

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

13 FEBRUARY 2018

BOARD ROOM, MORAY COLLEGE, ELGIN

PRESENT

Councillor George Alexander (Chair)	Moray Council
Councillor James Allan	Moray Council
Councillor Shona Morrison	Moray Council
Grant Moir	Cairngorms National Park Authority
Fiona Rolt	Community Engagement Group
Donna Chisholm	HIE Moray
Christine Lester	Moray Integration Joint Board
Chief Superintendent Campbell Thomson	Police Scotland
Ian Findlay	Scottish Fire and Rescue Service
Don Vass	tsiMORAY
Roddy Burns	Chief Executive (ex-officio) Moray Council
Mike Palmer	Location Director (ex-officio)
	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Councillors Cowe and Divers, Joe Bodman, Moray College, Susan Webb, NHS Grampian and Anthony Standing, Skills Development Scotland.

IN ATTENDANCE

Councillor Lorna Creswell, Chris Littlejohn, NHS Grampian, Pam Gowans, Moray Integration Joint Board, Bridget Mustard, Denise Whitworth and Rhona Gunn, Moray Council

1. MINUTE OF PREVIOUS MEETING OF COMMUNITY PLANNING BOARD OF 7 DECEMBER 2017

The Minute of the Meeting of the Community Planning Board dated 7 December 2017 was submitted and approved.

2. MATTERS ARISING

Fiona Rolt joined the meeting during discussion of this item.

(a) Chair Rotation – Links with Partnership Agreement

Mr Burns, Chief Executive asked the Board to approve a delay in the appointment of a new Chair until September 2018 to allow the follow up Child Protection Inspection to take place.

Mr Burns also added that he had discussed the appointment of a new chair with senior colleagues from the partner agencies and all had agreed it would be good practice if the new chair was a representative from one of the partners.

Mr Palmer felt that rotating the Chair role was a good ethos.

Ms Lester was happy with the proposal but urged the Board not to delay the appointment of a new chair after September.

The Board agreed to defer the appointment of a new Chair until September 2018.

(b) General Data Protection Regulation – Oral Update

Ms Whitworth updated the Board on the General Data Protection Regulation. Ms Whitworth confirmed that although she was still waiting on confirmation she felt it would not be an issue for the Board as individual information is not held by the partnership, any personal information is held by the individual partner agencies.

Ms Lester noted in the minute for the previous meeting that an electronic copy of the LOIP had been sent out to Board Members. Ms Lester said she had not received a copy and Mrs Mustard apologised for the oversight.

Ms Lester highlighted that the last 2 meeting dates of the Board for 2018 clashed with the NHS Board Meetings, which would be a diary conflict for a number of Board attendees. It was therefore agreed that Mrs Sutherland would arrange alternative dates for the Community Planning Board meetings in September and November 2018.

NB - New dates are:

13 September at 9.30am – venue to be confirmed

8 November at 9.30am – venue to be confirmed

3. PARTNERSHIP AGREEMENT

A report was submitted by the Acting Corporate Director (Corporate Services), Moray Council asking the Community Planning Board to consider the amended Partnership Agreement which takes account of the Community Empowerment Act and revised governance arrangements to support the delivery of Moray 2027: Local Outcomes Improvement Plan (LOIP).

Ms Whitworth explained that the Agreement had been updated to reflect the Community Empowerment and the changes around the rotating chair.

Councillor Alexander sought clarification on whether the new Chair can be from either the facilitating or participating partner agencies. Ms Whitworth confirmed that the new chair can be from any partner agency.

Mr Vass queried whether the bullet points in section 10 have become out of sync. Mrs Mustard agreed to amend section 10 and swap the bullet points around.

Ms Rolt sought clarification on Section 6, Financial Management with regards to the submission of the partnership's finances and when the monitoring reports should be submitted.

Mrs Mustard confirmed that the monitoring report information should be gathered on a quarterly basis and reported annually to the Board.

