

Minutes
Equality and Diversity Corporate Advisory Forum
Friday 11 April 2014, meeting room 200, Council HQ

Present: Don Toonen, Councillor Cree, Sean Hoath, Robin Paterson, Pat McLennan,

Apologies: Amanda Gregory, Councillor McGillivray, Nichola Smith, Jim Grant

1. Welcome and Introductions

2. Minutes of 28 February 2014

The minutes were approved.

3. Matters arising

Equality introductory module: The draft email is currently with Roddy Burns for approval. **Don** will circulate it as soon as it has been approved.

Access to Streets: There has been a positive response from Elgin Community Council, Kinloss and Findhorn Community Council, Keith Community Council, Moray Federation of Community Halls Association, Living it Up. **Don** will contact the groups and arrange to meet to discuss a plan of action.

Don asked the forum for suggestions to find a budget to arrange training on carrying out a street audit to be delivered by Living Streets Scotland. The training will cost £1,500 plus VAT (£300) for the first training day. Additional training can be made available for £450 per session. Robin suggested that Don gets in touch with Jane Mackie. **Don** to write to Jane and copy Robin in.

Bullying: Don will meet with Pat McLennan and Iain MacDonald on 17 April to develop anti-bullying guidance/policy for the schools.

4. Equality Impact Assessment seminar

Forum members approved the recommendation to hold a seminar on equality impact assessment, but suggested the date should be moved to after the referendum on 18 September 2014.

The Convener asked Don to contact Committee Services to arrange a date. **Don**

5. Best Value Self Assessment Equalities

Members are asked to fill in the score sheet for next meeting, if they haven't done so already. Don advised to leave those questions that people feel they can't answer blank. **All**

6. AOCB

Grant informed the Forum of the forthcoming employee survey on bullying and harassment. The survey will include questions which will help relate any incidences

of bullying or harassment to the protected characteristics. This will assist in meeting our duties in relation to workforce monitoring.

9. Date of next meeting: 16 May 2014, at 11:00, Meeting room 200 HQ (above chambers)