



Moray Council Taxi Testing supplement to the DVSA MOT Inspection Manual

NOTE:

The following pages should be used as a supplement to the DVSA MOT Inspection Manual.

Technical specification will be the same as the MOT class 4 testing unless otherwise stipulated in this supplement.

It is intended that this supplement will clarify existing standards covering all aspects of a Taxi Test where reasonably practicable.

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2.0 PRESENTATION

Information	Method of Inspection	Reason for Rejection
Vehicle to be presented in a clean condition including underside	Check vehicle for cleanliness	<ul style="list-style-type: none">a) Excessive dirtb) Excessive oil contaminationc) Excessive application of under body protection that prevents the tester from testing/inspecting all testable items



2.1 OIL LEAKS

Information	Method of Inspection	Reason for Rejection
Engine and transmission should be clean and free from leaks	<p>Check the engine and transmission for leakage of any type of oil</p> <p>Check without operating any equipment other than the engine which may be run at tick-over speed</p> <p>Temporary means of preventing leaked oil reaching the ground are not acceptable.</p> <p>Check temporary repairs for oil leakage</p>	<p>Any oil leak which deposits oil on the ground during the test which forms a pool greater than 10mm diameter in a five-minute period or a number of leaks which collectively would deposit oil at the same rate.</p> <p>A temporary means of preventing leaked oil reaching the ground.</p> <p>Any leak which when the vehicle is in motion could compromise the Health and Safety of its passengers.</p> <p>Oil leakage from a temporary repair</p>

2.2 COOLING SYSTEM

Information	Method of Inspection	Reason for Rejection
Cooling system should be in good condition and fully operational	Examine the condition of the whole cooling system including the radiator, coolant pump, drive belts including pulleys for security, deterioration and completeness	<ul style="list-style-type: none">a) A cooling system component which is insecure, deteriorated, missing or inoperativeb) Coolant leak which deposits any coolant on the ground during the test forming a pool of more than 10mm in diameter

2.3 BODYWORK

Information	Method of Inspection	Reason for Rejection
<p>Bodywork should be clean and free from dents and scratches</p> <p>All panels & trim should be secure</p>	<p>Vehicle should be inspected under natural light and not under fluorescent light when possible</p> <p>Examine bodywork for scratches, dents, irregularities or inadequate repairs</p> <p>Check for insecure panels or trim</p>	<p>(28 day bodywork rectification certificate issued)</p> <p>Bodywork</p> <p>a) Scratches, dents or other irregularities</p>  <p>Inadequate repair which is not properly painted and finished</p>  <p>c) Insecure panels or trim</p> <p><u>IMMEDIATE FAILURE</u></p> <p>(Refusal at time of test to issue certificate of compliance)</p> <p>a) Any bodywork with sharp or protruding edges likely to cause injury to a pedestrian or other road users.</p> <p>b) Significant bodywork damage</p> <p>c) Any body panel not matching the vehicle's original colour i.e. blue door on a red car</p> <p>d) Scratches, dents or other irregularities on more than one panel</p>

2.4.1 INTERIOR

Information	Method of Inspection	Reason for Rejection
<p>The vehicle should be submitted for the Taxi Inspection clean and free from damage and in a condition which would be acceptable to be hired by members of the public.</p> <p>Interior Taxi plate and insurance disc should be fixed in the correct position within the interior of the vehicle</p>	<p><u>Seats</u> Check the condition, security cleanliness of seats</p> <p><u>Interior Lights</u> Check the interior lights provide adequate illumination of the interior of the vehicle</p> <p><u>Interior Surfaces</u> Check interior surfaces including roof linings, side panel covering and carpets for cleanliness, condition and security</p> <p><u>First Aid Kit</u> First aid kits should contain the minimum as recommended by HSE for a 1-person kit. Check that the first aid kit is not contaminated or the contents obviously deteriorated and that the receptacle which contains the first aid kit is prominently marked. If the receptacle is in a sealed compartment or closed glove box the compartment or glove box should be clearly marked to indicate the position of the first aid kit</p>	<p><u>Seats</u> a) A seat which is insecure, damaged or weakened so that the damaged seat structure or covering could endanger passengers or damage their clothes b) Seats with covering(s) in such a condition that they are likely to soil passengers clothing c) Headrests insecure or missing</p> <p><u>Interior Lights</u> a) Inadequate illumination of saloon interior</p> <p><u>Interior Surfaces</u> a) Insecure or damaged so that they are likely to injure passengers b) Contaminated so that they are likely to soil passenger's clothing</p> <p><u>First Aid Kit</u> a) Missing, inaccessible or in poor or contaminated condition b) Receptacle not marked c) No notice of position is present. d) A kit which does not contain the minimum HSE recommended vehicle kit of: 6 waterproof plasters, 1 x HSE 18 x 18 dressing, 2 triangular bandages, 2 antiseptic wipes, 1 pair of vinyl gloves, 6 safety pins, 1 first aid advice leaflet.</p>

