Checklist Proforma

Site Layout and Design		
Essential	Desirable	Policy Cross Reference
Minimise energy demand through orientation and passive solar gain	Heat recovery.	
Maximise the thermal performance of the building. For example through the use of insulation, thermal mass, shelter and glazing		
Installation of efficient heating and lighting systems and controls to lower energy consumption.		
Utilisation of natural or mechanical ventilation.		
Evidence		

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Maximise the thermal performance of the building. For example through the use of insulation, thermal mass, shelter and glazing		
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Utilisation of natural or mechanical ventilation.		
Evidence		

Renewables		
Essential	Desirable	Policy Cross Reference
Submit an energy statement setting out renewable energy technologies being utilised. If no renewables proposed, evidence practical issues preventative installation	Decentralised community renewable energy proposals are taken forward (i.e. district heating systems).	
Evidence		

proposed, evidence practical issues preventative installation	systems).	
Evidence		

Green Infrastructure		
Essential	Desirable	Policy Cross Reference
Open Space is provided to the standards set out in Policy E5 – Open	Creation of green spaces on roofs.	Policy E5 – Open Spaces
Spaces.	Provide opportunities for food cultivation i.e. allotments/	Future SPG on Open Space
Proposals contribute to biodiversity on the site through habitat creation,	community orchards	Policy E4 – Trees and Development
new native tree and shrub planting.		Trees and Development SPG
Existing trees and green spaces on site are retained and any trees lost are replaced.		ER3 – Development in Woodlands
Where possible connection to offsite		

are replaced.	
Where possible connection to offsite blue and green networks.	
Evidence	

Active Travel		
Essential	Desirable	Policy Cross Reference
Explain what has been done to minimise car use. (The practicality of use of public transport in more remote rural areas will be taken into account however applicants should consider innovative solutions to access public transport).	Design in facilities for bicycles and electric vehicles including secure bike parking and electric charging points.	Policy T2 - Provision of Access
Provide safe off road routes linking to existing walking and cycling networks (i.e. connectivity to core paths network).		
Evidence		

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Evidence	

Resource Efficiency		
Essential	Desirable	Policy Cross Reference
WATER Minimising water consumption and maximising water recycling (i.e. water efficient appliances	Greywater harvesting, green roofs and roof gardens	
WASTE Minimising waste and promote recycling, during construction. Large scale applications should provide site waste management plans.		EP2 – Recycling Facilities
Identification of suitable space for storage of waste and recyclables on site once buildings are occupied.		
MATERIALS Use sustainable materials whenever possible and make the most sustainable use of other materials.	Use locally sourced materials to minimise environmental cost of transportation and bring benefit to the local economy	Using Local Timber – Contributing to Sustainable Construction. Guidance for North of Scotland
Reuse materials from derelict buildings such as stone and slate within development.	Maximise the use of materials derived from recycled materials and reused content in products and materials used.	
OTHER Existing redundant or derelict buildings on site are converted or restored where possible. If not justification should be provided.	Certification of products (i.e. timber certified by the Forest Stewardship Council FSC)	
Avoid unnecessary disturbance to peat, soils and vegetation.		
Evidence		

	Climate Change Adaptation	
Essential	Desirable	Policy Cross Reference
Designing buildings flexibly from the outset to accommodate a variety of possible future uses (i.e. lends itself to future extension, allows for homeworking).		Policy ER6 – Soil Resources
Evidence		

possible future uses (i.e. lends itself to future extension, allows for homeworking). Evidence
Evidence

Surface Water Manage	ement and Flooding
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Essential	Desirable	Policy Cross Reference
Development is avoided in areas that are vulnerable to flooding. Flood resilience measures are incorporated where required.	Creation ponds and wetlands within developments.	EP5 – Surface water Drainage: Sustainable Urban Drainage Systems (SUDS).
Avoid the use of large areas of impermeable hard standing.		EP7 – Control of Development in Flood Risk Areas
Integration of design and SUDS into the development.		

incorporated where required.	(3003).
Avoid the use of large areas of impermeable hard standing.	EP7 – Control of Development in Flood Risk Areas
Integration of design and SUDS into the development.	
Evidence	