Ms Rolt expressed concern that there was no mention of the Community Engagement Group in the Agreement.

Ms Lester sought clarification with regards to voting rights for the new Chair of the IJB. From 1 April 2018 the new chair will be Councillor Frank Brown and would he be included in the Elected Members on the Board who get 1 vote.

Mrs Mustard clarified that like Councillor Cowe, Councillor Brown will be representing a partner agency and not as a member of the Board in his capacity as Councillor, therefore the Council's vote will be reached via consensus of the 5 members.

Mr Palmer requested that the Scottish Government Link Director mentioned at bullet point 5.6 be changed to read Scottish Government Location Director. Mr Palmer went on to further ask how information about the meetings is disseminated to members of the public as the meetings are public.

In response Mrs Mustard confirmed that the agenda and papers are available on line at the Community Planning Board website along with the meeting dates. Mrs Mustard also added that social media could be used to advertise the meetings however the venues for the meetings would need to be checked to ensure they were of an adequate size to allow members of the public to attend.

Mr Vass suggested that the timing of meetings mentioned on pages 9 and 16 should be consistent.

Subject to the aforementioned changes being made the Board agreed to approve the amended Partnership Agreement.

4. ANNUAL PERFORMANCE REPORT ON MORAY 2026: A PLAN FOR THE FUTURE: TARGETS

A report was submitted by the Acting Corporate Director (Corporate Services), Moray Council asking the Community Planning Board to consider the final report on the targets contained within Moray 2026: A Plan for the Future.

Councillor Alexander sought clarification on how much control the Partnership had on the target for next generation broadband. Mr Palmer confirmed that this is a government led initiative and the partnership has very little control. Mrs Gunn further

added that the Local Authorities involved in the Convention of Highlands and Islands (COHI) were working together to assist the broadband providers with the roll out of the broadband i.e. assistance with planning applications.

Chief Inspector Thomson acknowledged that the report was a good piece of work and appreciated the amount of work that had gone into the report and that it was appreciated.

Mr Palmer asked whether more information about the poverty strategy should be included. In response, Mr Burns confirmed that a report will be written later this month. Mr Burns acknowledged that the report had taken longer than anticipated, however it was important that the diagnostics were right.

Mrs Mustard further added that the Poverty Conference arranged for Friday 16 February was currently oversubscribed and there was a waiting list for places.

Following consideration, the Board agreed to approve the final report on the targets contained within Moray 2026: A Plan for the Future noting which targets will be taken forward into the revised version of the plan, Moray 10 Year Plan: Local Outcomes Improvement Plan (LOIP).

5. LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP): MORAY 10 YEAR PLAN

A report was submitted by the Acting Corporate Director (Corporate Services), Moray Council asking the Community Planning Board to consider the final draft of the Local Outcomes Improvement Plan (LOIP): Moray 10 Year Plan.

Ms Whitworth confirmed that comments from the last meeting have been incorporated into the report. More work is required on the performance management framework to back up what is in LOIP.

Mrs Gunn asked that the last milestone on page 26 of the document be changed to the following:

20% increase (average) across the Apprenticeship family by 2021
25% increase (average) in female uptake across the Apprenticeship family by 2028.

Councillor Alexander asked what the current standing is with reference to the uptake in apprenticeships. Ms Chisholm confirmed that Skills Development Scotland would hold that information which could be provided following the meeting.

Mr Moir asked about the impact of Brexit and whether it should be included in the LOIP. Ms Whitworth confirmed that a paragraph had been added on page 14. Mrs Gunn further added that COHI are carrying out some work on the impact of Brexit and that further information on this work can be added to the LOIP.

Mr Palmer added that Brexit is a key strategic risk and should consideration be given to including a section on identifying and assessing risks.

Chief Inspector Thomson added that it was not currently clear within the LOIP who was holding who accountable and also to identify which partner agency is responsible. He further added that Police Scotland support the work.

Mrs Gunn informed the Board that Moray Council have not commissioned any Moray based work however a report could be commissioned for a future meeting.

