

## SECTION A: CORPORATE SERVICES / CROSS DEPARTMENTAL

**CODE:**     **S**     Set by Statute/Scottish Government  
               **M**     At legal maximum  
               **SD**    Statutory duty of full cost recovery

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
A1.	Property Enquiry Certificates		£1,000	£177 + VAT	£184 + VAT	April 2020
A3.	Loan and title lending/copying (Estates and Legal Services)		£34,000	From £41.82 increasing depending on time taken	From £45 increasing depending on time taken	April 2021
A3a	14 day letter for industrial debts arrears			£32.13 per letter	£50 per letter	April 2021
A3b	Initial Irritancy letter linked to industrial debt recovery			-	£100 per letter	New Charge
A3c	Follow up Irritancy letter linked to industrial debt recovery			-	£75 per letter	New Charge
A3d	Letter Instructing Sheriff Officers linked to industrial debt recovery				£50 per letter	New Charge
A4.	Recharge of Council's legal costs in relation to discretionary property and leasing work			£59 - £135 per hour	£61 - £140 per hour	April 2021
A4a	Recharge of Council's legal costs in relation to pre judicial litigation work by litigation team			£59 - £135 per hour	£61 - £140 per hour	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
A4b	Judicial expenses: Court proceedings including recovery of rent arrears, industrial debts, miscellaneous and licensing matters	S		Varies annually on a national basis and by work type/stage	Varies annually on a national basis and by work type/stage	
A5.	Orders under Town and Country Planning (Scotland) Act and other Roads/planning matters			£59 - £135 per hour	£61 - £ 140 per hour	April 2021
A6.	Licensing (i) Liquor Licensing:	M	£121,000	Per approved table of charges set by the Licensing Board	Per approved table of charges set by the Licensing Board	June 2018
	(ii) Licences under the Civic Government (Scotland) Act and other miscellaneous pieces of legislation - <b>All charges for licences managed under the authority of the Licensing Committee as Licensing Authority will be reviewed in full in 2023 by the Committee. A full review has generally been undertaken each 5 years with inflationary increases in between</b>					
	Animal Boarding Establishments		£148,000	£131		April 2021
	Animal Breeding			£115		April 2021
	Cinema Licence			£166		April 2021
	Copy Licence			£22		April 2021
	Dangerous Animals			£285		April 2021
	HMO (5 occupants or under)			£1,800		April 2021
	HMO (10 occupants or under)			£2,572		April 2021
	HMO (over 10 occupants)			£3,345		April 2021
	HMO Change of Circumstance			£260		April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Itinerant Metal Dealer's Licence			£683		April 2021
	Itinerant Metal Dealer's Exemption Warrant			£683		April 2021
	Knife Dealers Licence			£723		April 2021
	Late Hours Catering Licence			£952		April 2021
	Late Hours Catering Renewal			£952		April 2021
	Licence Plates			£22		April 2021
	Market Operator Licence			£447		April 2021
	Market Operator Temporary Licence			£447		April 2021
	Metal Dealer Licence			£683		April 2021
	Metal Dealer's Exemption Warrant			£683		April 2021
	Performing Animals			£110		April 2021
	Pet Shops			£224		April 2021
	Public Charitable Collections			No Fee	No Fee	April 2019
	Public Entertainment (under 200 attendees)*			£315		April 2021
	Public Entertainment (between 200 and 299 attendees)*			£394		April 2021
	Public Entertainment (between 300 and 399 attendees)*			£513		April 2021
	Public Entertainment (between 400 and 499 attendees)*			£671		April 2021
	Public Entertainment (over 500 attendees - commercial)*			£1,388		April 2021
	* Discounts apply for charitable events					
	Public Processions			No Fee	No Fee	April 2019
	Riding Establishments:			£413		April 2021
	Second Hand Dealers Licence			£146		April 2021
	Sex Shop Licence			£1,277		April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Sexual Entertainment Venue new licence			£1,530		SEV fees set Sept 2020
	Sexual Entertainment Venue licence grant fee			TBD		
	Sexual Entertainment Venue licence renewal			£1,530		April 2021
	Sexual Entertainment Venue licence variation			£510		April 2021
	Sexual Entertainment Venue licence transfer			£281		April 2021
	Sexual Entertainment Venue issue duplicate licence			£41		April 2021
	Street Traders			£394		April 2021
	Tattooing and Piercing			£394		April 2021
	Taxi Booking Office			£515		April 2021
	Taxi/Private Hire Driver Grant			£243		April 2021
	Taxi/Private Hire - Driver Renewal			£197		April 2021
	Taxi/Private Hire Vehicle			£422		April 2021
	Variation of any Licence			£28		April 2021
	Vehicle Substitution			£353		April 2021
	Venison Dealer Licence			£53		April 2021
	Window Cleaner Licence			£155		April 2021
	Zoo Licence			£330		April 2021
A8.	Searches in Indexes of Statutory Registers	S	£111,000	n/a	n/a	April 2019
A9	Certificates: Full extract of birth, death or marriage and abbreviated certificate	S		n/a	n/a	January 2011
A10.	Note of Marriage or civil partnership	S		As set	As set	April 2010

