

Roderick D Burns

Chief Legal Officer Committee Services

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Our Ref: RR/LRB/Case 001 E-mail: ritchir@chief.moray.gov.uk

Your Ref:

Date: 21 December 2009

Plans Plus
Design Consultants
Main Street
Urquhart
Elgin
IV30 8LG

Dear Sir/Madam

<u>Town and Country Planning (Schemes of Delegation and Local Review Procedure)</u> (Scotland) Regulations 2008

Request for Review : Planning Application 09/00961/OUT : Clayland, Auchairn By Keith

I acknowledge receipt of the Notice of Review dated 16 December 2009 in respect of the above noted planning application.

In terms of the Regulations interested parties will be notified within 14 days of receipt of the Notice of Review and given 14 days in which to submit representations in respect of the Review. On receipt of any representations these will be forwarded to you and you will have 14 days to respond thereon. Thereafter arrangements will be made for a meeting of the Moray Council Local Review Body to consider your request for a review and you will be notified of the time, date and venue. A copy of all documents and notices in respect of the Notice of Review to be submitted to a meeting of the Local Review Body will be made available for public inspection, prior to the meeting, at the Access Point, Council Office, Elgin and via the Council's Internet website www.moray.gov.uk

In the event of no further representations being received the Notice of Review and all relevant documents will be referred to a meeting of the Moray Council Local Review Body for consideration and you will be notified of the time, date and venue.

Yours faithfully

Ron Ritchie
SENIOR COMMITTEE SERVICES OFFICER