



## Your Moray - Your Environment

### MINUTE OF MEETING OF THE MORAY COUNCIL COMMUNITY PLANNING GREENER STRATEGIC GROUP

THURSDAY 5 AUGUST 2010

COUNCIL OFFICE ELGIN

#### PRESENT

|                         |   |
|-------------------------|---|
| Councillor J Russell    | The Moray Council                         |
| Councillor S Cree       | The Moray Council                         |
| Councillor G Leadbitter | The Moray Council                         |
| Councillor I Ogilvie    | The Moray Council                         |
| Matt Young              | Forestry Commission Scotland              |
| Hannah Rossetter        | Moray Youth Council                       |
| Ian Longley             | Voluntary Sector Partnership Moray (VSPM) |

#### APOLOGIES

Apologies for absence were intimated on behalf of Councillor F Murdoch, the Chief Executive, The Moray Council, Alex Tait, NHS Grampian, David Bale, Scottish Natural Heritage, Anne Anderson, SEPA and Gordon Holland HITRANS

#### IN ATTENDANCE

Councillor A Wright, Stewart Halkett, Head of Development Services, Ian Bruce, Environmental Protection Manager, Bridget Mustard, Corporate Policy Unit Manager, Emma Gordon, Planning Officer, Pierre Masson, Business Projects Officer and Shelley Flett, Project Officer, as clerk to the meeting.

#### 1. PREVIOUS MINUTE

The Group welcomed two new representatives, Hannah Rossetter from Moray Youth Council and Ian Longley from Moray Waste Busters.

The minute was submitted and approved as an accurate record subject to the following items being noted:

Under Item 1 it was noted that a letter is being sent from the Moray Community Health & Social Care Partnership Service Planning Lead, inviting a Member onto the Group.

Under Item 2 regarding the criteria used by Highland Council in relation to Biomass, Mr Halkett had attempted to contact Highland Council and to date has been unsuccessful. He will continue to try to get this information.

## **2. FLOOD ALLEVIATION SCHEME VISUAL PRESENTATION**

The Flood Alleviation Scheme presentation by The Moray Council's Consultancy Manager was postponed until the next meeting of the Group on Tuesday 19<sup>th</sup> October 2010 due to sick leave.

## **3. SINGLE OUTCOME AGREEMENT 2009/10: Q4 MONITORING STATEMENTS**

There was submitted a report by Mrs B Mustard, Corporate Policy Unit Manager, providing the Group with an update against the Single Outcome Agreement milestones relating to the Greener theme as at the end of March 2010.

During discussion of the monitoring reports, concern was raised in relation to the completion of a Renewables Strategy and the timing of the Development Plan as the contents of the Renewables Strategy should inform the Plan. Mr Halkett assured the meeting that the Development Plan is just beginning to be revised and will be a long term process. Therefore the delay in completing the Renewables Strategy should not unduly impact on the contents of the Development Plan. Councillor Wright suggested that the Renewables Strategy be submitted to the Community Planning Board for consultation.

The meeting also asked for clarification on the progress against the installation of the Real Time Bus Information. Mrs Mustard agreed to get an update on the project and circulate to the group.

Further, the meeting discussed the pool cars and the practical implications for their use in the area.

Following consideration the group agreed to:

- (i) Scrutinise and note the update of performance regarding the milestones due to be completed by March 2010, relating to the Greener theme;
- (ii) Note that exception comments are made against the milestones below 75% complete, at the end of the fourth quarter, within section 4.5 of the report;
- (iii) Scrutinise and note the progress of each Key Action and the overall progress made against each Local Outcome at the end of the fourth quarter; and
- (iv) Note that comments are made within section 4.8 against Key Actions identified below 75% complete in meeting 2009/10 targets.

## **4. MORAY GREEN FESTIVAL 16 MARCH 2011**

There was submitted a report by Mr S Halkett, Head of Development Services advising of the research and initial work undertaken in preparation for the Moray Green Festival on 16 March 2011.

In response to a question from Mrs B Mustard, it was agreed that Miss H Rossetter would consult the Moray Youth Council with the proposals and enquire on whether the seminar would be of interest to schools and pupils.

Consideration was also given to the floor plan of the town hall in relation to whether there was adequate electrical points or if additional work would need to be done. Mr Halkett agreed that a floor plan would be obtained and exhibitors would be asked for any special requirements at booking stage to allow for any additional requirements to be catered for.

Mr Halkett explained to the group that he was hoping to obtain the same level of support as previously and that partners would be able to contribute to the event either financially or with staff time.

Following consideration the Group then agreed:

- (i) To note the arrangements for the hosting of a Moray Green Festival on 16 March 2011;
- (ii) That the partners would consider contributing to the delivery of the event through financial or in kind contribution;
- (iii) That the partners would promote the event within their respective organisations and exhibit on the day if appropriate; and
- (iv) Miss H Rossetter would consult Moray Youth Council on whether the seminar would be of interest to schools and pupils.

## **5. SUSTAINABLE DESIGN SEMINAR 14 SEPTEMBER 2010**

There was submitted a report by Mr S Halkett, Head of Development Services advising the group of the arrangements for the Sustainable Design Seminar to be held on 14 September 2010 in the Horizon Centre, Forres. Mr Halkett explained to the Group that there has already been a lot of interest in the day and that it is expected that the venue will be at full capacity. Mr Halkett thanked the Forestry Commission for their contribution towards the funding of the event and explained that the event would also be used to launch the Using Local Timber – Contributing to Sustainable Construction document produced by the Forestry Commission.

Mr M Young of the Forestry Commission explained that although they have produced the document, each Council is free to brand the document with their own logo and Mr Halkett explained that this would be branded as the Community Planning Partnership Greener Strategic Group's document.

Following consideration the Group then agreed:

- (i) To note arrangements for the Sustainable Design Seminar on 14 September 2010;
- (ii) That partners would promote the event to appropriate colleagues within their organisations; and
- (iii) To note a Sustainable Design Guide will be prepared and referred to the Group for input in 2011.

## **6. PROPOSED RENEWABLE HEAT AUDIT**

There was submitted a joint report by Mr M Young of the Forestry Commission and Mr P Masson, Business Projects Officer proposing the conduct of an audit of The Moray Council buildings, with the view of highlighting the most economically viable for adoption of Biomass as a renewable source of heating.

Following discussion it was agreed that a report should be submitted to The Moray Council's Policy and Resources Committee on 31 August 2010 for further discussion and approval before going to Tender.

## **7. ITEMS FOR INFORMATION**

There was circulated and noted for the Group's information a copy of the Action Sheet from the meeting of the Community Planning Board dated 27 May 2010.

There was also circulated and noted for the Group's information a paper on the Joint Health Protection Plan.

## **8. A.O.C.B**

Mrs E Gordon, Planning Officer, informed the Group of a number of relevant areas, these were:

- (i) Scotland's Housing Exhibition in Inverness from 1-31 August 2010
- (ii) Scottish Government Low Carbon Vehicle Funding Scheme. This is funding available from the Scottish Government through Community Planning Partnerships for low carbon vehicles.
- (iii) Scottish Government Consultation on Permitted Development Rights for Microgeneration Technology on Non Domestic Properties.

## **9. DATE OF NEXT MEETING**

The next meeting of the Group will be held on Tuesday 19 October 2010 within the Committee Room, Council Office, Elgin.