sitting 3 Highers from 100% of secondary schools - Q2.	30 Sep 2009	Training undertaken - Targets distributed and numbers sitting examinations received from schools.	100 %
Improvement plans received from 100% of primary and secondary schools contain Curriculum for Excellence and/or improving methodology - Q2	30 Sep 2009	Improvement plans contain the appropriate information.	100 %
Feedback from 100% of primary and secondary schools that they are working on the tracking of pupil progress - Q2	30 Sep 2009	All schools were working on tracking the progress of pupils.	100 %
(STACs training complete). 100% of secondary school head teachers to discuss exam results with departmental heads. 100% of head teachers to discuss school attainment with Educational Services - Q3	31 Dec 2009	Training completed and meetings undertaken involving headteachers and officers and at school level, headteachers and principal teachers.	100 %
Initial piloting of new MIS tracking system - Q3	31 Dec 2009	Undertaken and schools have been involved in initial work.	100 %
Review carried out in 100% of secondary schools whether appropriate staff in post have received STACs training - q4	31 Mar 2010	Training undertaken as planned.	100 %
Rolling out of new MIS tracking system - Q4	31 Mar 2010	New system in place in all secondary schools.	100 %

**Smarter  
More young people will succeed in school  
Wider achievements**

Overall, Key Action 100% completed.

Milestone	Milestone Due Date	Milestone Note	Progress
Define wider achievements suitable for data capture at this stage - Q1	30 Jun 2009	Wider achievements have been defined for data capture and mechanisms are now in place.	100 %
Devise collection mechanism for capturing wider achievement. Feedback from Fiona Mackay and Karen Delaney on proposed methods of capturing data. Improvements made where required and data capture methods finalised - Q2	30 Sep 2009	Collection methods have been developed to capture wider achievement. Data capture methods have been finalised.	100 %
Number of pupils in Moray with a wider achievement recorded for 2008/09, Baseline established - Q3	31 Dec 2009	Baseline report now in place.	100 %
Wider Achievement Group meeting to discuss results of national pilots on additional recognition of wider achievements. Begin to devise action plan for additional data capture and recording. Revise milestone for Quarter 4 based on work to be done - Q3	31 Dec 2009	Baseline report established with view to roll out in each school.	100 %
Action plan devised and initial work undertaken– dependent on results of national pilots. To be revised at Quarter 3 - Q4	31 Mar 2010	Draft achievement report with schools and will be issued as final position report following feedback.	100 %

