

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

THURSDAY 20 MARCH 2014

MORAY COLLEGE CONFERENCE ROOM, ELGIN

PRESENT

Councillor Allan Wright (Chair)	The Moray Council
Councillor Stewart Cree	The Moray Council
Councillor John Divers	The Moray Council
Councillor Pearl Paul	The Moray Council
Mr David Oxley	Highlands & Islands Enterprise
Councillor Fiona Murdoch	HITRANS
Mrs Megan Palmer-Abbs	Moray College
Mrs Christine Lester	NHS Grampian
Superintendent Mark Cooper	Police Scotland
(Substituting for Chief Superintendent Mark McLaren)	
Mr John Morgan (Substituting for Mr David Rout)	Scottish Fire & Rescue Service
Mr Anthony Standing	Skills Development Scotland
Mr Don Vass	tsiMORAY
Mr Roddy Burns, Chief Executive (ex-officio)	The Moray Council
Mrs Lynn Peterson	Scottish Government
(Substituting for Mr Alistair Merrill) (ex-officio)	

ALSO PRESENT

Councillors Anne Skene (in respect of Item 3 of the agenda).

APOLOGIES

Apologies were intimated on behalf of Chief Superintendent Mark McLaren (Police Scotland), Mr David Rout (Scottish Fire & Rescue Services) and Mr Alistair Merrill (ex-officio) (Scottish Government).

IN ATTENDANCE

Mr Mark Palmer, Corporate Director (Corporate Services), Mr Sandy Riddell, Corporate Director (Education and Social Care), Mr Laurence Findlay, Head of Schools and Curriculum Development, Mrs Bridget Mustard, Corporate Policy Unit Manager, Mr John Ferguson, Community Planning & Development Manager, Mr Don Toonen, Equal Opportunities Officer, Mrs Shelley Lawson, Project Officer and Mr Darren Westmacott, Committee Services Officer (all The Moray Council) as Clerk to the meeting.

Also in attendance by invitation, Mrs Tracey Gervaise, Public Health Lead (NHS Grampian) in respect of Item 3 of the agenda.

1. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD DATED 23 JANUARY 2014

The minute of the meeting of the Community Planning Board dated 23 January 2014 was submitted and approved.

2. NOTE OF COMMUNITY PLANNING BOARD WORKSHOP DATED 20 FEBRUARY 2014

The note of the Community Planning Board Workshop dated 20 February 2014 was submitted and approved.

The Chair acknowledged the copies of the finalised Moray 2023: A Plan for the Future circulated to Board Members and advised that the Plan would be sent to the Scottish Government in the near future for formal approval as a replacement to the Single Outcome Agreement.

3. AMBITIOUS AND CONFIDENT YOUNG PEOPLE – CHARTS 22, 25, 26 AND 28 TO 30

There was submitted a report by Mr Palmer, Corporate Director (Corporate Services) (The Moray Council) requesting that the Community Planning Board identify the actions that Partners will take to contribute to the delivery of the targets in the 10 Year Plan.

Following advice from Mr Palmer, the Chair moved that the review of targets measures identified in the 10 Year Plan for the priority areas be referred to the relevant Partnerships and that they report back to the Board on their findings. This was unanimously agreed by the Board.

The Board noted presentations by Mr Findlay, Head of Schools and Curriculum Development (The Moray Council) on developments in measuring and addressing attainment and Mrs Gervaise, Public Health Lead (NHS Grampian) on Early Years Collaborative.

During discussion, the Chair moved that a target be included for measuring attainment in literacy and numeracy at an appropriate level to be determined by Officers. This was unanimously agreed by the Board.

Referring to the membership of the Children and Young People's Partnership, Mr Palmer noted that the Moray College were not represented. Mr Riddell, Corporate Director (Education and Social Care) (The Moray Council) advised that the inclusion of Moray College would be very useful and that he would ensure that a representative from Moray College would be appointed to the Children & Young People's Partnership.

