



Environmental Services Department

Moray Council

PO Box 6760

Elgin

Moray

IV30 9BX

Telephone: 0300 1234561

Email: devmanadmin@moray.gov.uk

For Official Use Only

Ref No

Date Rec

Application for Section 50 Certificate(s) (Planning – Building Standards – Food Hygiene)

Licensing (Scotland) Act 2005

Section 50

Application for: (Please tick relevant box)

- Grant of a New Premises Licence (see note 1)
- Provisional Premises Licence (see note 2)
- Confirmation of Provisional Premises Licence (see note 3)
- Provisional Premises Licence reference if applicable

A copy of the plan to be submitted to the Licensing Board must accompany this application along with the correct fee (see notes 1,2 and 3). Submitting the incorrect fee may delay the issue of your certificate(s).

Name of Applicant	
Address of Applicant	
Address of Premises to which the Certificate Relates	
Telephone No.	
Mobile No.	
Email	
Name of Agent (if applicable)	
Address	
Telephone Number	
Mobile	
Email	

Please provide details of the property:

Planning (If Applicable)

- a) Date and reference of outline or full planning permission (if applicable)

Date.....Reference.....

- b) Date and reference number of any Certificate of Lawfulness under Section 150 of the Town and Country Planning (Scotland) Act 1997

Date.....Reference.....

Building Standards (If Applicable)

- a) Date and reference of building warrant approval (if applicable)

Date.....Reference.....

- b) Date and reference number of Completion Certificate (if applicable)

Date.....Reference.....

Environmental Health (If Applicable)

Has the premises been registered in terms of the Food Hygiene (Scotland) Regulations 2006? **YES / NO / Not Applicable**

SignatureDate.....

Please send application to

Planning, Growth and Climate Service
Moray Council
PO Box 6760
Elgin
Moray
IV30 9BX

Telephone: 0300 1234561
Email: development.control@moray.gov.uk
Moray Council – www.moray.gov.uk

Note 1:

- The fee for the **Grant of a New Premises Licence** is £259.00. Your application will be considered by all **3 services** and the relevant certificates issued.

Note 2:

- The fee for a **Provisional Premises Licence** is £74.00. Your application will be assessed by the **Planning Service only**.

Note 3:

- A **Confirmation of Provisional Premises Licence** is only required by **Building Standards and Environmental Health** providing a **Provisional Premises Licence** has previously been provided by **Planning** the fee will then be £185.00

If you are a holder of a **Provisional Premises licence**, please ensure you quote your Provisional Premises Licence number.

Fees required

Building Standards:	£74.00
Environmental Health:	£111.00
Planning Department:	£74.00