**Smarter****More young people will develop to be successful adults****More Choices, More Chances**

Overall, Key Action 77% completed. 16 of the 23 underlying milestones have been completed during 2009/10. The remaining 7 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Employability Action Group (EAG) to meet and agree revised employability structure (MCMC, Workforce+). Set up Strategy Group. Draft of Employability Action Plan - Q1	30 Jun 2009	Revised structure agreed and operational. Strategy group membership revised and short life task groups developed. Employability action plan completed and actions underway.	100 %
EAG, 16+ Strategy Group and Fairer Scotland Fund Team investigate additional flexible interventions - Q1	30 Jun 2009	Project development group task group taking lead in research and identifying potential need for interventions. 16+ strategy group action plan agreed and 16+ development officer post appointed start date to be agreed as 2nd November. FSF ongoing research and funding process linking with identification and development of flexible interventions.	100 %
Review planned training sessions for Quarters 2-4 and feedback to EAG - Q1	30 Jun 2009	Training task group met – programme of sessions agreed November – February, led by partners.	100 %
EAG to agree employability specification for tendering (applications for Fairer Scotland funding) - Q1	30 Jun 2009	Employability tender service specification agreed with the Employability Action Group and tender process underway.	100 %
EAG to finalise Employability Action Plan. Circulate to Community Planning Partners - Q2	30 Sep 2009	Employability action plan finalised and agreed – circulated to partnership.	100 %
EAG Strategy Group draft Employability Strategy - Q2	30 Sep 2009	EAG strategy has been superseded by an Employability Action Plan.	0 %
Complete review of MCMC voucher scheme. Funding task group through EAG established. Funding task group to identify funding opportunities to develop flexible interventions for young people to support them into employment/training - Q2	30 Sep 2009	Voucher scheme reviewed, consultation and evaluations completed and report produced recommending extension of the scheme. Funding task group established (renamed as the Project development group) will consider potential allocation of funding toward extension of scheme. Research currently being undertaken through FSF on existing employability provision through key stakeholders and the unemployed client groups. Will identify potential gaps in provision to identify flexible interventions. ID of flexible interventions and funding stream identified expected by end of 2009.	100 %
Funding application submitted through 16+ group for flexible pot of funding to enhance interventions developed through 16+ developments - Q2	30 Sep 2009	No funding application was submitted in relation to enhancing interventions developed through 16+ developments. This will be developed in partnership with the Employability Action Group.	0 %
Hold welfare benefits training for front line workers, working with vulnerable groups - Q2	30 Sep 2009	Welfare benefits training organised carried out on the 26th and 27th November. There were 24 attending the first session and 16 for the second. First workshop focused on welfare benefits provision for young people under 18 and the second workshop focused on individuals ages 18+.	100 %
FSF Employability tender process underway. Feedback to EAG - Q2	30 Sep 2009	Employability tender process completed and tender awarded 14th September 2009. Service due to start from the 1st October 2009.	100 %
Planning for young people's "Pathways" mapping event - Q2	30 Sep 2009	Planning group met and pathways mapping event took place on the 2nd October focusing on mental health, substance misuse and offending behaviour. Informal feedback has been presented to the Project Development Task group of the Employability Action Group on the 27th October.	100 %

EAG review Employability Action Plan. Set milestones for Quarter 4. Circulate feedback to Community Planning Partners - Q3	31 Dec 2009	Employability Action Plan complete.	100 %
EAG Strategy Group finalise Employability Strategy and circulate to Community Planning Partners - Q3	31 Dec 2009	EAG strategy has been superseded by an Employability Action Plan.	0 %
Feedback through EAG task group on funding proposals to FSF and development of interventions. 16+ Learning Choices Development Officer appointed and developing additional flexible interventions - Q3	31 Dec 2009	Project development group activity to identify areas of need is ongoing. Funding proposals will not be submitted to the FSF as all funding has now been allocated. Areas of need identified through the research will be communicated through the EAG and the Social Inclusion group for consideration for future allocation of resource.	50 %
Employability Awareness training for front line workers working with vulnerable groups - Q3	31 Dec 2009	Training group established with members as follows- SDS/Careers Scotland, Volunteer Centre and Aberlour Childcare Trust. Training programme developed and all training to take place by end of March.	100 %
Employability bids awarded - Q3	31 Dec 2009	3rd round bids awarded November 2009.	100 %
Implement FSF employability service. Service developed, monitored and evaluation in place - Q3	31 Dec 2009	FSF employability service developed. Monitoring and evaluation systems are in place through Covalent. Activity will focus on areas of deprivation in relation to SIMD 2009.	100 %
Hold young peoples "Pathways" mapping event (October 2009). Review results of young people's "Pathways" mapping event and circulate to EAG and appropriate parties - Q3	31 Dec 2009	Pathway events held 2 October 2009. Results of mapping and future recommendations have been circulated to partners.	100 %
Milestones set at Quarter 3 once plan finalised. EAG review Employability Action Plan – review of all actions completed in Quarters 1-3. Set targets for 2010/11. Circulate feedback to Community Planning Partners - Q4	31 Mar 2010	Employability Action Plan review almost complete with targets provisionally set for 2010/11. To be finalised by the end of April.	90 %
Feedback through EAG Funding Task Group on interventions developments - Q4	31 Mar 2010	MCMC voucher scheme to be extended for a further year through grant from SDS/Careers Scotland. To be launched by the end of April.	100 %
16+ Learning Choices Development Officer to feedback to EAG on flexible interventions. EAG to set targets for flexible interventions for 2010/11 - Q4	31 Mar 2010	Work on flexible interventions undertaken. EAG meeting rescheduled for quarter two of 2010/ 11.	75 %
Hold Disability Service Provision and Equalities/Disability Discrimination Act Awareness Training for front line workers working with vulnerable groups. Complete review of interagency training and feedback to EAG - Q4	31 Mar 2010	Initial meetings have taken place between Community Support Unit and Equalities Officer with a view to taking this forward. Timescale will not be met due to Equalities Officer post becoming vacant, but will be progressed in 2010/ 11 following appointment.	0 %
Obtain quarterly monitoring report from FSF employability service - Q4	31 Mar 2010	First report received on schedule.	100 %



