

# Annual General Meeting of Buckie and District Community Council

Date: Tuesday 17 January 2023

Time: 7pm

Venue: All Saints Church Hall, northwest side of Cluny Square

Attended: Christine Allan, Alison Durno, Ross Ingram, Ann Mitchell, Allan Paterson  
Debra Duke, Community Council Liaison Officer (CLO) (Moray Council)

- 1. Recording of membership present and apologies received.**  
Apologies had been received from Buckie and District Community Councillors Stephanie Lindsay and Beverley Wood. Moray Councillors John Stuart and Neil McLennan had sent their apologies.

- 2. Election of Chairperson**

The previous chairperson had been elected to Moray Council in November 2022. The CLO asked if there were any nominations for chairperson. CA nominated Allan Paterson. This was seconded by AM. There were no other nominations.

It was noted that there would be occasions that AP was not able to attend community council meetings due to his employment. The CLO said that if the community council elected a vice chairperson that person would take the chair just for those meetings. If there was not a vice-chairperson then at each meeting that the chairperson was absent a chairperson for that meeting only would be appointed. Community councillors said that they none of them would be willing to undertake this role even on an ad hoc basis. More discussion between community councillors and the CLO was needed on this matter.

APPROVED: That Allan Paterson be elected chairperson of Buckie and District Community Council.

- 3. The minutes of the last Annual General Meeting of the Community Council shall be submitted for adoption:**
  - Inaugural meeting of Buckie and District CC held on 20 October 2021**

APPROVED: The minutes of the meeting held on 20 October 2021 were approved.

- 4. Chairperson's Annual Report (and questions from the floor).**

John Stuart had sent a report as he had been the Chairperson for the 2021/22 year. Report read out:

The CC has worked in a difficult set of circumstances, navigating our way out of Covid and into face-to-face meetings. Whilst it hasn't always been easy for us, the dedication of the team behind the CC has been great.

Within the last year and beyond we have successfully driven forward applications for SSEN contingency planning and we found out we had been awarded funding for signage of the cycle pathways from SSE Bowl. On these funding matters:

Contingency planning.

As the outgoing chair, I can pass over to a nominated person the details and progress of the award. I offer up continued support for contingency planning and would offer to co-produce our resilience and contingency plans with the CC and local communities if this were wanted.

SSE Bowl funding:

Our previous chair has been unable to provide details of our application which was submitted to SSE Bowl. Accordingly, a request has been sent to ask for a copy of our application to be sent to the CC.

We submitted feedback into the planning around the town centre masterplan.

We submitted feedback to council officers in relation to our speeding survey.

CONCLUSION:

Report received, no questions asked.

## **5. Secretary's Annual Report (and questions from the floor).**

Secretary report was read out to the meeting.

Over the year undertaken general secretarial duties undertaken such as:

- Minute taking during meeting, write up of minutes and distribution to members once completed, assist Chair during CC meetings.
- Keeping members up to date with information received from various sources.
- Liaising with CC members in order to gain feedback re issues discussed.
- Update of apologies prior to CC meeting
- Assist with creation of Agenda
- Liaising with members of the community and feedback to members at CC meetings
- Ensure that CC aware of meetings, location, date and time – reminders
- Completing any jobs from CC meeting which have been delegated to secretary
- Updating progress of jobs at each meeting – what has still to be done and by when

CONCLUSION:

Report received, no questions asked.

**6. Treasurer's submission of Balance Sheet and Annual Accounts duly independently examined and certified correct (and questions from the floor).**

The treasurer presented the accounts to the meeting. These had been independently examined. Closing balance at 30 September 2022 was £8228.69. Accounts were available for inspection if requested.

RESOLVED: Annual accounts approved and submitted to CCLO.

**7. Chairperson to declare date of next Annual General Meeting and close meeting**

Meeting declared closed. Next AGM date to be confirmed.

This meeting will be immediately followed by an ordinary meeting of Buckie and District Community Council.