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
A11.	Marriage or civil partnership ceremony conducted by Registrar	S		As set	As set	April 2010
A12.	Use of marriage room in Registry Office Over 10 guests  5 – 10 guests  Non-returnable deposit paid when making a booking for a ceremony. This fee is deducted from the final charge.			£178  £76  £70	£192  £82  £76	April 2021
A13.	Surcharge for Marriages in all venues outwith the Registry Office (Mon-Sat)		Included in Registrar's total above (A8 – A11)	£270	£292	April 2021
A13a	Saturday surcharge for Marriages in Marriage Room			£131	£141	April 2021
A16.	Change of Civil Partnerships to Marriage	S		As set	As set	16 / 12 / 15
A17.	Freedom of Information requests		£nil	10% of the cost to the Council for costs over £105	10% of the cost to the Council for costs over £105	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
A18.	Photocopying A4 Black & white A3 Black & white A4 colour A3 colour Plus staff costs		£nil	10p 20p 35p 50p Up to £19 per person per hour	15p 30p 45p 70p Up to £20 per person per hour	April 2018 April 2018 April 2018 April 2018 April 2021
A19.	Re-use of public sector information	S	£nil	As set	As set	October 2007
A20.	Data Subject Access Request	M	£nil	As set	As set	October 2007
A21.	Pupil Education Records	M	£nil	Sliding scale from £2 to a maximum of £50	Sliding scale from £2 to a maximum of £50	April 2010
A22.	Committee services documents		£nil	Available free on internet, otherwise £8 admin fee plus 10p per side of photocopy	Available free on internet, otherwise £8 admin fee plus 10p per side of photocopy	April 2021
A23.	HR Training – Social Work Training Team – to deliver training to external organisations			£41 per person	£41 per person	April 2021

## SECTION B: SOCIAL CARE – MIJB and Moray Training

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
B1.	Moray Lifeline / Telecare			£40.20 per quarter inc VAT	£41.80 per quarter inc VAT	April 2022
B4.	Blue Badge	M		£20 per badge – badge valid for 3 years	£20 per badge – badge valid for 3 years	April 2021
B6.	Meals at Day Care Centres (Older People) and Shared Lives:					
B6a.	Meal			£5.03 per meal	£5.20 per meal	April 2020
B6b.	Tea & Biscuits			£0.77 per cup	£0.80 per cup	April 2021
B6c.	Light meal (Shared Lives Service only)			Per Shared Lives carer	Per Shared Lives carer	April 2021
B6d.	Packed lunches (Murray Street)			£5.03	£5.20	April 2020
B10.	Stair lift maintenance			£16.56 per quarter inc VAT No VAT if registered disabled	£17.22 per quarter inc VAT No VAT if registered disabled	April 2020
B10 a	Wash / dry toilet maintenance			Nil	Nil	April 2022
B11.	Occupational Therapy Aids and Equipment			None (per CoSLA recommendation)	None (per CoSLA recommendation)	October 2005
B12.	Hire of Day Centre rooms			£5.49 per hour	£5.71 per hour	April 2021
B14.	Speyside Lunch Club			£6.26 inc VAT	£6.50 inc VAT	April 2021
B16	Case review carried out on behalf of another local authority			£100.41	£104.43	April 2021

## SECTION C: LEISURE FACILITIES

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
C1	<b>Fit Life</b>					
C1a.	<b>Membership cards</b> Individual – 12 months Individual – monthly direct debit		£929,000	£276 £23	£276 £23	April 2020
C1b.	Family (1 adult) – 12 months Family (1 adult) – monthly direct debit  Family (2 adults) – 12 months Family (2 adults) – monthly direct debit			£348 £29  £372 £31	£360 £30  £384 £32	
C1c.	35 Day Membership			£35	£35	April 2019
C2	<b>Swimming Pools</b>					
C2a.	Swimming  Adult Swim / aqua aerobics / activity class  Junior swim aged 5 – 17 / over 60s  Baby/toddler swim (0-4 years old)  Registered Disabled +one carer		£72,000	£5.75  £2.90  Free  £2.90	£6.00  £3.00  Free  £3.00	April 2020