**Smarter  
More young children in Moray will thrive  
Parenting strategy**

Overall, Key Action 100% completed.

Milestone	Milestone Due Date	Milestone Note	Progress
Draft Parenting Strategy has been prepared - Q1	30 Jun 2009	Draft is prepared.	100 %
Evaluation completed of previous training plan and assessment of core skills programme undertaken - Q1	30 Jun 2009	Evaluation undertaken.	100 %
Integration of Parenting Strategy into the Early Years Framework locally and agreement of strategy content - Q2	30 Sep 2009	Parenting Strategy is now integrated into the Early Years Framework locally and strategy has been agreed.	100 %
Agreement of communication strategy - Q2	30 Sep 2009	A communication plan for the parenting strategy has been drafted and will be available in quarter four and will be included in the 2010-12 strategy.	100 %
Locality Management Groups engaged in forming sub-groups and preparing local actions plans - Q2	30 Sep 2009	Each locality management group has a focus on parenting.	100 %
Core skills training programme developed - Q2	30 Sep 2009	Programme developed.	100 %
Action plans prepared by local sub-groups - Q3	31 Dec 2009	Locality Management Groups are currently working on local action plans for incorporating in the 2010 - 2012 Integrated Children's Services Plan. A restructured Parenting Steering Group is preparing a reviewed Parenting Strategy with specified actions for 2010 onwards. These actions will include work commissioned through the LMGs.	100 %
First core skills training scheduled - Q3	31 Dec 2009	Programmes delivered through the GIRFEC/ LIAP processes. 7 Localised training sessions delivered between September – November 2009. 104 professionals attended in total from the following agencies: Education – 59; Social Work – 19; Police – 12; Health – 7; Voluntary Sector – 3 and Housing – 4. Overall, participants completed self evaluation forms which indicated a mean increase in confidence to take on the role of 72%. A Training needs analysis was carried out which indicated the following training would be valued in future – ‘completing the child's plan’; understanding partner agencies’; Solution Oriented meetings’; Using the ‘My World’ Assessment Triangle’; ‘Involving children and young people’; ‘information sharing, consent and confidentiality’; ‘the GIRFEC approach’; and ‘SMART objectives’. The GIRFEC sub group for Training will deliver training on the above topics in 2010.	100 %
Review outcomes for previous three quarters and develop 2010/11 strategy - Q4	31 Mar 2010	Draft 2010-12 plan completed in April.	100 %

**Smarter****More young children in Moray will thrive****Early years framework**

Overall, Key Action 96% completed. 6 of the 8 underlying milestones have been completed during 2009/10. The remaining 2 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Identify main parties and stakeholders involved with age 3 and age 4 children - Q1	30 Jun 2009	Main parties identified.	100 %
Contact 100% of primary schools about collection of data from Primary 1 pupils, send out form for data capture to 100% of schools. Collect data capture forms to establish how many 2009/10 Primary 1 pupils attended pre-school education in 2008/09 - Q2	30 Sep 2009	Schools contacted and data collection complete.	100 %
Identify what different parties do for age 3 and age 4 children - Q2	30 Sep 2009	Subject of discussion at Early Years Strategy Group.	100 %
Begin work on Early Years Framework action plan based on identification of current roles of different parties - Q2	30 Sep 2009	Initial priorities identified and all members of the group undertaking tasks for the next meeting linked to those priorities.	100 %
Revise data capture form, if required, and organise inclusion in enrolment paperwork for 100% of primary schools for 2010/11 school year - Q3	31 Dec 2009	Work undertaken.	100 %
Complete draft action plan for Early Years Framework based on the identified roles of parties in early years - Q3	31 Dec 2009	Draft action plan complete.	100 %
Collect data capture forms from 100% of primary schools for number of enrolled 2010/11 Primary 1 pupils currently attending pre-school education. Establish % of enrolled Primary 1 pupils attending pre-school education and circulate - Q4	31 Mar 2010	Data captured. Collation to be completed.	85 %
Meeting of Early Years Framework Working Group. Finalise action plan with partners and delegate actions as per finalised action plan - Q4	31 Mar 2010	Action plan in place & distributed to group. Delegation of actions not yet undertaken.	90 %