There being no one otherwise minded, the Board agreed:-

- (i) to note the target measures identified in the 10 Year Plan for the priority area "Ambitious and Confident Young People";

- (ii) that the relevant Partnerships review the targets measures identified in the 10 Year Plan for their respective priority areas and report back to the Board on their findings, proposing any changes to the targets and providing a confidence rating regarding the likelihood of achieving each target within their respective remit;
- (iii) that the Partnerships report to the Board, as set out in (ii) above, in accordance with the timetable of meetings to be agreed at Item 9 of the agenda;
- (iv) a target be included for measuring attainment in literacy and numeracy at an appropriate level to be determined by Officers; and
- (v) to note that a representative from Moray College would be appointed to the Children & Young People's Partnership.

Councillor Murdoch (HITRANS) and Mr Vass (tsiMORAY) left the meeting at this juncture.

4. JOINT RESOURCING

The Chair thanked Partners for responding to his request for information relating to organisation budgets, in particular Mrs Gervaise, Public Health Lead (NHS Grampian) who had provided accurate figures against relevant targets in the 10 Year Plan. He advised that the information would assist his preparation for the next meeting of the Highland and Islands Convention.

5. COMMUNITY ENGAGEMENT GROUP

Under reference to paragraph 5 of the minute of the Community Engagement Group dated 13 February 2014, there was submitted a report by the Convener (The Moray Council) seeking clarity and formal guidance from the Community Planning Board on the Community Engagement Group's roles and responsibilities, including that the Group should be the first point of contact for anyone considering an engagement activity.

Following consideration, the Board agreed:-

- (i) to approve the draft Community Engagement Group Action Plan, as set out in Appendix 1 of the report; and
- (ii) that the Community Engagement Group should be the first point of contact for anyone considering an engagement activity.

6. STREET AUDITS

There was submitted a report by the Convener (The Moray Council) asking the Community Planning Board to consider the work being done in relation to improving access to streets.

Following consideration, the Board noted the work being done in relation to improving access to streets in conjunction with the Community Engagement Group.

7. SOUTH LESMURDIE PROJECT

There was submitted a report by Mr Burns, Chief Executive (The Moray Council) informing the Community Planning Board of the bid to develop a Hub in South Lesmurdie and seek support and active engagement in developing a joint partnership approach to work in the South Lesmurdie area.

During discussion, Mr Oxley (HIE), Superintendent Cooper (Police Scotland) and Mr Morgan (Scottish Fire & Rescue Service) expressed their support of the project in South Lesmurdie and advised that they would contact Mr Ferguson, Community Planning & Development Manager (The Moray Council) to determine if any resources could be provided as support.

Following consideration, the Board agreed:-

- (i) to support the submission of a bid to the Scottish Regeneration Capital fund (SRGB); and
- (ii) to form a multi-agency group from across the partnership to develop a multi-agency preventative response to the specific issues being faced in South Lesmurdie and to support the bid being prepared currently, noting that Mr Ferguson, Community Planning & Development Manager (The Moray Council) would contact Partners to seek representatives for the group.

8. GOVERNANCE OF THE CPP

Under reference to paragraph 11 of the minute of this Board dated 23 January 2014, Mr Burns, Chief Executive (The Moray Council) advised that following discussions with the Improvement Service, the Board's self-assessment exercise would take place in October as appose to May. He also confirmed that officers had been identified for the officer group that would assist the Community Planning Partnership. Mr Burns advised that a standardised agenda and action log, as modelled by Police Scotland, would be used by the group to assist matters.

9. 2014 FUTURE MEETING DATES

There was presented proposed dates and venues for meetings of the Community Planning Board for 2014.

During discussion, the Board noted support to hold all future meetings in the Conference Room, Moray College. In response to concerns regarding parking, Mrs Palmer-Abbs (Moray College) advised that car park spaces could be booked in advance.

Thereafter, the Chair moved that all meetings take place in the Conference Room, Moray College where possible, and that car park spaces be reserved by request to Mrs Lawson, Project Officer (The Moray Council).

There being no one other wise minded, the Board agreed:-

- (i) the proposed dates for future meetings;
- (ii) that all meetings take place in the Conference Room, Moray College where possible; and
- (iii) that car park spaces for meetings at Moray College be reserved by request to Mrs Lawson, Project Officer (The Moray Council).