2.4.2 INTERIOR - Cont

Information	Method of Inspection	Reason for Rejection
	<p><u>Fire extinguisher</u></p> <p>Check that the fire extinguisher is of the correct type. They must contain foam or powder and be marked BS 5423 or EN 3.</p> <p>A fire extinguisher should be fitted securely in a position easily accessible by the driver. If the extinguisher is hidden from view the position must be clearly marked in view of the driver and passengers.</p> <p><u>Opening windows</u></p> <p>Check all opening windows can be opened from the relevant controls</p> <p><u>Heating and Demisting</u></p> <p>Examine presence, condition and operation of heating and demisting equipment. A system with variable speed control must be operable in all speeds as designed.</p> <p><u>Insurance Disc</u></p> <p>Check that the insurance disc is valid and is fitted in windscreen facing inwards the correct position - N/S bottom of windscreen</p>	<p><u>Fire Extinguisher</u></p> <ul style="list-style-type: none"> a) Missing, inaccessible, discharged, incorrect type, in an obviously poor condition b) No notice of position is present. c) A Halon filled extinguisher d) Insecure <p><u>Opening windows</u></p> <p>A driver's or any passengers window cannot be opened from the relevant controls</p> <p><u>Heating and Demisting</u></p> <p>Missing, inoperative or ineffective demisting, heating or cooling equipment.</p> <p><u>Insurance Disc</u></p> <ul style="list-style-type: none"> a) The insurance disc is not valid, is defaced or illegible b) The insurance disc is fitted in the wrong position or obscures the drivers view

2.4.3 INTERIOR - Cont

Information	Method of Inspection	Reason for Rejection
	<p><u>Interior Taxi Plate</u></p> <p>The interior plate should be current, located in a position in clear view of the front seat passenger and should not obscure the drivers view</p>	<p><u>Interior Taxi Plate</u></p> <p>a) The plate information is not correct b) Defaced or illegible c) Missing Fitted in the incorrect position and is not easily read by the front seat passenger or obscures the drivers view</p>
Instruments & controls including all gauges & warning lights	Check all instruments, controls, gauges & safety related warning lights for correct operation	<p>a) Lights not extinguishing correctly b) Lights not working c) Gauges inoperative d) Controls ineffective or damaged e) Speedometer not working correctly on road test f) Lights, gauges or lighting components missing g) Worn, damaged, incorrectly fitted or missing trim or accessories</p>
Trim and passenger controls	<p>Check trim for excessive wear and correctly fitted items</p> <p>Check passenger controls for correct operation & damage</p>	<p>Inoperative or damaged passenger controls including sharp edges</p> <p>Insecure accessories or fittings Loose, dangerous or untidy wiring</p>
All additional accessories & fittings i.e. taxi meter, sat nav, two-way radio	Check for security, tidiness & safe wiring	

2.5 TYRES

Information	Method of Inspection	Reason for Rejection
<p>Tyres including spare should have not less than 2mm tread depth.</p> <p>2mm will replace 1.6mm in the main MOT Testing Manual where stated</p>	<ol style="list-style-type: none"> 1. Check the tread pattern over the complete circumference of the tyre 2. Check also that the tread depth meets the requirement using, as necessary, a depth gauge accepted for MOT testing 3. Check that central three-quarters of the breadth of tread has a continuous around the entire outer circumference of the tyre. 	<p>The grooves of the tread pattern are not at least 2mm throughout a continuous band comprising. The central three-quarters of the breadth of tread this band must be continuous around the entire outer circumference of the tyre.</p>
<p>Spare wheel & tyre must be stored securely in the correct location and be compatible</p>	<ol style="list-style-type: none"> 1. Check security 2. Check serviceability to the same standards as fitted tyres 3. Ensure bidirectional fitting 4. Check size & specification 	<ol style="list-style-type: none"> 1. Under inflation 2. In-secure 3. Not serviceable as per fitted tyres 4. Not bi-directional 5. Different size or specification to fitted tyres except in the case of a manufacturer fitted space saver 6. Where no spare wheel is provided, a complete tyre repair/inflation kit must be present including the sealant, compressor and all required components as per manufacturer specifications