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
C2b.	Swimming Lessons Adult Lesson Junior Lesson block (8 weeks) Holiday Crash Course (5 x daily lessons) Parent and Child Class (1 adult & 1 child) Individual junior lesson (30 minutes for 1 child) Additional needs child individual lesson (30 minutes for 1 child)		£45,000	£7.00 £44.00 £27.50  £5.50 £16.00 £10.00	£8.00 £48.00 £30.00  £6.00 £18.00 £10.00	April 2020
C2c.	<b>Pool Hire</b> General (Buckie, Forres, Keith) General (Lossiemouth) General (Speyside)  Pool Hire with inflatable (Buckie, Forres, Keith) Pool Hire with inflatable (Speyside)  Club Hire (Buckie, Forres, Keith) Club Hire (Lossiemouth) Club Hire (Speyside) Club hires are exempt from VAT if a series booking		£102,000	Per hour £115.00 £90.00 £70.00  £125.00 £85.00  £45.00 £38.00 £33.00	Per hour £120.00 £95.00 £75.00  £130.00 £90.00  £50.00 £42.00 £37.00	April 2020
C2d.	<b>Health Suite</b> Sauna & Steam		£nil	Use of health suite included in admission cost.	Use of health suite included in admission cost	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
C3	<b>Indoor Facilities</b>	All charges are inclusive of VAT, if applicable				
C3a.	<b>Fitness Rooms</b> User induction course (Free with Fit Life? Membership)  Fitness Room (1 hour) Adult Junior, over 60's, Registered Disabled  Activity Class  Physical Activity for Health class (exercise referral)		£24,000	£25.00   £5.75 £3.95 £3.95  £5.75  £3.50	£25.00   £6.00 £4.00 £4.00  £6.00  £3.75	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
C3b	<b>Speyside Sports &amp; Community Centre – indoor climbing wall</b>					April 2020
C3b 1	<b>Climbing</b> Adult climb Junior climb (up to 17 years) Over 60s concession Registered disabled + one carer			£7.50 £5.50 £5.50 £5.50	£8.00 £6.00 £6.00 £6.00	
C3b 2	<b>Climbing lessons</b> Adult lesson block (8 weeks) Junior lesson block (8 weeks)			Costs according to type and duration of class	Costs according to type and duration of class	
C3b 3	<b>Climbing wall hire (per hour)</b> Within normal opening hours Outwith normal opening hours			£37.00 As above plus £22 per hour	£40.00 As above plus £22 per hour	
C4	<b>Outdoor Sports</b>					
C4a.	<b>Multi Sports Area</b> Multi Sports Area for 5-a-side football (3 courts) per hour			Now open-plan – free access	Now open-plan - free access	April 2017
C4b.	<b>Pavilions and Pitches</b> Football and School sports field with changing rooms Adult Teams per Game Juvenile Teams (Under 17) per Game		£11,000	£68.00 £24.00	£70.00 £26.00	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
C4c.	Pavilion and / or grassed areas for training (football and rugby) and School sports fields without changing rooms Adult groups – per session Juvenile Groups – per session Session times are for morning / afternoon / evening			£38.00 £12.00	£40.00 £14.00	
	<b>Astro Sports Pitches</b>		£43,000			April 2020
C4e.	<b>Aberlour, Buckie, Elgin High, Lossiemouth, Fochabers Full Size pitch</b> Adult Teams per hour Juvenile Teams per hour  <b>Third size pitch</b> Adult Teams per hour (1 x pitch) Juvenile Teams per hour (1 x pitch)			£65.00 £32.00  £22.00 £11.00	£65.00 £32.00  £22.00 £11.00	
C4f.	<b>Elgin Academy and Keith Full Size pitch</b> Adult Teams per hour Juvenile Teams per hour <b>Half Size pitch</b> Adult Teams per hour Juvenile Teams per hour			£65.00 £32.00  £33.00 £16.00	£65.00 £32.00  £33.00 £16.00	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
C5.	<b>School facilities</b>					
C5a.	<b>Meeting Room – per hour</b>  Community (small – capacity 1-10 people) Community (medium – capacity 11-50 people) Community (large – capacity 51+ people)  Private/commercial (small – capacity 1-10 people) Private/commercial (medium – capacity 11-50 people) Private/commercial (large – capacity 51+ people)  Requests for bookings can be considered out-with normal hours at an additional cost of £22 per booking per hour		£53,000		£10.00 £13.00 £18.00  £20.00 £26.00 £36.00  £22.00	April 2020
C5b.	<b>Sports/Assembly Hall – per hour</b>  <b>Small hall</b> Standard rate Junior / over 60s  <b>Large hall</b> Standard rate Junior / over 60s	.	Included above	£21.00 £11.00  £42.00 £21.00	£23.00 £12.00  £45.00 £23.00	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Requests for bookings can be considered out-with normal hours at an additional cost of £22.00 per booking per hour			£22.00	£22.00	
C9	<b>Community Centres</b>					
C9a	<b>Admission Charges per hour</b> Adult Junior aged 5-17 Over 60s Registered Disabled + one carer		£116,000	£5.25 £3.25 £3.25 £3.25	£5.50 £3.50 £3.50 £3.50	April 2020
C9b	Shower			£2.50	£2.50	April 2020
C9c	Use of photocopier (A4 black and white)			Please See Section <b>A18</b>	Please See Section <b>A18</b>	

