The Occasional Use Exemption Letter should be addressed to the Clerk to the Licensing Committee and emailed to **licensing@moray.gov.uk.**

Alternatively, this letter can be posted or hand delivered:

**Attn: Licensing Department, Moray Council, High Street, Elgin, IV30 1BX**

I want to use the exemption granted by the Civic Government (Scotland) Act 1982, Section 45A(9) to use these Premises as a "Sexual Entertainment Venue" on the occasion(s) below without having a SEV Licence:

Details of the Venue

|  |  |
| --- | --- |
| Name of Venue |  |
| Address of Venue |  |
| Details of any existing licence  e.g. Public Entertainment Licence / Premises licence etc. |  |

Details of the Organiser

|  |  |
| --- | --- |
| Full Name of Organiser |  |
| E-mail address |  |
| Date of Birth |  |
| Place of Birth |  |

# The First Occasion

|  |  |
| --- | --- |
| The date of the occasion: |  |
| The occasion starts: |  |
| The occasion ends: |  |
| Description of the "Sexual Entertainment |  |

# The Second Occasion

|  |  |
| --- | --- |
| The date of the occasion: |  |
| The occasion starts: |  |
| The occasion ends: |  |
| Description of the "Sexual Entertainment |  |

# The Third Occasion

|  |  |
| --- | --- |
| The date of the occasion: |  |
| The occasion starts: |  |
| The occasion ends: |  |
| Description of the "Sexual Entertainment |  |

# The Fourth Occasion

|  |  |
| --- | --- |
| The date of the occasion: |  |
| The occasion starts: |  |
| The occasion ends: |  |
| Description of the "Sexual Entertainment |  |

Have the Premises been used for "Sexual Entertainment" before?

Yes ☐

No ☐

If you have said "yes", tell us about the earlier occasions.

|  |  |  |
| --- | --- | --- |
| Date | Times (Start & End) | Description of the "Sexual Entertainment" |
|  |  |  |
|  |  |  |
|  |  |  |

Date .................................................................................................

Signed ..............................................................................................

# Organiser