

**PORTKNOCKIE COMMUNITY COUNCIL  
MINUTES OF MEETING HELD Monday 11 March 2024**

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**In attendance:** Anne Anderson (Secretary - Minutes), Theresa Coull (Counsellor), Shirley Firth (Secretary – Correspondence), Alexandra Forsyth, Donald Gatt (Councillor), John Going (Chair), Gladys McKenzie (Treasurer), Tracey Rae.  
In addition to PCC members, a member of the community also attended to observe and raise issues where relevant.

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|   |  | Action/<br>attention |
| 1 | <b>Apologies:</b><br>Tracey Collyer (Councillor), Lillian Urquhart, Jade Tindall   |                      |
| 2 | <b>Police Update</b> <ul style="list-style-type: none"><li>• The update was circulated prior to the meeting.</li></ul>   |                      |
| 3 | <b>Visiting Speaker:</b> <ul style="list-style-type: none"><li>• Tracey Rae attended to provide information on Community plans, Place Plans and Locality Plans and to answer questions regarding the appropriateness of the above for the village and potential for the PCC to develop a relevant plan</li><li>• Development of a relevant plan would require community consultation and examples of such consultation and local plans were provided for consideration and to assist in decision making.</li><li>• A community plan would be required before a place plan could be developed.</li><li>• It was clear that for any such plan to be developed, volunteers from the community (not necessarily members of the PCC or PCA) would be needed.</li><li>• Members will review guidance and documentation provided for further discussion at future PCC meetings.</li></ul>   | ALL                  |
| 4 | <b>Adoption of minutes of last meeting</b><br>Proposed: SF Seconded: GM  |                      |
| 5 | <b>Matters Arising</b> <ul style="list-style-type: none"><li>• <u>Harbour Toilets:</u> There is still lack of clarity on the actual nature of the issue causing the back-up and flooding in the Gents toilet. Cllr DG will contact TMC again to seek a definitive answer should one be available and if not, to seek action to continue investigating the issue until a clear answer can be found.</li><li>• <u>Firth View Play Area:</u> This matter was discussed at the PCA as agreed and the decision taken <u>not</u> to take on responsibility for this piece of land as it offered limited opportunity for the community. Instead, the PCC/PCA will commit to:<ul style="list-style-type: none"><li>○ buy a picnic table and or bench, to be placed in the space</li><li>○ Carry out repairs to the fencing required at this time (though not on an ongoing basis), look at fitting a secure gate, and to</li><li>○ manage basic grass cutting and hedge trimming going forward with volunteers from the area.</li></ul>SF will inform the developer of the above decision.</li></ul> | DG (Cllr)            |

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- Resilience Planning (RP): as storm season continues, JT will be requested to put a reminder of Household Resilience Planning guidance on the Facebook page to ensure that members of the community are as prepared as possible.  
It is also noted that SSE Priority Service Register leaflets were handed out at bingo and soup and sweet events.
  - Defibrillator: following discussions with current volunteers, it was agreed that JT will take on responsibility for updating and checking the Millennium Garden defibrillator and associated web-sites. SF will contact 'Lucky2bhere' regarding a broken hinge on the defibrillator, though it should be noted that this does not affect use. JT  
SF
- 6 **Correspondence Received**
- Aultmore Windfarm: a meeting will take place tomorrow and will be attended by JG JG
  - Road Safety Champions (RSC's): PCC has been requested to seek volunteers to take on such a role for the village. AF has volunteered to look at ways of taking this forward AF
  - Portrait of King Charles III: a free portrait of His Majesty has been offered to public buildings if desired and the PCC have agreed to accept a portrait to hang in the hall. SF will respond requesting the portrait. SF
  - Community Council recruitment drive: a leaflet is currently under development inviting community members to join the Community Councils.
- 7 **Treasurer's Report**
- Account balance currently sits at: £2,625.86. A TMC grant of £296.44 was received in the past month.
- 8 **Planning**
- One application in Harbour Place was noted, and no objections made.
- 9 **Events**
- None reported
- 10 **Members/Elected Members Updates:**
- It was noted that the appointment of Youth Workers and Community Wardens has been agreed, this is for the whole Moray area. More information when available.
  - All TMC committee meetings can be viewed on webcast and are available to review in full online for up to a year. JT to be requested to make this information available to the community via the facebook page. JT
  - Also, see attached review from Donald Gatt.

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- 12 **Community Feedback**
- Re: flooding on the A492, it is understood that Seafield Estates fields are not the source of the flooding and lack of drainage appears to be the main issue. TMC has been notified and will look into it. SF
  - It should also be noted that any flooded roads and potholes should be reported to TMC and JT will be requested to post on the PCC/PCA facebook page guidance to this effect. The more people report the issues, the more seriously the problem may be taken. JT
  - New Railway line path, community members have raised the following:
    - Can signage be placed on the path regarding picking up dog mess and depositing it in the bins provided at the ends of the path.
    - Can signage be placed at least at the ends of the path to remind cyclists that overtaking pedestrians from behind should only be undertaken when warnings of their presence have been given e.g. calling out or ringing a bell. AF provided examples of the kind of signage to this effect that have been erected on other cycle paths in Scotland. DG (Cllr) will approach Sustrans to see if they can support this request, as there have been multiple reports of cyclists overtaking with no warning. DG (Cllr)
  - Village Litter Pick: this was proposed by a community member and whilst the PCC cannot organise such an activity, it can assist a litter pick coordinator by post requests for volunteers on the Facebook page. JG will contact potential co-ordinators. JG
- 13 **JCC**
- No issues arising
- 14 **AOB**
- A question was raised regarding whether or not there is, or could be a definitive list of heritage artefacts owned by Portknockie. TC (Councillor) agreed to look into this on behalf of the PCC.
  - Portknockie has agreed to support a hustings event if held prior to the next general election. AF and SF have agreed to help. SF/AF
- 15 **Next meeting**  
8 April at 7pm in Macboyle Hall. ALL