**Smarter****Life Chances for children, young people and families at risk in Moray will improve****Getting it right for every child**

Overall, Key Action 88% completed. 14 of the 18 underlying milestones have been completed during 2009/10. The remaining 4 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Report to Smarter Co-ordinating Group about LIAP implementation to date and feedback from key stakeholders	18 Jun 2009	Complete.	100 %
Information sought from Local Integrated Support Officers (LISOs) about the range of planning processes being used in their areas - Q1	30 Jun 2009	Complete.	100 %
Attending national workshops on e-Care Framework - Q1	30 Jun 2009	Staff have attended national workshops on e-Care Framework.	100 %
Work/Forward plan produced, finalised and submitted for approval by GIRFEC group - Q2	10 Sep 2009	The work plan was approved by the GIRFEC Group on the 6th of October.	100 %
Development of tools for reliable measurement of Local Integrated Assessment and Planning implementation and training effectiveness - Q2	30 Sep 2009	Tools have been developed for the reliable measurement of Local Integrated Assessment and Planning implementation and training effectiveness.	100 %
Development of tools for reliable measurement of the initiative - Q3	30 Sep 2009	Complete.	100 %
Report to Smarter Co-ordinating Group with proposals for revised arrangements for Reviews for Looked After Children, to bring the process into alignment with Getting It Right principals - Q3	31 Dec 2009	Complete.	100 %
Report to Smarter Co-ordinating Group, mapping the range of assessment, planning & review contexts across children's services in Moray, with key implications for service users, practitioners, managers and services, and proposals for further development- Q3	31 Dec 2009	Complete.	100 %
Provide report to Fairer Scotland Fund -	30 Sep 2009	Complete.	100 %

