



Date: 10 December 2024
 Time: 6.30pm
 Venue: Online via MS Teams
 Attendees: Beverly Wood (BW), Treasurer - Christine Allan (CA), Secretary - Daska Murray (DM), Peter West (PW), Ross Ingram (RI)
 Apologies: Chair - Allan Paterson (AP), Alison Durno (AD)

Minutes of Meeting

Agenda Item	Discussed	Follow up / Action by
Welcome and apologies	PW chaired the meeting and noted apologies.	
Chairperson Vacancy	Following AP's resignation, only PW's nomination was received for the position. CA proposed and DM seconded the nomination. Those present unanimously agreed, with AP and AD confirming their votes by email. PW was duly appointed as Chairperson and will notify Debra Duke, CCLO.	PW
Linzee Gordon Update	<p>The Linzee Gordon Committee has been awarded £6,500 from the Common Good Fund. This amount is disappointing and falls short compared to other playpark projects, such as Well Road and Letterfourie, which each received £10,000. It is also less than the £8,500 awarded to the Buckie Men's Shed.</p> <p>It was agreed that PW will draft an email for community councillors to review and feedback, before sending it to the Elected Members. The email will seek clarification on the criteria and decision making process for Common Good Fund grant applications. Understanding this process is seen as crucial for supporting future community groups effectively.</p>	PW
Website Sub-Committee Update	<p>Last week, PW, BW, and DM met to discuss the website.</p> <p>PW expressed concerns about the current setup, which might limit flexibility by tying the Community Council to a third-party developer. PW requested a meeting with the website designer to address these concerns but was informed this would not be possible until January. However, with improved management controls, PW felt the existing site could still be workable. In the interim, PW will seek further clarity as to whether this is possible to enable the website sub-committee to move forward with content development.</p> <p>Hosting and Domain Name The website currently uses the domain name buckiecc.org, which is rented annually and registered through one.com. This provider also hosts the website and the info@buckiecc.org email address. If the Council decides not to continue hosting the website with one.com, email hosting would also need to be migrated, leaving one.com only handling domain registration.</p> <p>PW outlined two hosting options:</p>	PW

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	<p>1. Self-Hosting: Provides greater control over email addresses, allowing for dedicated accounts like treasurer@buckiecc.org, which ensures a centralised email history and avoids reliance on personal accounts. It would also allow for the creation of sub-committee webpages.</p> <p>2. Third-Party Hosting via Neil Hadley. This would simplify hosting management but might offer less control. PW acknowledged AP's preference for supporting local businesses but emphasised that the Community Council's needs should take priority.</p> <p>Switching from one.com's hosting services would reduce fees from £54 to £19 annually for domain registration only.</p> <p>CA and DM raised concerns about the technical challenges of self-hosting, particularly in the event of unforeseen circumstances. BW expressed a lack of confidence in managing hosting independently. PW proposed training other members to address this knowledge gap and suggested professional services could be engaged if needed.</p> <p>PW highlighted potential issues with the current setup, including:</p> <ul style="list-style-type: none"> • Limited availability of the website designer due to other commitments. • Potential extra charges for updates, which could redirect funds away from other priorities. <p>Website Functionality and Structure</p> <p>PW identified several areas where the website could be improved:</p> <ul style="list-style-type: none"> • Greater flexibility in managing headers, sub-headers, and event layouts. • Improved interactivity and user experience. • Restructuring how events are categorised to make navigation more practical for end users. The current setup sends email notifications for event submissions, but the events are displayed in a day-to-day view, which is not user-friendly. <p>PW agreed to provide issues and share examples of more engaging websites for community councillors to consider.</p> <p>While the website is custom-coded, PW will confirm with the designer if additional management controls can be introduced to address these concerns. Drawing on his experience, PW recommended adjustments to the hosting arrangements to ensure long-term sustainability and usability.</p>	<p>PW</p> <p>PW</p>
Facebook	<p>No updates were available from AD regarding the resolution of permission issues needed to add additional admins to the page.</p> <p>PW reached out to AD to ask her to organise assistance from JS with arranging the admin setup, but did not receive a response.</p> <p>PW observed that there were two admins listed on the site and contacted John Stewart, who clarified that admin settings could only be adjusted using a laptop, not a phone.</p> <p>Options to address this were considered:</p>	

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	<ul style="list-style-type: none"> Close the existing page and start a new one. This option was deemed less favourable due to the potential loss of followers; or PW would make another attempt to resolve the admin issues with AD and offer support if needed. Those present agreed this was the preferred approach. 	PW/AD
AOCB	<ul style="list-style-type: none"> Noticeboard – ready for installation, which is planned for the coming month. PW intends to seek assistance from the Buckie Men’s Shed for the installation. Next meeting – PW will contact Tracey Rae to invite her to the January meeting. CA mentioned that a new Chief Executive has been appointed. PW plans to write to Karen Greaves to welcome her and express the hope that she will consider visiting the Community Council in the future. 	PW PW
Date/venue of next meeting	<ul style="list-style-type: none"> 21 January 2025 – 6pm, Ace Winches Lounge, Victoria Park, Buckie. 	

Community Council meeting closed at 19:20 hrs.

I declare this is a true and accurate record of the meeting:

Sign/initial:

PW

DM

Date:

14/12/2024

14/12/2024