

Do Education & Social Care have an adverse weather procedure?

Education & Social Care has a very clearly prepared storm warning procedure. All Head teachers have complete discretion to close their school in anticipated storm conditions that would put pupils at risk. Where possible, head teachers endeavour to contact parents to let them know of such a decision. However, this cannot be guaranteed, thus it is of vital importance that the head teacher is kept up to date with contact telephone numbers in order to cover all emergencies. Every care is taken to try to ensure that pupils are not sent out in dangerous conditions.

Adverse weather conditions could result in the retention of children in schools, or at nearby addresses, and all head teachers will request parents to nominate relatives or friends as an emergency contact who can, in an emergency, look after their children. Each school has an adverse weather procedure and full details are available from the head teacher.

What is the procedure of a school is closed early?

Where a decision has been taken for a school to close early, every effort will be made to contact parents/emergency contacts to advise of the arrangements made.

No child in attendance at a nursery or primary school will be dismissed early without contact being made with the

parent/emergency contact and will remain in the care of nursery/school staff until the parent/emergency contact has been advised of the arrangements made.

Pupils attending secondary schools may be dismissed without this contact having been made in every case. Efforts will be made to contact parents where special circumstances relating to an individual are known, or a written request has been made by parents for this contact to be made.

How else will I be updated on school closure information?

Announcements regarding all school closures will be made on local and national radio stations (Moray Firth Radio and BBC Radio Scotland). Information will also be published on <http://schoolclosures.moray.gov.uk> and on Twitter - @theMorayCouncil. School closure information can also be accessed by contacting the school through the School Information Line.

What is the School Information Line?

The School Information Line is an automated service relaying messages between schools and parents. Calls to this number will be charged a 2p per minute service charge plus your call providers access charge. The telephone number for parents/guardians to call is 0870 054 9999

You will need to enter the school personal identification number (PIN) listed below. You

will then be given the following menu options:

- Key 1 - for severe weather conditions
- Key 2 - to leave a non-urgent message
- Key 3 - for general school information
- Key 4 - to key in the PIN for another school
- Key # - to end call

SCHOOL NAME	PIN
Aberlour Primary School	031080
Alves Primary School	031090
Anderson's Primary School	031100
Applegrove Primary School	031110
Bishopmill Primary School	031120
Botriphnie Primary School	031130
Buckie High School	031000
Burghead Primary School	031140
Cluny Primary School	031160
Craigellachie Primary School	031170
Crossroads Primary School	031180
Cullen Primary School	031190
Dallas Primary School	031200
Dyke Primary School	031210
East End Primary School	031220
Elgin Academy	031010
Elgin High School	031020
Findochty Primary School	031230
Forres Academy	031030
Glenlivet Primary School	031240
Greenwards Primary School	031250
Hopeman Primary School	031260
Hythehill Primary School	031270
Inveravon Primary School	031280
Keith Grammar School	031040
Keith Primary School	031290
Kinloss Primary School	031300
Knockando Primary School	031310
Lhanbryde Primary School	031320
Logie Primary School	031330
Lossiemouth High School	031050
Millbank Primary School	031340
Milnes Primary School	031350
Milnes High School	031060
Moray Music Centre (Saturday a.m.)	031540

Mortlach Primary School	031360
Mosstodloch Primary School	031370
Mosstowie Primary School	031380
New Elgin Primary School	031390
Newmill Primary School	031400
Pilmuir Primary School	031410
Portessie Primary School	031420
Portgordon Primary School	031430
Portknockie Primary School	031440
Roths Primary School	031450
Rothiemay Primary School	031460
Seafield Primary School	031470
Speyside High School	031070
St Gerardine's Primary School	031480
St Peter's Primary School	031490
St Sylvester's Primary School	031500
St Thomas' Primary School	031510
Tomintoul Primary School	031520
West End Primary School	031530

FOR FURTHER INFORMATION
PLEASE CONTACT

THE HEADTEACHER

OR

EDUCATION & SOCIAL CARE
TEL. 01343 563374

Email
educationandsocialcare@moray.gov.uk

The Moray Council
High Street
ELGIN
IV30 1BX

www.moray.gov.uk

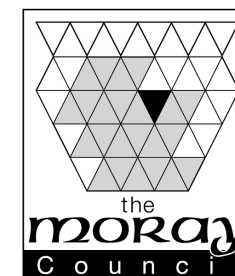
For alternative formats, languages or further information, please ask an English speaking friend or relative to:
Phone: 01343 563319
Email: equalopportunities@moray.gov.uk

This leaflet is one of a series of leaflets produced for parents and carers.

ADVERSE WEATHER PROCEDURES

INFORMATION FOR PARENTS & CARERS

produced by



EDUCATION & SOCIAL CARE

2016
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**Ambitious to Achieve
Excellence Together**

Some early learning and childcare providers also use the School Information Line service. A list is available at www.moray.gov.uk

When should I supply the school with emergency contact information?

It is very important for schools to maintain an up to date emergency telephone contact number for each pupil. To this end such information will be sought by the school to be updated annually at the start of each school session. Should there be any changes during the year parents are requested to advise the school immediately of such changes. This is of particular importance when dealing with pupils who are transported to school. (See the "Information for Parents" leaflet entitled "Pupil Transport" for further information.)