## SECTION D: LIBRARIES AND INFORMATION SERVICES

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
D1	<b>Libraries and Information Services</b>					
D1a	Adult Fines per week Maximum per item People over 60 years		£9,000	£0.60 £10.40 No charge	No charge N/A No charge	April 2020 April 2021
D1c	Inter-Library Loan			Cost of return postage	Full cost recovery (will vary for each item)	
D1d	Reader's Tickets – Replacement Computer Card			£2.45	£1.00	April 2021
D1g	Photocopies: Per A4 copy b/w Per A3 copy b/w Per A4 copy colour Per A3 copy colour  Microfilm/fiche per A4 sheet  Internet: Computer printouts Computer printouts (colour)  Digital Scanning/Emailing -		£17,000	Please See Section <b>A18</b>  £0.85  £0.10 £0.35  £2.05 for first sheet and thereafter £0.10 per sheet	Please See Section <b>A18</b>  £0.90  £0.15 £0.50  £2.05 for first sheet and thereafter £0.10 per sheet	April 2020   April 2014 April 2011  April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	3D Printing			Standard Setup Fee - £2 plus £1 per 50g used. (Minimum charge of £3)	Standard Setup Fee - £2 plus £1 per 50g used. (Minimum charge of £3)	New April 2022
D1h	Heritage searches (per hour)		£1,100	£32.00	£34.00	April 2021
D1j	Learning Centre 1:1 tuition			£25.00	£27.00	April 2021
D2	<b>Elgin Library accommodation per hour</b>  Community (small – capacity 1-10 people) Community (medium – capacity 11-50 people) Community (large – capacity 51+ people)  Private/commercial (small – capacity 1-10 people) Private/commercial (medium – capacity 11-50 people) Private/commercial (large – capacity 51+ people)  Requests for bookings can be considered out-with normal hours at an additional cost per booking per hour (cost will be determined on request)		£15,000		£10.00  £13.00  £18.00  £20.00  £26.00  £36.00	April 2021



## SECTION E: EDUCATION

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
E2.	<b>SPORTS COACHING</b> Sports coaching sessions  Active Start Session (45 mins)  Walking Sports  Trampolining/specialist sessions		£83,000 (includes £54,000 FitLife)	£4.00  £4.00  £2.65	£4.40  £4.40  £3.00  £4.40	April 2020     New
	<b>MORAY MUSIC CENTRE</b>  Moray Music Centre weekly fee			£4.85	£5.00	April 2021
E3.	<b>SCHOOL MEALS</b>  Primary School Meals  (Secondary School meals are priced per item selected)		£345,000	£2.30  Cafeteria system – charge per item	£2.40  Cafeteria system – charge per item	August 2017
E4	<b>ADULT SITTING SQA</b> Examination in school			Set by SQA	Set by SQA	

## SECTION F: ECONOMIC GROWTH AND DEVELOPMENT SERVICES

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F1	<b>Environmental Health</b>					
F1a.	Pest Control Services		£33,000			
	Wasps and bees (visit fee)			£83.84 + VAT	£90 + VAT	April 2021
	Fleas (visit fee)			£154.43 + VAT	£167 + VAT	April 2021
	All other services (visit fee)			£92.67 + VAT	£100 + VAT	April 2021
	Bait treatment units, if required, as listed below (to cover cost)			Various, at full cost – <b>will increase at next purchase date</b>	<b>Various, at full cost – will increase at next purchase date</b>	
	K-Othrine WC250			£6.19 + VAT (2.5g)	£6.19 + VAT (2.5g)	
	Maxforce			£8.44 + VAT (each)	£8.44 + VAT (each)	
	Pro Control Insect Killer			£7.88 + VAT (per can)	£7.88 + VAT (per can)	
	Wasp Nest Destroyer			£11.18 + VAT (per can)	£11.18 + VAT (per can)	April 2020
	Neosorex Rat Gold Packs			£10.77 + VAT (1kg)	£10.77 + VAT (1kg)	April 2020
	Control Blox			£9.06 + VAT (1kg)	£9.06 + VAT (1kg)	April 2020
	Brombait			£8.58 + VAT (3kg)	£8.58 + VAT (3kg)	April 2020
	Brodifacoum			£9.56 + VAT (1kg)	£9.56 + VAT (1kg)	
	Coopex Mini Generators			£5.06 + VAT (each)	£5.06 + VAT (each)	
	Ficam			£7.05 + VAT (0.5kg)	£7.05 + VAT (0.5kg)	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F1b.	Release of stray dog	M	Nil	£25.50 + kennel fees	£26.75 + kennel fees	April 2021
F1c.	<u>Water Sampling</u>  Type B Risk assessment / review of risk assessment  Type B sampling including preparatory work and admin charge includes cost of analysis  Regulation 2 Samples  Regulation 2 request sample (in addition to statutory sample)  Verification samples (to check corrective works)	M  M	£46,000	£50 –stat max  £132 + VAT per sample – stat max  £249.44 (no VAT)  £225.98 + VAT  Analysis costs + £102	£50 –stat max  £132 + VAT per sample – stat max  £261 (no VAT)  £237 + VAT  Analysis costs + £107	April 2017  April 2019  April 2021  April 2021  April 2021
F1d.	Swimming pools per sample		Nil	£46.32 + VAT	£50 + VAT	April 2021
F1e.	Disposal of Unsound Food per request: Commercial  Domestic			£93.77 + cost of disposal £71.71 + cost of disposal	£101 + cost of disposal £77 + cost of disposal	April 2021
F1f.	Burial of Indigent dead Investigation etc		Nil	£99.28 + VAT per hour	£107+ VAT per hour	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F1g.	Non EU Export Certificates (per certificate)		£24,000	£62.12	£73.56	April 2021
	Attestations to Hubs			£100	£110	April 2021
	EU Export Certificates			£40	£45	April 2021
F1h	Public Health duties (Hourly rate per officer)(as F1f)			£99.28 + VAT per hour	£107 + VAT per hour	April 2021
F1i	Section 50 (Licensing) Food Hygiene Certificate		£5,600	£89.66	£96.83	April 2021
	Cooksafe Books (per book)			£5.35 + £3 p+p	£5.78 + p+p	April 2021
	Butchersafe Books (per book)			£5.35 + £3 p+p	£5.78 + p+p	April 2021
F1j	Residential Caravan Sites: Sites with 50 Pitches and under		£5,000	First application £838.44	First application £905	April 2021
	Sites with over 50 pitches			Renewal £607.92	Renewal £ 656	April 2021
				First application £1,169	First application £,1262	April 2021
				Renewal £672.18	Renewal £725	April 2021
K2.	Landlord Registration fees	S	£61,000	As set	As set	
F2	<b>Contaminated Land</b>					
F2b	Level 1 Land Use Report			£165.36 + VAT	£178.60 + VAT	April 2021
F2c	Level 2 Land Use Report			£397.13 + VAT	£428.90 + VAT	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F2d	Contamination Enquiry Report					
	Single Residential Property <1000m²			£95.98	£103.66	April 2021
	Report Single Residential property >1000 m² and all commercial requests			£95.98 per hour	£103.66 per hour	April 2021
F3	<b>Building Standards</b>					
F3a.	Building Warrant Fees set by Scottish Government	S		As set	As set	May 2005
	Letters of Comfort (LTC)		£19,000			
F3b	Confirmation of completion			£502	£524	April 2021
F3c	Property Inspection of unauthorised works (for up to 2 site visits)			£758	£788	April 2021
F3d	LTC visit 3, and each subsequent visit)			£119	£123	April 2021
	Building Standards Pre application check			£86	£89	April 2021
	For major construction projects requiring Building Standards input to the design process			£137 per hour	£142 per hour	April 2021
F4	<b>Development Management</b>					
F4a	Planning Application Fees – set by Scottish Government	S		As set	As set	2017

