The Occasional Use Exemption Letter should be addressed to the Clerk to the Licensing Committee and emailed to **licensing@moray.gov.uk.**

Alternatively, this letter can be posted or hand delivered:

**Attn: Licensing Department, Moray Council, High Street, Elgin, IV30 1BX**

I want to use the exemption granted by the Civic Government (Scotland) Act 1982, Section 45A(9) to use these Premises as a "Sexual Entertainment Venue" on the occasion(s) below without having a SEV Licence:

Details of the Venue

|  |  |
| --- | --- |
| Name of Venue  |   |
| Address of Venue  |   |
| Details of any existing licencee.g. Public Entertainment Licence / Premises licence etc.  |      |

 Details of the Organiser

|  |  |
| --- | --- |
| Full Name of Organiser  |   |
| E-mail address  |   |
| Date of Birth  |  |
| Place of Birth   |      |

# The First Occasion

|  |  |
| --- | --- |
|  The date of the occasion:   |   |
| The occasion starts:   |   |
| The occasion ends:   |   |
| Description of the "Sexual Entertainment  |      |

# The Second Occasion

|  |  |
| --- | --- |
|  The date of the occasion:   |   |
| The occasion starts:   |   |
| The occasion ends:   |   |
| Description of the "Sexual Entertainment  |     |

# The Third Occasion

|  |  |
| --- | --- |
|  The date of the occasion:   |   |
| The occasion starts:   |   |
| The occasion ends:   |   |
| Description of the "Sexual Entertainment  |      |

# The Fourth Occasion

|  |  |
| --- | --- |
|  The date of the occasion:   |   |
| The occasion starts:   |   |
| The occasion ends:   |   |
| Description of the "Sexual Entertainment  |      |

Have the Premises been used for "Sexual Entertainment" before?

Yes ☐

No ☐

If you have said "yes", tell us about the earlier occasions.

|  |  |  |
| --- | --- | --- |
| Date  | Times (Start & End)  | Description of the "Sexual Entertainment"  |
|   |   |   |
|   |   |   |
|   |   |   |

Date .................................................................................................

Signed ..............................................................................................

# Organiser