2.6 LIGHTS

Information	Method of Inspection	Reason for Rejection
<p><u>Reverse lamps</u></p> <p>Reverse should be fitted as per manufacturers specification</p>	<p><u>Reverse lamps</u></p> <p>Check that a reverse lamp</p> <ul style="list-style-type: none"> a) Is working b) That lamps are illuminated when vehicle is in reverse gear c) Does not flicker when tapped lightly 	<p><u>Reverse lamps</u></p> <p>A reverse lamp</p> <ul style="list-style-type: none"> a) Is missing, does not emit a steady white light or emit a light other than white whilst in reverse gear b) Incomplete, not in good working order or not visible from a reasonable distance c) Is insecure, obscured or not facing to the rear d) Flickers when tapped lightly by hand e) Adversely affected by the operation of any other lamp
<p><u>All lamps</u></p>	<p><u>All lamps</u></p> <p>All fitted lamps must work correctly</p>	<p><u>All lamps</u></p> <p>A fitted lamp not working correctly or not complying with b-e above</p>

2.7 TAXI METER

Information	Method of Inspection	Reason for Rejection
The taxi meter will be check for security and accuracy	<ol style="list-style-type: none">1. Check that a taxi meter is fitted, fitted correctly and is complete2. Check for condition and position3. Check for accuracy with respect to distance and time4. Check taxi meter seals for presence and condition and that they are of the correct type5. Check that the begging light works at the correct time in sequence with the operation of the taxi meter,	<ol style="list-style-type: none">1. Taxi meter is in anyway defective2. Fitted in a position not approved by the Licensing Authority3. Found to be inaccurate after testing with respect to distance and time4. Seal missing or having been tampered with5. Obscuring the forward vision of the driver6. Any manual method of operating the begging lamp.7. Is in a dangerous position8. Meter is insecure

2.8 TAXI PLATE

Information	Method of Inspection	Reason for Rejection
The taxi plate must be in good condition	<ol style="list-style-type: none">1. Check that there is a taxi plate fitted to an external surface on the rear of the vehicle2. Check for security and condition	<ol style="list-style-type: none">a) Missing or incorrectb) So insecure that it is likely to fall offc) Letter or figure missing or incompleted) Faded, dirty, deteriorated or obscurede) Not affixed to an external surface on the rear of the vehicle

2.9 PERFORMANCE

Information	Method of Inspection	Reason for Rejection
Road test	Carry out a road test and check performance and noise levels	a) Where a vehicle has been road tested but the tester knows more efficient operation is normally obtained for the type of vehicle b) Noise levels in excess of what the tester knows are normally obtained for the type of vehicle
Gear box, drive shafts & bearings	Check noise levels	Abnormal noises from the engine, transmission, drive shafts or bearings.

2.10 ROOF SIGNS

Information	Method of Inspection	Reason for Rejection
Roof sign shall be of size and type as approved by the Licensing Authority	Check that the sign is: a) the correct size b) in the correct position c) is operational d) signage is in accordance with the Licensing specification e) The begging lamp work in co-ordination with the Taxi meter f) Check for tidy installation i.e. no loose wires, protruding screws etc	a) Incorrect size b) Incorrect position c) Not working d) Signage contravenes Licensing specification e) The begging lamp is operative or does not work in co-ordination with the Taxi meter f) A manual method of operating the begging lamp g) Untidy installation i.e. no loose wires, protruding screws etc

NOTE:

The above is intended to provide a clear but concise list of the additional aspects of the taxi test which shall be inspected and require compliance. It is not an exhaustive list and will be used as a supplement to the MOT testers manual.

Last review date: July 2025