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F4b	Recoverable expenditure:		£62,000			
	Neighbour Notification			£122	£127	April 2021
F4c	Section 34 Advertising and Other Advertising (e.g to establish owner of property)			£199	£207	April 2021
F4d	Property History Check			£64	£66	April 2021
F4k	High Hedges			£456	£474	April 2021
F4l	Pre-application advice on Major Development proposals			£1,607	£1671	April 2021
F4m	Pre-application advice on all local development proposals (except single houses in the town & countryside)			£536	£557	April 2021
F4n	Pre-application advice on single houses in the town & countryside			£161	£167	April 2021
F4n 1	Pre-application advice on commercial developments and changes of use (max floor space 500 sqm)			£161	£167	April 2021
F4o	Development enquiry fees for proposed householder only. All other development types require a Certificate of Lawfulness of Proposed Use or Development			£64	£66	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F4p	Enquiries relating to proposed works to Listed Buildings (only one fee payable if it relates to a householder, local and or major development enquiry).			£64	£66	April 2021
F4q	Requests for Non-material Variation of previously approved scheme:			£200	£210	
F4r	Pre-application advice for Community Developments			Free	Free	April 2021
F4s	Pre-application advice for Town Centre Developments			Free	Free	
F4t	Pre-application advice for Proposals supporting the Council's food growing strategy			Free	Free	
F4u	Pre-application advice and Planning Applications for Works or alterations to improve access, safety, health or comfort for a disabled person at their home.			Free	Free	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F4v	<p>Compliance with conditions Where an applicant seeks confirmation that the terms set out in a condition attached to a planning permission have been met. <i>Note: There is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p>			<p>£100 for each request No limit on number of request</p>		April 2022
	<p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p>			<p><b>Fee Waived in Full</b> <i>Reduced and waived fees subject to agreement by Council</i></p>		April 2022
	<p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>			<p><b>Fee reduced by half.</b> <i>Reduced and waived fees subject to agreement by Council</i></p>		April 2022



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F4w	Discharge of conditions Where an applicant seeks approval of information submitted in respect of a condition attached to a planning permission, for the agreement of the planning authority. <i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i>			£100 for each request No limit on number of request		April 2022
	Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).			Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i>		April 2022
	Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).			Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council.</i>		April 2022

