




# 2024-25 Quarter to September Economic Growth and Development Services - Planning Performance Report - Service Plan



Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed

## Section 5 - Service Level Outcomes - 5.2 Legislative/Regulatory

Action Code	Action Title	Priority	Desired Outcome	Due Date	Latest Status Update	Progress	Status Icon
EGD24-25 5.2.1	Preparation and submission of LDP Evidence Report to Gatecheck	1	Evidence to support Proposed Local Development Plan to deliver homes, employment, prosperity, town centre regeneration, active travel, healthy living, infrastructure, carbon reduction, climate adaptation and biodiversity enhancement. Milestones - LDP Evidence Report to Committee - April 2024 Report to Gatecheck - June 2024	01-Jun-2024	Evidence Report and Gatecheck linked to the preparation of Local Development Plans are two new stages introduced by the Planning (Scotland) Act 2019 with Moray Council the first local authority to follow the new process.  Following approval at the special meeting of Moray Council on 24th April (item 18 of the minute refers), the Local Development Plan 2027 Evidence Report was submitted to Scottish Ministers by the agreed June deadline. Work is now ongoing to progress the Proposed Plan.	100%	

EGD24-25 5.2.2	Guidance for Policy 11c) in NPF4 to maximise socio-economic benefit associated with energy developments	1	Production of guidance document and associated plans to maximise economic impact and address community wealth building and ensure compliance with Policy 11 c) in NPF4. Milestones Draft approved - April 2024 12-week consultation to commence - October 2024* Final document - March 2025* (Amended from original Service Plan published in June)	31-Mar-2025	Guidance document approved in April 2024, item 4e of Moray Council committee on 24-Apr-2024 refers (Supplementary Agenda pack p337). In a change to the published Service Plan, the planned 12-week consultation originally scheduled to commence in August is now likely to begin in October. As a result, a final Guidance Policy is now planned by March 2025.	30%	
EGD24-25 5.2.3	Review and prepare National Planning Improvement Framework responses (NPIF)	1	Milestones - NPIF Cohort 3 preparation - amended to Nov 2024 NPIF Cohort 3 submission - amended to Feb 2024 Submit to National Performance Team - amended to March 2025	31-Mar-2025	Testing of the National Planning Improvement Framework by the Improvement Service is currently ongoing with cohort 3, (originally due to start in August) now planned to commence in November. In line with this, the agreed milestones of this action have been amended. Initial preparatory work has been undertaken and a paired authority meeting is scheduled for week beginning 18 November.	10%	
EGD24-25 5.2.4	Review of Developer Obligations Supplementary Guidance	3	Ensure Developer Obligations Guidance is robust to ensure collection and spending of Developer Obligations. Milestones - Guidance revised and draft prepared - August 2024 Final guidance prepared for submission to Scottish Government - April 2025	30 April-2025	Following the Planning and Regulatory Services committee on 13 August, revised guidance around developer contributions was presented for public consultation for a period of 6 weeks, closing on 11 October. Once complete, guidance will be finalised in line with the representations made and presented to a future committee for approval.	60%	

**Section 5 - Service Level Outcomes - 5.4 Workforce Planning**

Action Code	Action Title	Priority	Desired Outcome	Due Date	Latest Status Update	Progress	Status Icon
EGD24-25 5.4.1	Identify route for succession of professional officers across the service	1	Reduced risk of statutory failures impacting on public health and safety Reduce number of services at risk of insufficient staffing levels in next 5 years to deliver statutory duties for Environmental Health, Trading Standards & Building Standards	31-Mar-2025	Succession planning is ongoing in a number of areas: Environmental Health - 1 graduate trainee is in post completing university and professional qualifications. Recruitment is due to commence for a second trainee post. Trading Standards - 1 employee awaiting results for final training module to become a Trading Standards Officer. 1 further graduate trainee is expected to complete all necessary modules by summer 2025.Planning - 3 planners working towards Membership of the Royal Town Planning Institute. Building Standards - 1 Officer preparing for professional review for Chartered Membership of the Chartered Institute of Building (CIOB) with submission and interview expected by Spring 2025.	50%	