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| Environmental Services Department |
| Moray Council  *For Official Use Only*  *Ref No …………………………*  *Date Rec ……………………….*  PO Box 6760  Elgin  Moray  IV30 9BX  Telephone: 0300 1234561  Email: devmanadmin@moray.gov.uk |

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| Application for Section 50 Certificate(s)  (Planning – Building Standards – Food Hygiene) |

**Licensing (Scotland) Act 2005**

**Section 50**

**Application for:** (Please tick relevant box)

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|  | Grant of a New Premises Licence (see note 1) |
|  | Provisional Premises Licence (see note 2) |
|  | Confirmation of Provisional Premises Licence (see note 3)  Provisional Premises Licence reference if applicable ……………………………………. |

**A copy of the plan to be submitted to the Licensing Board must accompany this application along with the correct fee (see notes 1,2 and 3). Submitting the incorrect fee may delay the issue of your certificate(s).**

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| **Name of Applicant** |  |
| **Address of Applicant** |  |
| **Address of Premises to which the Certificate Relates** |  |
| **Telephone No.** |  |
| **Mobile No.** |  |
| **Email** |  |
|  |  |
| **Name of Agent (if applicable)** |  |
| **Address** |  |
| **Telephone Number** |  |
| **Mobile** |  |
| **Email** |  |

**Planning (If Applicable)**

1. Date and reference of outline or full planning permission (if applicable)

Date………………………………Reference………………………………………………….

1. Date and reference number of any Certificate of Lawfulness under Section 150 of the Town and Country Planning (Scotland) Act 1997

Date………………………………Reference………………………………………………….

**Building Standards (If Applicable)**

1. Date and reference of building warrant approval (if applicable)

Date…………………………….Reference………………………………………………

1. Date and reference number of Completion Certificate (if applicable)

Date……………………………Reference………………………………………………..

**Environmental Health (If Applicable)**

Has the premises been registered in terms of the Food Hygiene **YES / NO / Not Applicable** (Scotland) Regulations 2006?

Signature …………………………………………………………………Date…………………………...

Please send application to

Development Services

Moray Council

PO Box 6760

Elgin

Moray

IV30 9BX

Telephone: 0300 1234561

Email: development.control@moray.gov.uk

Moray Council – www.moray.gov.uk

Note 1:

* The fee for the **Grant of a New Premises Licence** is £238.35. Your application will be considered by all **3 services** and the relevant certificates issued.

Note 2:

* The fee for a **Provisional Premises Licence** is £68.00. Your application will be assessed by the **Planning Service only.**

Note 3:

* A **Confirmation of Provisional Premises Licence** is only required by **Building** **Standards and Environmental Health** providing a **Provisional Premises Licence** has previouly been provided by **Planning** the fee will then be £170.35.

If you are a holder of a **Provisional Premises licence** please ensure you quote your Provisional Premises Licence number.

**Fees required**

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| --- | --- |
| Building Standards: | £68.00 |
| Environmental Health: | £102.35 |
| Planning Department: | £68.00 |