Q2			
Attend national workshop series on chronologies. Revise milestones for Q3 and Q4 if any feedback received - Q2	30 Sep 2009	<p>It wasn't feasible to attend all of the workshops, but the material for the workshops has been received and studied.</p> <p>The revised milestones – in terms of tasks to be undertaken by specified dates - are included in the work plan. Those relevant for Quarters 3 and 4 of the current year are –</p> <p>Q3 –</p> <ul style="list-style-type: none"> <li>· Review the inter-agency arrangements for Local Integrated Assessment and Planning (LIAP) in the light of the first six months' implementation</li> <li>· Reports to Smarter Co-ordinating Group</li> <li>· Drafting procedures and supporting tools to support consistent reviewing of integrated plans for Looked After Children, in line with Getting it Right for Every Child principles</li> <li>· Mapping the range of contexts and regulatory frameworks relevant to integrated assessment and planning for children in Moray</li> </ul> <p>Q4 –</p> <ul style="list-style-type: none"> <li>· Improving the LIAP arrangements in the light of the review</li> <li>· Providing training on the improved arrangements</li> <li>· Implementing new arrangements for reviewing integrated plans for Looked After Children</li> <li>· Reports on progress to the Smarter Co-ordinating Group</li> </ul>	100 %
Review the inter-agency arrangements for Local Integrated Assessment and Planning (LIAP) in the light of the first six months' implementation - Q3	31 Dec 2009	Complete.	100 %
Reports to Smarter Co-ordinating Group - Q3	31 Dec 2009	Complete.	100 %
Drafting procedures and supporting tools to support consistent reviewing of integrated plans for Looked After Children, in line with Getting it Right for Every Child principles - Q3	31 Dec 2009	Procedures have been drafted in relation to the reviewing of Looked After Children subject to Home Supervision, consultation on those procedures has begun. These procedures include approaches that could be extended to reviews for all Looked After Children. There is an opportunity to consider a broader joint Social Work and Education policy in relation to Looked After Children that would encompass both the Getting it Right for Every Child agenda and other work to improve the achievements of Looked After Children, which we should explore.	75 %
Mapping the range of contexts and regulatory frameworks relevant to integrated assessment and planning for children in Moray - Q3	31 Dec 2009	Mapping the range of contexts and regulatory frameworks has been discussed but not yet been progressed by the Moray GIRFEC group due to competing priorities in relation to Local Integrated Assessment and Planning (LIAP) materials and extension of the GIRFEC approach to reviewing Looked After Children. These areas of work will be progressed during 2010/11.	20 %
Improving the LIAP arrangements in the light of the review - Q4	31 Mar 2010	Improvements made to LIAP Procedures and working tools were agreed as final by service heads and the Smarter Coordinating Group during quarter 4.	100 %
Providing training on the improved arrangements - Q4	31 Mar 2010	The content of training was agreed in quarter 4 and a timetable for training through the first half of 2010-11 was agreed by the GIRFEC Group and the Smarter Coordinating Group.	50 %
Implementing new arrangements for reviewing integrated plans for Looked After Children - Q4	31 Mar 2010	New arrangements for reviewing those subject to Home Supervision requirements were implemented in quarter 4; revised arrangements for reviewing other looked after children will be implemented during the first half of 2010-11.	50 %
Reports on progress to the Smarter Co-ordinating Group - Q4	31 Mar 2010	The GIRFEC Group has continued to report regularly to the Smarter Coordinating Group.	100 %

**Smarter****Life Chances for children, young people and families at risk in Moray will improve****Corporate Parenting Strategy**

Overall, Key Action 53% completed. 7 of the 13 underlying milestones have been completed during 2009/10. The remaining 6 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Seminar on Corporate Parenting with the purpose of introducing the concept and raising awareness - Q1	23 Apr 2009	The Corporate Parenting Seminar was held on Thursday 23rd April 2009. Elected members, 1st and 2nd tier officers, in addition to representatives from the Scottish Government and Renfrewshire Council were in attendance. The three main purposes of the seminar were - to explain the principles of Corporate Parenting; to gain information on how Renfrewshire Council has taken forward Corporate Parenting; and, to increase Moray's awareness of the broad and shared responsibility for Corporate Parenting. It was agreed that each member of the Corporate Management Team would take a Corporate Parenting responsibility for a Looked After Child within Moray. This will be evaluated at the next seminar; to be held on 10th June 2010.	100 %
Discussions with Social Work about possible Looked After Children for Corporate Parenting - Q1	30 Jun 2009	Discussions with Social Work about possible Looked After Children for Corporate Parenting have taken a place. A number of children have been identified.	100 %
Meeting of Corporate Parenting Team (members to be defined) about content and drafting of Corporate Parenting Strategy - Q1	30 Jun 2009	Draft policy has been written and was approved at by the Corporate Parenting Team on the 18th of November.	100 %
Social Work have identified Looked After Children (LAC) & matched needs of children to experiences of CMT and elected member. Meeting of Corporate Parents (CP) & CP Team to provide names of LAC, summary of their needs and explain role of CP-Q2	30 Sep 2009	Written pen-portraits were prepared and distributed individually to each member of the CMT. A covering letter was included asking each member of the CMT and the participating elected member to contact one of the team and indicate when they would like the report sent. This was done in mid December. At the time of this report four members of the CMT had contacted the team seeking further information and asking for reports. A reminder has been sent to the other three.	100 %
Finalise Policy on Corporate Parenting and submit to Children and Young People's Committee and Full Council - Q2	30 Sep 2009	Policy has been written and finalised by Corporate Parenting Team. Clarification being sought from Chief Executive in regards to where the Policy will be reporting to.	100 %
Presentation of first report on Looked After Children progress to 6 members of CMT and one elected member - Q3	31 Dec 2009	Now complete.	100 %
Meeting of Corporate Parents (CP) and CP Team to identify potential work experience opportunities. Consultation with schools about timetabling of work experiences. Work experiences arranged for appropriately aged LAC (4th yr & above) by end of quarter-Q3	31 Mar 2010	Discussions have taken place and all LAC children are offered work experience during this period.	100 %

