



ENVIRONMENTAL SERVICES

Housing and Property
The Moray Council
PO Box 6760
Elgin
IV30 9BX

STANDING ORDER FORM – HOUSE RENT

1. NAME:
.....
ADDRESS:
.....
.....
2. NAME AND ADDRESS OF YOUR BANK/BUILDING SOCIETY ..
TO THE MANAGER:
.....
.....
.....
3. BANK ACCOUNT No:
.....
4. NAME(S) OF ACCOUNT HOLDER(S)
.....
5. PAYMENT REFERENCE:
BANK/BUILDING SOCIETY, PLEASE INCLUDE DASHES IN REFERENCE
6. CREDIT TO THE MORAY COUNCIL ACCOUNT NUMBER 00111 492
SORT CODE 80-06-66
7. INSTRUCTIONS TO THE BANK/BUILDING SOCIETY
PLEASE PAY THE SUM OF £.....ON.....
AND THEREAFTER, EVERYDAY OF EACH WEEK/MONTH THE
SUM OF £.....CEASING AFTER THE
PAYMENT/UNTIL FURTHER NOTICE. (PLEASE CANCEL EXISTING ORDER)
8. SIGNATURE(S)
.....
.....
DATE:.....

FOR OFFICIAL USE ONLY – DO NOT TEAR OFF

RENT INSTALMENTS PAYABLE TO MARCH 20

(£ x COLLECTING WEEKS) £

ADD ARREARS

DEDUCT PREPAYMENTS

TOTAL PAYABLE

£

INSTALMENTS BEING:-

x £

x £

• **PLEASE RETURN COMPLETED FORM TO YOUR LOCAL AREA HOUSING OFFICE**