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F4x	<p><b>Surcharges (application from 1 October 2022)</b></p> <p><b>Applications made in retrospect</b> Where an application for planning permission is made after the whole development being applied for has been carried out in full.</p> <p><b>Applications made in retrospect</b> Where an application for planning permission is made when the development being applied for has been started but not completed, including the revised design of a previously granted planning permission.</p>			<p>Fee calculated in accordance with tables above, plus one quarter</p> <p>Fee calculated in accordance with tables above, plus one quarter</p>		October 2022
	<b>NOTE</b> Brief non-specific or general pre-application advice which can be given over the telephone.					
	<b>Planning and Development</b>					
F4e	Moray Local Development Plan 2015 (hard copy)			£75 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	£75 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Moray Local Development Plan 2020 (hard copy)				£75 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	
F4g	Supplementary Guidance (hard copy)			£12:50 + p&p	£12.50 + p&p	April 2021
F4g 1	Viability Assessments			Applicant to pay District Valuer's fee	Applicant to pay District Valuer's fee	Approved at Committee 2019
F4h	Charge for naming streets & housing		£14,000			
	Address 1			£110	£119	April 2021
	Addresses 2 – 9			£110 + £31 per additional addresses 2 - 9 (min £141/max £358)	£119 + £34per additional addresses 2 - 9 (min £153 /max £391)	April 2021
	Addresses 10 – 19			£358 + £23 per additional addresses 10 - 19 (min £381/max £588)	£ 391 + £25 per additional addresses 10 - 19 (min £416 /max £641)	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Addresses 20 – 49			£588 + £17 per additional addresses 20 - 49 (min £605/max £1,098)	£641 + £19 per additional addresses 20 - 49 (min £660 /max £1,211)	April 2021
	Addresses 50 – 99			£1,098 + £14 per additional addresses 50 - 99 (min £1,112/max £1,798)	£1,211+ £16 per additional addresses 50 - 99 (min £1,227 /max £2,011)	April 2021
	Addresses 100+			£1,798 + £13 per additional addresses 100+ (min £1,811)	£2,066 + £15 per additional addresses 100+ (min £2,026)	April 2021
F5	<b>Building Standards / Development Management</b>					
F5a	Section 50 (Licensing) Certificate			£60	£62	April 2021
F5b	Copy Documents – Planning Decisions Notice / Building Warrants & Certificate of Completion Search Retrieval Fee – No Reference Number given Cost of documents – A4 plans  Cost of documents - A3 plans  Cost of documents - A2 plans		£1,260	£32  £22  £0.27  £0.53  £11	£33  £23  £0.28  £0.54  £11.50	April 2021  April 2021  April 2021  April 2021  April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Cost of documents - A1 plans			£13	£13.50	April 2021
	Microfiche and Digital Copies – any amount total cost			£11	£11.50	April 2021
F6	<b>Trading Standards</b>					
F6a	<b>Measuring Instruments for Liquid Fuels and Lubricants</b> Per nozzle		£720	£96.04	£101	April 2021
	Testing of Credit Card acceptor (per unit regardless of number of nozzles)			£126.28	£133	April 2021
F6b	<b>Weights Submitted for Test</b> Weights not exceeding 25kg			£13.85 first £8.77 others	£14.40 first £9.12 others	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
F6c	<b>Weighing Instruments</b>		Included above			
	Not exceeding 15kg			£40.80	£43	April 2021
	Not exceeding 100kg			£63.12	£66	April 2021
	Not exceeding 2 tonne			£94.73	£99	April 2021
	Exceeding 2 tonnes (where the submitter provides labour and testing equipment)			£253.87	£267	April 2021
	Exceeding 2 tonnes (where Trading Standards provides labour and testing equipment)			By quotation – full cost recovery	By quotation – full cost recovery	
	Cost recovery for hire of Weighbridge Testing Unit					
F6d	<b>Road Tanker – Liquid Fuel Measuring Instrument Above 100 Litres</b>					
	Wet Hose (2 testing liquids)			£127.60	£134	April 2021
	Wet Hose (3 testing liquids)			£192	£201	April 2021
F6e	<b>Other Services</b>					
	Certificate of Errors or Calibration Certificate on test of weighing/measuring equipment			£53.93	£57	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Hire of weights per day: Quantity not exceeding 205kg Quantity exceeding 205kg		£212	£15.16 £37.46	£16 £39	April 2021 April 2021
F6f	<b>Hourly Rate &amp; Minimum Call Out Charge for Services not listed above</b>  Trading Standards Officer Support Officer			£78.92 £44.75	£83 £47	April 2021 April 2021
F6g	<b>The Explosives Regulations 2014</b>	S	£1,164	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012
F6h	<b>The Petroleum (Consolidation) Regulations 2014</b>	S	£4,860	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012
F6j	Public Weighbridge Operator Competence Test and Certificate			£76.28	£80	April 2021
F7	<b>Economic Development</b> Markets coming to Moray  All commercial operators using the Plainstones in Elgin 1 visit is up to 3 days maximum.		£2,100	£116.17 per visit	£120.81	April 2021

