



THE MORAY COUNCIL
 Development Management
 Development Services
 Environmental Services Department
 Council Office, High Street
 ELGIN, Moray, IV30 1BX
Tel: 01343 563270 Fax: 01343 563263

PLANNING ENQUIRY

**PLEASE RETURN YOUR ENQUIRY TO
 development.control@moray.gov.uk**

Your Name and address					
Telephone number		e-mail			
What is proposed					
Address of development					
Is your property	A House		A Flat		(please tick as appropriate)
Does the development involve -					
	the erection of a single storey extension				
	the erection of more than a single storey extension i.e. one and a half or two storeys				
	an alteration to the roof				
	the erection of a building within the curtilage of the property				
	any other development within the curtilage of the property				
	the formation of any deck or raised platform				
	the provision or alteration to any means of boundary enclosure				
	the formation of any hardstanding within the curtilage of the property				
Has your property been extended or enlarged since it was built?					
Please answer YES or NO to the above questions (Include any extensions, garage ,shed,car port or free standing building)					
(refer to illustrative sketch over leaf)					

Submitting these documents electronically will enable us to process your enquiry more speedily.

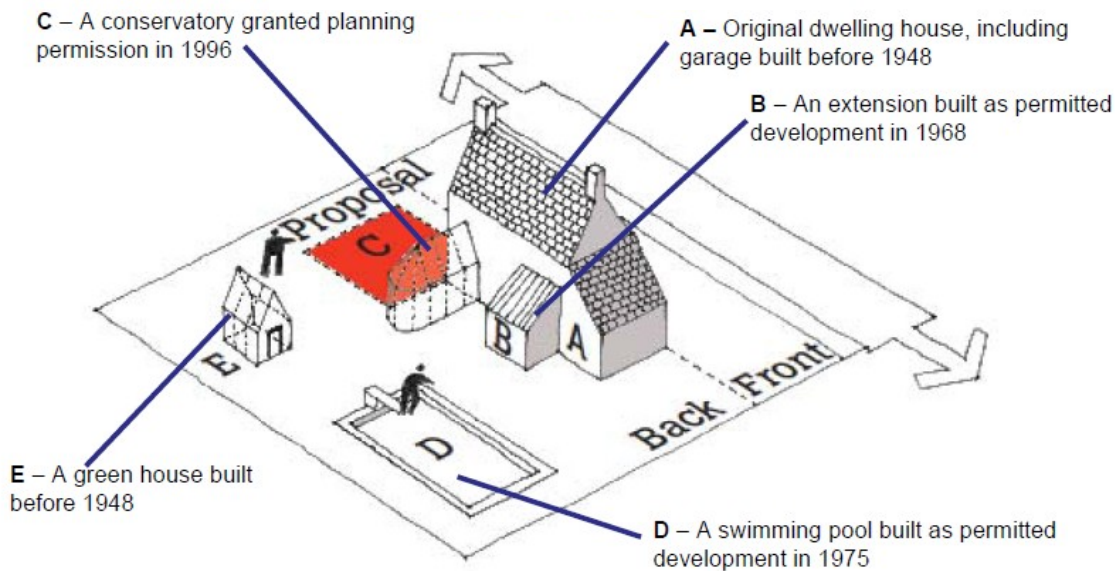
Please send your enquiry to development.control@moray.gov.uk

On a separate sheet, please sketch out the layout of your house and garden, showing the proposed works and previous developments (see illustrative sketch below).

Please also specify:

- External dimensions (length, width and height) of the proposed development.
- The distance of the development from the site boundaries.
- The eaves and ridge heights of the development.
- The location of any road.
- Floor area of original house (by external measurement)
- Height of original dwelling
- Existing roof finish and proposed roof finish to extension.
- Location of proposed hard surface
- In the case of decking – its location, height from ground level and height of any means of enclosure.
- In the case of a flat – alterations to any existing door or window opening.
- If the development involves the provision of a balcony or roof terrace.
- The height and location of any means of boundary enclosure.

Site Area



Equation 1: % of site coverage = $\frac{\text{Area of B + C + D + E + Proposal}}{\text{Area of front/rear* curtilage minus A and any hardstanding or decking}} \times 100$

*which ever is appropriate

The answer to equation 1 is necessary to allow us to determine if planning permission is required

Answer: _____ %