Planning for follow up seminar on Corporate Parenting - Q4	31 Mar 2010	Given the slippage over the initial allocation of looked after children to Corporate Parents the follow up seminars will be rescheduled. It is recommended that the follow up seminar take place after the presentation of the second report to CMT on identified Looked After Children which has been scheduled for 30 June 2010. Taking account of the school holidays, a revised new completion date of September 2010 has been proposed against the remaining outstanding milestones.	0 %
Presentation of second report to CMT on identified Looked After Children - Q4	31 Mar 2010	The Presentation of second report will take place on 30 June 2010.	0 %
Presentation of second report on Looked After Children's progress to 6 CMT members and one elected member - Q4	31 Mar 2010	The Presentation of second report will take place on 30 June 2010.	0 %
Participation of appropriately aged children in work experience - Q4	31 Mar 2010	This will be checked on during the summer term.	0 %
Corporate Parenting (CP) Team meet and undertake evaluation of project. Obtain feedback from Looked After Children, Foster Carers and CP. Discuss potential for expanding project to 2nd & 3rd tier Moray Council officers as CPs - Q4	31 Mar 2010	Propose moving completion date to end of September 2010 to allow for second report to take place and pupils to settle in to new school year.	0 %
Use feedback from project evaluation exercise to plan second seminar for next year of Corporate Parenting - Q4	31 Mar 2010	See earlier comment.	0 %

**Smarter****Life Chances for children, young people and families at risk in Moray will improve****Youth Justice Strategy**

Overall, Key Action 85% completed. 6 of the 11 underlying milestones have been completed during 2009/10. The remaining 5 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Youth Justice Strategy 2009-10 prepared and approved - Q1	30 Jun 2009	The 2009-10 Moray Youth Justice Strategy was presented to, and noted by, the Children and Young People's Service Committee on 20th May 2009.	100 %
Youth Justice Implementation Group established - Q2	30 Sep 2009	1st meeting occurred in October 2009.	100 %
Transitions Project Team established - Q2	30 Sep 2009	1st meeting occurred in October 2009.	100 %
Agreement reached in evaluating local practice regarding sexual offenders - Q2	30 Sep 2009	This will be undertaken by CTC associates.	100 %
Transition Project report & proposals - Q3	31 Dec 2009	Further report tabled at Youth Justice Annual Joint Meeting. It was agreed to move to implementation of the project in June.	90 %
Practice evaluation complete regarding sexual offenders - Q3	31 Dec 2009	Response from external evaluator is currently awaited.	80 %
Report on improving support for victims prepared - Q3	31 Dec 2009	Report presented to Youth Justice Strategy group on 20th of November.	100 %
Youth Justice evaluation report 2009-10 published - Q4	31 Mar 2010	The evaluation report was produced by CTC associates and considered at the Youth Justice Strategy Group on 12 of March.	100 %
Transitions & victim support projects initiated - Q4	31 Mar 2010	The strategy group meeting on the 12th of March also considered progress on the transition project and agreed a proposal for implementation would be presented to the strategy group in June. In the meantime a small pilot exercise with an individual young person will be undertaken. The victim support project details were tabled on the 12th of March and individual agencies asked to confirm their contribution to the project for implementation in June.	66 %
Practice improvements regarding sexual offenders implemented - Q4	31 Mar 2010	The local information on practice improvements regarding Sexual Offenders has been submitted to the external evaluators (CTC Associates) and results of the assessment are awaited.	50 %
Draft 2010-11 Youth Justice Strategy prepared - Q4	31 Mar 2010	The Strategy Group agreed improvements objectives for 2011-12 which will be incorporated into the strategy document which is anticipated to be drafted by April 2010 by which time a full year's outcome data can be incorporated.	50 %