## SECTION G: WASTE MANAGEMENT, LAND AND PARKS

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G1	<b>Waste collection and disposal</b>			All charge are net of VAT		
G1b	Collection of bulky household refuse (white and non-white goods)		£35,500	£21.89	£24.00	April 2021
G1d	Disposal of Commercial Fridges/Freezers	SD		Individually assessed	Individually assessed	April 2016
G1e.	Residual Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin 1280 ltr bin Assessed per sack or equivalent		£943,000	£4.81 £8.22 £12.38 £21.68 £36.12 £42.01 £4.11	£5.29 £9.04 £13.61 £23.84 £39.73 £46.21 £4.52	April 2018
G1f.	Recyclable Trade Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin Assessed – Cardboard packaging		£247,000	£1.92 £3.27 £4.93 £8.52 £14.18 Based on equivalent bin size	£2.11 £3.59 £5.42 £9.37 £15.59 Based on equivalent bin size	April 2018



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G1g.	Recycling Centre Pass			£224.44	£246.88	April 2021
G1h.	Disposal of commercial and industrial waste (per tonne)		£138,000	£80.66	£29.00	September 2022
	For difficult waste			£98.34	£46.68	
G1i.	Skip/Container hire - based on recovery of costs i.e. location/frequency of service/disposal costs		£8,600	Individually assessed	Individually assessed	
G1j.	Disposal of green waste from landscape gardeners		£14,000	£31.87	£35.59	April 2021
G1k	Charge per suite of bins/boxes for new properties		£30,000	£121.33	£132.00	April 2021
G1l	Household garden waste permits		£830,000	£40 pa per bin	£36 pa per bin	April 2020
G1m	Use of Waste Disposal points by Caravans/Camper Vans			£6.82	£7.00	April 2021
G2	<b>Burial Grounds</b>			All charges are net of VAT		
G2a.	Sale of Lair Non-Resident Sale of Lair Fee for transfer of lair Non-Resident Fee for transfer of Lair		£174,000	£824.16 £1,745.22 £45.90 £845.58	£906.58 £1,919.74 £50.49 £930.14	April 2021 April 2021 April 2021 April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G2b.	Interment Charges Under 18 years of age Over 18 years of age Fee for Non-Moray Resident		£526,000	Nil £949.62 £1,743.18	Nil £1,044.58 £1,917.50	April 2021
G2c.	Additional charge for interments Saturday (over 18 years) Non-Moray Resident Sunday (over 18 years) Non-Moray Resident		Included above	£475.32 £872.10 £949.62 £1,743.18	£522.85 £959.31 £1,044.58 £1,917.50	April 2021
G2d.	Purchase of Cremated Remains Lair in Garden of Remembrance Non-Moray Residents  Fee for interment of casket Fee for Non-Moray Resident  Additional charge for Caskets: Saturday Non-Moray Resident Sunday Non-Moray Resident  Scattering of Ashes on Grave Non-Moray Resident		£Nil	£473.28 £1,074.06  £224.40 £510  £112.20 £255 £224.40 £510  £38.76 £95.88	£520.61 £1,181.47  £246.84 £561  £123.42 £280.50 £246.84 £561  £42.64 £105.47	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G2e.	Fee for digging foundations for headstone Non-Resident Fee for digging foundations for headstone		£24,000	£109.14 £315.18	£120.05 £346.70	April 2021
G2f.	Search Fee		Nil	£67.32	£74.05	April 2021
G2g.	Disinterments		Nil	Individually assessed	Individually assessed	N/A
G3	<b>Hiring a space for an event in a park or open space</b>			All charges are net of VAT		
	<b>Fairgrounds</b>		<b>£6,700</b>			
G3a.	Stalls & Children's ride-on units  <ul style="list-style-type: none"> <li>April-September (per day for first seven days)</li> <li>October-March (per day for first seven days)</li> </ul> Thereafter per day: April-September October-March			£13.97 £6.58  £6.58 £3.57	£15.37 £7.24  £7.24 £3.93	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G3b.	Large ride-on units (dodgems, waltzer, big wheel etc) <ul style="list-style-type: none"> <li>April-September (per day for first seven days)</li> <li>October-March (per day for first seven days)</li> </ul> Thereafter per day: April-September October-March			£48.86  £19.77  £19.77 £9.93	£53.75  £21.75  £21.75 £10.92	April 2021
G3c	Circuses  Small Circus Deposit  Daily Fee Admin fee  Large Circus Deposit  Daily Fee Admin fee			£500  £341.70 £50.00  £500  £454.92 £100	£500  £375.87 £55.00  £500  £500.41 £110	April 2022  April 2021 April 2022  April 2022  April 2021 April 2022