Mr Moir felt it would be useful to try and calculate the funding that is currently coming into the area. Ms Chisholm responded by saying the HIE have already done some work on identifying funding related issues as well as the impact on people/skills and this information is available for partner organisations to use.

Ms Lester added that NHS Grampian's Audit Committee is meeting with Price Waterhouse Coopers to look at the issues post Brexit and was happy to feed back to the Board following the meeting.

Mrs Gunn requested that if any partner agencies could provide any information that they already have it would be very useful to share.

Mr Burns suggest that a composite report from partners could be presented to CPOG followed by the Board and asked partners to send the name of the relevant contacts within their organisations to Mrs Mustard.

Ms Lester expressed concern that in the section 'Changing our relationship with alcohol' there was no reference to cancer. Mr Littlejohn further added that if people's relationship with alcohol improves the cancer risk lessens. Ms Gowans explained that the Moray Drug and Alcohol Partnership (MADP) need to have clear objectives and to focus on the right areas.

Following consideration, the Board agreed to approve the final draft of the LOIP.

6. FAMILY CENTRE AND HELP HUB – HMP AND YOI GRAMPIAN

A report was submitted by the Chief Executive, Moray Council on behalf of the Chair of the Community Planning Board asking for the Community Planning Board's views on the request for a financial contribution for the Family Centre and Help Hub, HMP and YOI Grampian.

Following consideration, the Board agreed that Mrs Mustard would obtain more information regarding the funding and the also the services that are being used by Moray residents.

Ms Lester further suggested that work is carried out to see the level of services which are provided/used at Porterfield Prison, Inverness by inmates and their families from Moray to ensure there is not an inequality between to 2 prisons.

7. CORPORATE PARENTING STRATEGY

A report was submitted by the Head of Integrated Children's Services asking the Community Planning Board to note the Corporate Parenting Strategy and their duties as Corporate Parents.

Following consideration, the Board agreed to note the Corporate Parenting Strategy and the Board's duties as Corporate Parents.

8. CHILDREN'S SERVICES INSPECTION – EXCEPTION REPORT

A report was submitted by the Chief Executive, Moray Council keeping the Community Planning Board informed by exception of the progress in responding to the findings of the Joint Inspection of Services for Children in Moray published in February 2017.

Following consideration, the Board noted the report and also that a further update report would be provided in September 2018.

9. LOCALITY PLANNING

A report was submitted by the Acting Corporate Director (Corporate Services) advising the Community Planning Board of progress and seeking endorsement of planned work to progress the locality plans within the Moray 10 Year Plan (LOIP).

Ms Whitworth informed the Board that a workshop had been held at the beginning of February to discuss the proposals. A representative from Aberdeenshire also attended the workshop to give details on what the process was like in their area.

Following consideration, the Board:-

- (a) noted the progress and endorsed the planned approach (as set out in Appendix 1 to the Report) for work with communities to develop locality plans; and
- (b) remitted the Community Planning Officers Group (CPOG) to ensure that implementation work proceeded and is adequately resourced.

10. ANY OTHER COMPETENT BUSINESS

Ms Rolt asked whether an amendment to the previous minute could be made as she had unfortunately been delayed and missed the start of the meeting. The Chair agreed that it could. Ms Rolt asked that the word report be changed to strategy with reference to the last sentence in item 6 of the minute and that the Board approve and not note the strategy.

Ms Lester informed the Board that from 1 April Councillor Frank Brown, as the new Chair for the Moray IJB would be representing the IJB at the Community Planning Board. The Chair thanked Ms Lester for her contribution to the Community Planning Board in her time as Chair of the IJB.

Mr Palmer informed the Board that the Scottish Government had launched a draft strategy on Social Isolation and Loneliness which he acknowledged was a big concern in Moray.

11. DATE OF NEXT MEETING

The date of the next meeting of the Community Planning Board will be Thursday, 19 April 2018 at 9.30am in the Board Room at Moray College.