**Smarter  
Child Protection services in Moray will improve  
Multi-agency Action Plan**

Overall, Key Action 93% completed. 16 of the 19 underlying milestones have been completed during 2009/10. The remaining 3 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
HMIe report received - Q1	28 Feb 2009	HMIe report published on 12th February 2009.	100 %
Action Plan editing group set up by Moray Chief Officers Group (MCOG) - Q1	31 Mar 2009	The editing group was set up and completed its remit by 31 March 2009.	100 %
Action plan created - Q1	30 Apr 2009	The Action plan has been completed.	100 %
Task-owners identified - Q1	30 Apr 2009	Task owners have been identified.	100 %
Task sheets prepared - Q1	31 May 2009	Task sheets have been prepared.	100 %
Task sheet updates begun - Q1	31 May 2009	Task sheet updates have begun.	100 %
Task sheet updates continue - Q2	30 Sep 2009	Task sheet updates continue.	100 %
Monitoring procedures investigated for Action Plan - Q2	30 Sep 2009	Monitoring procedures are being developed with the help of the RIOs and the Covalent system.	100 %
Task sheet updates continue - Q3	31 Dec 2009	Task sheet updates are continuing and on-going.	100 %
Monitoring group begin providing monitoring reports - Q3	31 Dec 2009	Monitoring group has begun reporting regular reports as requested to MCOG, Moray Chief Officers Group.	100 %
Monitoring report for Moray Chief Officers Group representatives sent - Q3	31 Dec 2009	Monitoring group has begun reporting regular reports as requested to MCOG, Moray Chief Officers Group.	100 %
Monitoring report submitted to Moray Chief Officers Group - Q3	31 Dec 2009	Monitoring group has begun reporting regular reports as requested to MCOG, Moray Chief Officers Group.	100 %
Moray Chief Officers Group responses to monitoring reports documented in their meeting minutes and used to itemise actions for Q4 and beyond - Q3	31 Dec 2009	Moray Chief officers group has begun to scrutinise monitoring reports and is formalising actions for quarter 4 and beyond.	60 %
Task sheet updates continue - Q4	31 Mar 2010	Task sheet updates are continuing and on-going.	100 %
Monitoring group continue providing monitoring reports - Q4	31 Mar 2010	Monitoring group has begun reporting regular reports as requested to MCOG, Moray Chief Officers Group.	100 %
Monitoring report for Moray Chief Officers Group representatives sent - Q4	31 Mar 2010	Monitoring group has begun reporting regular reports as requested to MCOG, Moray Chief Officers Group.	100 %



Monitoring report submitted to Moray Chief Officers Group - Q4	31 Mar 2010	Monitoring group has begun reporting regular reports as requested to MCOG, Moray Chief Officers Group.	100 %
Moray Chief Officers Group responses to monitoring reports documented in their minutes and used to itemise actions for 2010/11 - Q4	31 Mar 2010	Moray Chief officers group has begun to scrutinise monitoring reports and is formalising actions for quarter 4 and beyond.	70 %
Preparation for return of HMIE (by Oct 2010) - Q4	31 Mar 2010	Preparation for the return of HMIE is progressing with Inspectors arriving week commencing 7 June 2010.	50 %

