



**Environmental Services  
Development Management  
Development Services  
Council Offices  
High Street  
Elgin  
IV30 1B3**

**Tel: 01343 563270 Fax: 01343 563263**

**DISCRETIONARY FEES, EXEMPTIONS AND SURCHARGES  
APPLICABLE FROM 1 JUNE 2023**

<b>Service</b>		<b>Scale of Fees</b>
<b>1</b>	Pre-application advice on Major Development proposals	<b>£3,5000</b>
<b>2</b>	Pre-application advice on all Local Development proposals (except single houses in the town or countryside)	<b>£557.00</b>
<b>3</b>	Pre-application advice on single houses in the town or countryside	<b>£167.00</b>
<b>4</b>	Pre-application advice on commercial developments and changes of use (max. floor space 500 sqm)	<b>£167.00</b>
<b>5</b>	Development enquiry fees for proposed householder developments only. All other development types require a Certificate of Lawfulness of Proposed Use or Development	<b>£66.00</b>
<b>6</b>	Enquiries relating to proposed works to Listed Buildings (only one fee payable if it relates to a householder, local and or major development enquiry)	<b>£66.00</b>
<b>7</b>	Requests for Non-material Variation of previously approved scheme:	<b>£210</b>
<b>8</b>	Pre-application advice for Community Developments	<b>Free</b>
<b>9</b>	Pre-application advice for Town Centre Developments	<b>Free</b>
<b>10</b>	Pre application advice for Proposals supporting the Council's food growing strategy	<b>Free</b>
<b>11</b>	Pre application advice and Planning Applications for Works or alterations to improve access, safety, health or comfort for a disabled person at their home	<b>Free</b>
<b>12</b>	Compliance with conditions Where an applicant seeks confirmation that the terms set out in a condition attached to a planning permission have been met.	<b>£100 for the first 3 conditions then £100 per condition thereafter.</b>

	<p><i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>	<p><b>Fee Waived in Full</b> <i>Reduced and waived fees subject to agreement by Council</i></p> <p><b>Fee reduced by half.</b> <i>Reduced and waived fees subject to agreement by Council</i></p>
<b>13</b>	<p><b>Discharge of conditions</b> Where an applicant seeks approval of information submitted in respect of a condition attached to a planning permission, for the agreement of the planning authority.</p> <p><i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>	<p><b>£100 for the first 3 conditions then £100 per condition thereafter.</b></p> <p><b>Fee Waived in Full</b> <i>Reduced and waived fees subject to agreement by Council</i></p> <p><b>Fee reduced by half.</b> <i>Reduced and waived fees subject to agreement by Council</i></p>
<b>Surcharges (applicable for 1<sup>st</sup> October 2022)</b>		
<b>14</b>	<p><b>Applications made in retrospect</b> Where an application for planning permission is made after the whole development being applied for has been carried out in full.</p>	<b>Fee calculated in accordance with tables above, plus one quarter</b>
	<p><b>Applications made in retrospect</b> Where an application for planning permission is made when the development being applied for has been started but not completed, including the revised design of a previously granted planning permission.</p>	<b>Fee calculated in accordance with tables above, plus one quarter</b>

**NOTE:**

Brief non-specific or general pre-application advice, which can be given over the telephone.

**We will issue a remittance advice note for the relevant fee. Payment can be made by one of the following methods.**

Pay by telephone using credit/debit card

Call **03001234561** between 08:00 and 17:00 Monday to Friday. Please quote your reference number of 'Pre application advice' or 'Development Enquiry' and your name and address as your reference.

Pay by cheque

Make payable to **Moray Council**

Pay by BACS

Moray Council, Development Services

Bank Details are

**Bank:** Bank of Scotland

**Sort Code:**

80 06 66

**Account:**

00111222

Please send completed forms to

E-mail – **development.control@moray.gov.uk**

or

**Moray Council, Development Management, Development Services, Council Offices, High Street Elgin, Moray IV30 1BX**