

**MINUTE OF MEETING OF THE MORAY COUNCIL COMMUNITY PLANNING
GREENER STRATEGIC GROUP**

TUESDAY 28 JUNE 2011

COUNCIL OFFICE ELGIN

PRESENT

Councillor J Russell (Chair)	The Moray Council
Councillor S Cree	The Moray Council
Councillor G Leadbitter	The Moray Council
Councillor F Murdoch	The Moray Council
Councillor I Ogilvie	The Moray Council
Graeme Newman	SEPA
Matt Young	Forestry Commission Scotland

APOLOGIES

Apologies for absence were intimated on behalf of David Bale, Scottish National Heritage, Alex Tait, NHS, Hannah Rossiter, Moray Youth Council, VAM and Gordon Holland, HITRANS.

IN ATTENDANCE

Stewart Halkett, the Head of Direct Services, the Bridget Mustard, Corporate Policy Unit Manager, Emma Gordon, Planning Officer and Emma Armit, Project Officer, Clerk to the Meeting

1. MINUTE OF MEETING DATED 19 OCTOBER 2010

The Minute of the meeting of the Group dated 19 October 2009 was submitted and approved following a request from Councillor Murdoch for an update on the progress of Bio Mass projects within Moray. The Head of Development Services confirmed that two projects were progressing at Speyside High and Milnes High.

**2. SINGLE OUTCOME AGREEMENT 2010/11: QUARTER 2 MONITORING
STATEMENTS**

There was submitted a report by the Head of Development Services which provided the Group with an update against the Single Outcome Agreement milestones relating to the Greener theme as set at the end of September 2010.

Councillor Cree made reference to 412 milestones being too numerous and the focus should be on quality, more concise milestones. The Corporate Policy Unit Manager confirmed that a report will be submitted to the next Community Planning Board meeting to address this issue.

Following consideration the Group agreed to:-

HB 969914

- (i) scrutinise the performance against the key actions and the overall progress made against each local outcome;
- (ii) scrutinise the progress against the milestones due to be completed by September 2010, for which the Greener Group is responsible; and
- (iii) identify to the Community Planning Board resource issues which would prevent the delivery of a key action.

3. GREENER STRATEGIC ASSESSMENT

There was submitted a report by the Corporate Policy Unit Manager providing the Group with an update on the overall outcomes of the full review of the Greener Strategic Assessment.

The Group discussed concerns regarding the lack of consultation with members of the Greener Group and Partners and asked for confirmation of who had been consulted in the process as it appeared that the members present had not received any request for input. There were further concerns highlighted that the list of key issues from the assessment in Para 4.7 are not all relevant for the remit of the Greener Group. The Corporate Policy Unit Manager clarified that these are for starting discussion on evidence based priorities following the required guidance from the Scottish Government.

Following consideration the Group agreed to further discuss the outcomes of the Greener Strategic Assessment and bring it back to the next meeting.

4. LOCAL DELIVERY ACTION PLAN , 2011/12

There was submitted a report by the Head of Development Services providing the Group with an opportunity to discuss a review of the content of the LDAP.

The Head of Development Services explained to the Group that the review aims to make the milestones more concise and relevant with greater responsibility with the partners being involved in the reporting of them.

Concerns were raised regarding partners buying into this process and a subsequent discussion arose as a result as to each partner's contribution to the group.

Following consideration the Group agreed to further discuss the LDAP milestones along with the Strategic Assessment priorities and bring it back to the next meeting.

5. EXCEPTION REPORTS

There was submitted a report by the Head of Development Services providing the Group with an update explaining the slippage in achieving milestones for the following key actions, awareness raising of alternative fuels, improvement, promotion and management of Moray's Core Paths networks and travel planning for organisations and schools.

The Group decided to leave this item at present.

6. RENEWABLE ENERGY ACTION PLAN

There was submitted a report by the Head of Development Services outlining to the Group a revised approach to the preparation of a Renewables Action Plan.

Mrs Gordon advised the Group that The Moray Council is working actively with HIE in relation to offshore energy. She confirmed that the Draft Action Plan (Appendix 1) is very much a work in progress and still awaiting further information to complete the plan.

The Group discussed composting to reduce waste and generate electricity. SEPA advised that they could assist in advising in this area and they would take the policy regarding composting to the next meeting.

Following consideration the Group noted that the Renewables Action Plan is in the initial stages of development and that a more up to date version is to be submitted to the next meeting with a final draft being produced towards the end of the year.

7. SUSTAINABLE DESIGN GUIDE FRAMEWORK REPORT

There was submitted a report by the Head of Development Services which set out a framework for the development of a Sustainable Design Guide.

Following consideration the Group noted:

- (i) the proposed framework for the preparation of a Sustainable Design Guide and the identified principles and timescales set out within the report; and
- (ii) that a draft of the Sustainable Design Guide will be referred to the next meeting of the Group.

8. GREENER MORAY FESTIVAL EVALUATION REPORT

There was submitted a report by the Head of Development Services providing the Group with an evaluation of the success of the Greener Moray Festival held on 15 March 2011.

Following consideration the Group noted the content of the report which evaluates the success of the event based on the feedback received from exhibitors and visitors.

9. MORAY CHAMBER OF COMMERCE & CIFAL : COUNTING CARBON AWARD

There was submitted a report by the Head of Development Services asking the Group to consider a request from the Moray Chamber of Commerce and CIFAL for financial support for a proposed Counting Carbon Award.

The Group discussed the funding arrangements for the awards.

Following consideration the Group did not agree to support the Counting Carbon Award. It will not be recommended to the Community Planning Board to consider a financial contribution towards the Award. However, the group agreed to invite a member of CIFAL along to a future meeting to enhance awareness for the work they undertake.

10. DELIVERING FOR THE ENVIRONMENT IN OUR COMMUNITIES: AN AUDIT OF SINGLE OUTCOME AGREEMENTS

There was submitted information report by Scottish Environment LINK on 'Delivering for the Environment in our communities: An Audit of Single Outcome Agreements'.

Councillor Murdoch highlighted that items which were omitted from the Single Outcome Agreement were criticised within the report and requested the document be referred to when setting the next SOA. The Head of Development Services clarified that the omissions in the document in parts are due to Moray delivering well in these areas therefore do not need to be set as priorities within the SOA.

The Group noted the report.

11. STATEMENT OF OUTSTANDING BUSINESS

The Group noted that the Statement of Outstanding Business had all been addressed.

12. PRE-PLANNED AGENDAS

The Group discussed items for discussion for the next meeting and agreed the following:

- (i) Sustainable Guide Framework
- (ii) Composting (SEPA)
- (iii) Local Delivery Action Plans
- (iv) Strategic Assessment Priorities
- (v) SEPA Presentation