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## UK Shared Prosperity Arts, Culture and Heritage Funding

### Guidance Notes

This guidance is intended to support groups and organisations interested in applying for grant funding from the Scottish Government's UK Shared Prosperity Fund 2024/25, managed by Moray Council.

#### Background

Moray Council was recently awarded funding for the financial year 24/25 from a fund called the UK Shared Prosperity Fund\*. Part of the funding allocated, £109,804, is available to provide support for arts, cultural, heritage and creative activities, projects and facilities and institutions.

The funding can **only** be used for revenue costs, so it cannot be used to purchase large capital items. You can read more about this fund below.

*The UK Shared Prosperity Fund is a central pillar of the UK Government's Levelling Up agenda and provides £2.6 billion of funding for local investment by March 2025. The Fund aims to improve pride in place and increase life chances across the UK investing in communities and place, supporting local business, and people and skills. For more information, visit*

*<https://www.gov.uk/government/publications/uk-shared-prosperity-fund-prospectus>*

The aims of the fund reflects the views of the arts/culture/heritage sector gathered via a number of development workshops, individual conversations and a mapping exercise carried out as part of the Cultural Quarter Project Development, and a follow up survey specifically relating to the UK Shared Prosperity Fund.



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## **Aims of the UK Shared Prosperity Arts, Culture and Heritage Fund**

### **Project Aims**

Increase community access to the arts. Increase opportunities for collaborative working among Moray's Culture Sector.

### **Project Objectives**

- Arts organisations are better able to express their needs and influence decisions around how budget is allocated for their collective benefit.
- Provide financial support to local arts, culture and heritage organisations.
- Raise awareness of the range of local arts, culture and heritage organisations in Moray.
- Increase the number of people engaging with arts in Moray.
- Improve relationships between partners.

### **Peer Identified Aims**

This funding allocation will be decided by a vote of your sector peers and colleagues. In addition to the above, your projects should aim to meet at least one of the below criteria identified by your peers.

- Innovation
- Engaging Communities
- Collaboration and Partnership Working
- Nurturing existing talent
- Creative Events
- Accessibility and Inclusivity
- Capacity Building
- Networking
- Heritage and Place
- Improving Wellbeing
- Sustainable Practices

### **Who can apply?**

- The fund is open to applications by constituted community organisations, appropriately constituted social enterprises and other voluntary and third sector organisations set up on a non-profit-distributing basis\*.
- Un-constituted groups and groups without a bank account can apply if their application is supported by an appropriately constituted group who is willing to take responsibility for the management of the project and the project funds.



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- Any group or organisation can only apply as the lead applicant for one project through this fund but can collaborate with others on different project applications.

\*'appropriately constituted' social enterprises will match the criteria set out in the voluntary code of practice for social enterprise in Scotland Read the Code - SENScot; other voluntary and third sector organisations will be deemed to be appropriately constituted if they align with criteria 2-5 of the Code.

**Our output and outcome indicators are dictated by the UKSPF indicators. We have to deliver on:**

**"Number of organisations receiving grants."**

Organisations here will either be:

- The end beneficiary is the recipient of the award itself, for example, a local authority, higher education institute or an organisation representing specific sector who may be undertaking a feasibility study.
- An organisation that is an end beneficiary and does not fit into the above description nor can be classified under the business output indicators, for example, a charitable organisation.
- Grant means a cash payment by the project that is not repaid. "

**"Number of local events or activities supported."**

An event refers to planned activities. These should fall into the below categories:

- Those related to: (1) Film, TV, Music, Radio (2) Heritage (3) Arts, Museums and Libraries.
- Other activities and events include, for example but not limited to, sports, volunteering, tourism and social action."

**"Number of events and/or participatory programmes."**

- Events include but are not limited to international enterprise events and conferences supporting the local growth sector by promoting networking, collaboration, innovation, growth as well as expertise, innovation and resources sharing.
- Participatory programmes mean the delivery of outreach and engagement events for local assets and sites such as cultural, historic and heritage institutions that makes up the local cultural heritage offer. "

**"Number of programmes started because of support provided by UKSPF interventions."**

This indicator focuses on programmes that are led by the community groups (self-governing and not for profit group or organisation which works for the public benefit) and focuses on the topics of arts, culture, heritage.

**"The number of organised volunteering roles created as a direct result of the intervention."**

This includes opportunities for people to volunteer on a regular basis, and opportunities for one-off volunteering.

- Formal volunteering refers to those who have given unpaid help via a group, club, or organisation: for example, leading a group, administrative support or befriending or mentoring people.

**Grant Amounts**

- You can apply for up to £20k if you are a group of organisations working in partnership.
- You can apply for up to £10k if you are a single organisation.



**What can the money be used for?**

The UKSPF Arts Culture and Heritage Fund is for revenue funding only.

**Revenue**

Revenue funding can be used where there is no lasting asset. Revenue funding can be used to put on events, performances and activities, pay for the running costs of an organisation or pay for trips and excursions. We have listed some activities below to give you an indication of what is considered revenue costs. This list is not exhaustive.

<b>Positive activities and events:</b>	
Costs towards putting on events, days, coaching or training sessions, fetes, carnivals, fayres and festivals.	Revenue
Costs towards putting on performances, plays, concerts that either involve or benefit the community.	Revenue
Running costs for a group that puts on positive activities, e.g., venue hire, office/printing costs, transport, staff costs. (We expect groups to consider how they can become self-supporting and less reliant on grant funding year after year).	Revenue
Helping to fund access to positive activities where a person’s circumstances make it hard for them to access Such as low income, physical disability, rural isolation, etc.	Revenue
Funding professionals to support people with specific needs, e.g., mental health issues, physical disabilities, dementia	Revenue
Putting on sessions that deliver therapeutic activities e.g., running “music for the mind” events, mindfulness, support groups, counselling, etc.	Revenue
Funding of training for a group, so members have additional skills.	Revenue
Creating social opportunities that help to prevent isolation and loneliness	Revenue
Activities that support and encourage volunteering	Revenue
Salaries for paid workers within community organisations	Revenue
Running costs that support the project, e.g., venue hire, office/printing costs, staff costs, social media presence / website operation.	Revenue
Purchase of items that don’t qualify as Capital e.g., kit or small items of equipment	Revenue

**Proposed Project Timeline**

- Friday 19 April 2024 Applications open
- Friday 31 May 2024 Deadline for applications to be submitted – 5pm
- Start June 2024 Officer check then send out posters
- Tues 25 June 2024 Voting meeting at Elgin Library
- Start July 2024 Grant offer letters sent. Projects can commence
- Friday 28 Feb 2025 Projects complete, money spent and project evaluations submitted



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### **How to apply**

Applications should be submitted using the form available on the Moray Council website.

Applications will need to be supported by the required documentation (governing documents, annual accounts) as applicable.

Completed applications should be emailed to [Arts&CultureUKSPF@moray.gov.uk](mailto:Arts&CultureUKSPF@moray.gov.uk)

### **How and when decisions will be made**

Initial eligibility checks will be done by a team of Moray Council officers who have experience with UKSPF funding, arts/culture and community projects. Projects that meet the scheme criteria will go forward for consideration by the participant group (i.e. Arts, Culture & Heritage sector peers and colleagues).

It is anticipated that the fund will be oversubscribed and a voting process will be followed as intended for Round 1.

### Privacy Notice

With regards to data protection, Moray Council's privacy policy for grant applications can be read at the following link.

<http://www.moray.gov.uk/downloads/file151888.pdf>