

Burghead and Cummington Community Council



**DRAFT Minutes of regular meeting held in Burghead Community Hall
on Thursday 5 September 2024**

Present: Joan Megson (Vice Chair-in-the-chair), Keith Kingscott (KK), Myra Kingscott (MK), Jim Patterson (JP) Ryan More (RM).

In Attendance: Councillors: Neil Cameron (NC) and John Cowe (JC)
Laura MacLure (LM), Jennifer Graham (JG) (Chairman of Burghead School Parent Partnership), Debra Duke (CCLO and minute taker)

Welcome Everyone

JM welcomed all to the meeting and would chair the meeting as the Chairman had submitted his apologies.

Abbey Main and Moray Councillor James Allan joined the meeting during its progress.

1. Police Update

No police in attendance. Monthly reports received from the police were circulated to all community councillors.

2. Apologies:

Apologies were received from: Jamie Campbell, Jane Benson, and Abbey Main (AM) and Moray Councillor Bridget Mustard

3. Minutes of Last Meeting

The minutes of the meeting held on 1 August 2024 were agreed as a correct record.

4. Matters Arising

Better Burghead event-

- A meeting had been held with the Community Support Officer last week. The event would be held on 2 November at the Community Hall.
- The event would invite community groups and organisations to discuss plans for over the next few years and establish what is required in Burghead and Cummington.
- Official invites to chairpersons of groups would be sent out. Need to consider inviting businesses, and prospective businesses, within the community council area.

ACTIONS:

Put together list of invitees-

MK

Leaflets and poster to be made to be handed out

JM and Community Support Officer

Organise catering for event-

to be decided

5. Correspondence Received

Harbour shed lease

A query had been raised about the Harbour Shed. This had been clarified in a previous meeting of the CC. The CC has no responsibility for the lease of the building.

ACTION: JP to send previous minutes to AM for information.

6. Reports

a) Local Councillor(s)

Cllr Neil Cameron said current issues were access to transport; active travel; and coastal erosion. The Stagecoach service from Elgin to Forres via Burghead and Findhorn, but missing Roseisle, had been removed.

He shared a leaflet produced by Buckie and District CC to advertise walks and cycle routes within their area.

Queries were raised about whether the Clarkly Hill circular route was a core path and who maintained it. A potential source of funding for paths was Ian Findlay Path Fund. Details to be shared.

Cllr John Cowe- had not had contact with the Development and Operations Manager- Harbours. Not sure about progress on any funding applications to support the works. Needed to work out who to contact to carry on with works for the harbour area that the Broch Selkies would like to develop, to provide better community amenities for accessing the water.

It was noted that the Broch Selkies were fundraising too. A cookbook was being put together.

He mentioned that there was work to set up the MConnect Service as part of the Growth Deal to link Lossiemouth, Hopeman, Burghead, Roseisle and Kinloss. This would not be a service until at least next year.

Note there is no common good fund in Burghead and Cummington.

7) Community Council Sub Groups

a) Sub committees Christmas Lights

No update

b) Community amenities

The Blessing Boxes were now set up in the Community Garden. Posters needed to be put up in the noticeboards. Children were being encouraged to take fruit from the boxes. The Community Garden was being used by the school for some lunchtimes. The garden had been praised by the Lossie 2-3 group.

c) Resilience Group

JP provided an update:

- The electrician would put in a cable to the outside not a socket. Generators could be hired that could be hardwired in.
- The Community Hall committee were aware of the Just Transition Fund as they were looking at solar panels and batteries which would also increase resilience.
- Closing date for the Just transition fund was 23 September at 12 noon.

8) Discussion about Development Trust options

NC said that he had held discussions with Lossiemouth Community Development Trust (LCDT) and Hopeman Community Association (HCA) about their views on a broader development trust and how this could work.

A draft letter to LCDT would be sent to see what help and support they could provide to a Development Trust/Officer in Burghead and Cummingston.

ACTION: Letter to be sent to LCDT JM

9. Finance - transactions since last meeting

The Treasurer had completed information about estimated running costs of the CC. This had been requested by the JCC Admin grant sub group.

RESOLVED: It was **approved** to add Joan Megson as a signatory for the bank.

10. Planning Issues

No planning applications to discuss.

11. Review of the Scheme of Establishment of Community Councils

The Community Council Liaison Officer attended to present information about the consultation about the review of the Scheme.

The Scheme of Establishment of Community Councils was the document to set out how community councils (CCs) in Moray were formed and the rules that they worked to. More detailed information for the running of CCs was contained in policies and the Handbook. The Constitution and Code of Conduct for Community Councillors were appendices to the Scheme.

Before every election the Scheme had to be reviewed. The next election was due in October 2025. The new Scheme had to be in place before August 2025.

The first consultation on the Scheme ran from 28 August to 23 October 2024.

Questions to ask were:

- Were there any areas of the Scheme that needed amending?
- Did boundaries of CCs need amending? It was worth considering the Local Development Plan when thinking about this too. Please note that the LDP 2027 was in the process of being made. A map was provided with CC boundaries and land allocation in the LDP 2020.
- Were there any other policies or guidance that was required to help CCs carry out their work?

The CC would consider a response to the consultation at its October meeting.

ACTIONS:

Resend email information and a word version of the questionnaire CLO
Burghead and Cummingston Community Council to respond by 23 October ALL
Individuals could also respond using the Survey Monkey form on the Moray Council's website

12. The Joint Community Council of Moray.

Currently only JP attended from BCCC. It would be useful if others could attend JCC meetings.

The JCC had met on 8 August. A further meeting on 21 August, that all CCs had been invited to, had been held. This meeting discussed the administration grant that CCs receive from

Moray Council. Community Councils received £500 plus 7.25pence per capita. This formula had not changed since at least 2009. Community councillors were volunteers and routinely did not claim expenses. A number of CCs had room hire costs as there were no Moray Council venues available within their CC area.

A sub group had been set up to look into the costs that CCs incur and to make recommendations about how the administration grant should be allocated. At the meeting on 21 August four recommendations for the administration grant were circulated to CCs for their views.

ACTIONS:

To send the completed estimated costs to the CCLO

To respond with a preferred option for the administration grant recommendations.

13. AOCB

a. Defibrillators:

One is not on the register and the Ambulance Service did not have the code to access it.

ACTIONS:

Get in touch with Keirans Legacy to check how to register defibrillators with the emergency services- AM

b. Roads and paths

Queries from residents about the status of Bridge Street. It was understood that the road was not adopted. If it was not adopted who was responsible for maintaining the street? This would be checked.

Issues with speeding along Grant Street had been raised and particularly outside the school.

Cummingston: The road surface to the play park had been completed.

Hollows in the main road caused by previous works were resulting in puddles and splashes against and into properties.

ACTION:

Councillor Cameron would look into the status of Bridge Street

NC

c. Remembrance Wreaths:

JP would order the wreaths.

AM to reply to Moray Council about who would lay CC wreaths.

d. Burghead Parent Partnership (BPP):

JG as the Chairperson gave an update.

- Aim next year to collaborate with the community.
- Last year the BPP had paid for all school trips.
- A recent deal with the Cable Café had been a success for a back to school treat.
- The BPP would include the nursery.
- Looking at options to apply for Just Transition funding too.
- Attendance at meetings was good.

e. Facebook:

RM provided an update on page permissions. Please could those added as admins check they were able to access the page.

Digital skills hub session on 20 September – did anyone from the CC want to attend?

The date of the next meeting was confirmed as Thursday 4 October 2024.
The meeting closed at 8:46pm

DRAFT