**Smarter  
Child Protection services in Moray will improve  
Domestic abuse**  
Overall, Key Action 71% completed. 10 of the 14 underlying milestones have been completed during 2009/10. The remaining 4 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Run a domestic abuse focussed media campaign - Q1	30 Jun 2009	Domestic Abuse Awareness Advertisements have been included on publicly displayed street maps. These adverts also featured on the leaflet sized street maps distributed from Moray Council Access Points.	100 %
Sub-group to be formed with the task for organising the Domestic Abuse Conference in Q3 - Q1	30 Jun 2009	The Domestic Abuse conference planned for quarter 3 will no longer take place due to the withdrawal of funding.	0 %
Run a domestic abuse media event as part of the overall summer anti-violence campaign - Q2	31 Jul 2009	As part of the Moray Against Violence Summer Campaign (started 03/07/09), two posters were designed highlighting the association between excessive drinking and the likelihood of being either the perpetrator or victim of violence. A third poster was produced highlighting domestic abuse. These were distributed and displayed in premises selling alcohol as well as in Council Access Points, libraries and Post Offices.  A Domestic Abuse Awareness Section has been purchased for inclusion within local street plan maps. These maps, including the domestic abuse awareness advertisement, are also on display within the St Giles Centre and at the Moray Leisure Centre.	100 %
Decide topic and components of Q4 media campaign. Revise Q4 milestone - Q2	30 Sep 2009	The topic for the Q4 campaign will focus on the physiological aspects of domestic abuse.	100 %
Complete domestic abuse training for 75 or more staff members from local agencies - Q2	30 Sep 2009	A number of staff members have been trained across local agencies.  Awareness raising in schools: April: 40 May: 132 June: 224 July: 0 August: 0  Multi-Agency: September: 6 October: 15	100 %
Set date and plan for Q3 domestic	30 Sep 2009	See earlier comment.	0 %

abuse conference. Organise key speakers/formulate list of delegates/invite delegates - Q2			
The Service Level Agreement is to be completed in relation to the two Domestic Abuse Family Support Workers funded by the Fairer Scotland Fund. The posts will also be advertised - Q2	30 Sep 2009	The Domestic Abuse Family Support Workers posts have been advertised and interviews for the short listed applicants are scheduled for February.	100 %
Run a Broken Rainbow media campaign on the effects of domestic abuse has within the lesbian, gay, bisexual and transgender communities - Q3	31 Dec 2009	The Broken Rainbow campaign was designed to encourage those within the LGBT communities within Moray to contact a helpline number set up by the Broken Rainbow charity for advice on dealing with domestic abuse. The campaign took place and involved posters being displayed within public buildings including Council, Police and Licensed premises. The campaign was also advertised through the Terrance Higgins Trust who included Broken Rainbow literature within information it sends out to its distribution list. An evaluation of the impact is yet to be completed. This is due to the fact that the Broken Rainbow charity only collates its statistics on calls every quarter and their Q3 results are not yet collated. The Police did not experience a rise in the number of domestic abuse incidents reported from the LGBT communities.	100 %
Run a White Ribbon media campaign highlighting the need for men to make a stand against violence towards women - Q3	31 Dec 2009	The White Ribbon Campaign took place and involved three stands at the RAF open day within the Junior Ranks Mess, Sgts Mess and the Officers Mess. In addition football players during a Lossiemouth verses Buckie match on 28 November wore white ribbons. The campaign's purpose was also mentioned on the first page in the match programme and featured a full-page advert. Following the campaign an advertising board is to be placed at Burghead Thistle Football Club ground highlighting the campaign's message. The Domestic Abuse Forum's proposal to run this campaign was also picked up by Grampian Police who ran a Grampian wide White Ribbon campaign in conjunction with the campaign in Moray.	100 %
Run a domestic abuse media campaign highlighting the unseen effects it can have on people without leaving scars during the festive period - Q3	31 Dec 2009	The campaign was run during December and involved the use of posters within the toilets of licensed premises distributed via the Pubwatch schemes. Protective frames previously installed were used to display the posters.	100 %
Hold domestic abuse conference for 80 or more delegates from local agencies in line with the national 16 days of action - Q3	31 Dec 2009	See earlier comment.	0 %
The two Domestic Abuse Family Support Workers will take up their positions within the Elgin Social Work Department - Q3	31 Dec 2009	See earlier comment.	100 %
Run a domestic abuse media campaign - topic and content to be decided in Q2 and milestone revised to include components of campaign - Q4	31 Mar 2010	An awareness raising campaign was run advertising the links to financial difficulties and domestic abuse via leaflets, posters and cards within public buildings.	100 %
Obtain and assess feedback from the domestic abuse conference held in Q3 - Q4	31 Mar 2010	See earlier comment.	0 %