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G4	Commercial Events		£0			April 2022
	Small – up to 199 expected attendees / capacity					
	Deposit			£500	£500	
	Admin Fee			£50	£55	
	Daily Fee			£300	£330	
	Medium – between 200 - 499 expected attendees / capacity					
	Deposit			£1,000	£1,000	
	Admin Fee			£50	£55	
	Daily Fee			£350	£385	
	Large – between 500 – 1000 expected attendees / capacity					
	Deposit			£2,500	£2,500	
	Admin Fee			£100	£110	
	Daily Fee			£400	£440	
	Major – more than 1000 expected attendees / capacity					
	Deposit			£5,000	£5,000	
	Admin Fee			£100	£110	
	Daily Fee			£500	£550	
G5	Community Charity and Not for Profit Events		£0			April 2022
	Deposit			Nil	Nil	
	Admin Fee			Nil	Nil	
	Daily			Nil	Nil	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G6	Photography Shoot (Commercial) – Full Day Deposit Admin Fee Daily fee  Filming (Commercial) Deposit Admin Fee  Daily fee		£0	TBC – Note (1) £50 £150  TBC – Note (1) POA (Price on Application) POA	TBC – Note (1) POA £150  TBC – Note (1) POA (Price on Application) £125 per hour	April 2022
G7	Personal Trainer / Bootcamp – Commercial Deposit Admin Fee Daily fee		£0	TBC – Note (1) £0 £0		April 2022
G8	Electricity Charge for Events			£0.14 p/kWh	Full cost recovery.  £0.27 p/kWh @ 1 April 2023	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
G9	Memorial Benches (park or green space);  OR  Memorial Benches (park or green space): Phoenix Lowther Phoenix Jubilee Clifton Picnic Table Pembroke Picnic Table (with wheelchair accessible area)			PROPOSED NEW CHARGE	Price on application   £1,100 £1,500 £1,620 £1,200 £1,460  (above prices excl VAT – website page with detail is being provided to support this. Charges cover the bench and materials/labour to install)	

Lets for advance units and for approved non-operating days due to inclement weather will be charged at a third of the above prices.

(1) TBC – To be confirmed on application subject to potential risk of ground damage

## SECTION H: FLEET, ROADS AND TRANSPORTATION

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
H1	<b>Fleet Services</b>			All charges are net of VAT		
H1a	Taxis		£25,000			April 2021
	Taxi Test			£61.00	£62.20	
	Taxi Re-Test			£61.00	£62.20	
	Meter Calibration			£17.50	£17.80	
	Duplicate Certificate			£15.50	£15.50	
H1b	Prohibition Clearance			£15.50	£15.50	April 2021
H1c	M.O.T Certificate Issue with Taxi Test		£19,000	£14	These are charges set by DVSA	April 2020
	M.O.T Class 7 Vehicles	M		£58.60		April 2017
	M.O.T Test Class 4	M		£54.85		April 2017
	M.O.T Partial Re-Test	M		£27		April 2017
H1d	Duplicate MOT & Taxi Compliance Certificate	M		£10	These are charges set by DVSA	April 2021
	Note: DVSA now online service but can still be issued aligned taxi certificated (very rarely issued)					
H1e	Vehicle Rectification Certificate		£3,000	£15.30	DVSA charge	April 2021
H1g	Minibus Drivers Assessment			£64.52	£67.10	April 2021



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
H2	<b>Roads</b>			All charges are net of VAT		
H2a	<b>Consent for excavating in a road by a private party:</b>  Road opening permit – no apparatus – minor works Road opening permit – standard works Road opening permit + permit for installation of plant – major works (per unit of inspection)  Additional inspection fee for installation of plant. As defined in the Scottish Road Works Register (SRWR)  Penalty for overrun of road opening permit – minor works Standard Fixed Penalty Notice. As defined in the Road Works (Fixed Penalty) Regulations			£155  £275  £725  In line with SRWR charge  In line with SRWR charge	£170  £305  £800  In line with SRWR charge  In line with SRWR charge	April 2021
H2b.	<b>Road occupations</b>  <u>Scaffolding</u> Up to 7 days Up to 14 days Up to 21 days Up to 28 days Up to 35 days Up to 42 days		£62,000	£80 £150 £220 £290 £370 £440	£90 £165 £245 £320 £410 £485	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Extension to existing permit: Up to 7 days* Up to 14 days* Up to 21 days* Up to 28 days* Up to 35 days* Up to 42 days*			£80 £150 £220 £290 £370 £440	£90 £165 £245 £320 £410 £485	April 2021
	*Penalty for over-run of permit Standard Fixed Penalty Notice (+ cost of permit) (As defined in the Road Works (fixed penalty) Regulations 2008			As set by the Scottish Road Works Commissioner	As set by the Scottish Road Works Commissioner	
	Mobile Scaffold Tower			£60	£65	April 2021
	Crane/Cherry Picker permits up to a week			£135	£150	
	Temporary traffic signals up to 7 days			£115	£130	
	Builders Skips up to 7 days			£60	£65	April 2021
	Building materials up to 7 days			£60	£65	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (free car parks / low turnover)			£35	£40	April 2020
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (in a medium/high turnover car park)			£60	£65	April 2021
	Licensed vehicle parked in road to service works/operations with pedestrian area between 11:00 and 16:00			£60	£65	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
H2c.	Contractors vehicle parked in road to service works/operations within Commerce Street, Elgin			£60	£65	April 2021
	<b>Temporary Traffic Orders</b>		£109,000			April 2021
	Up to and including five days* Traffic Order*			£305	£340	
	Any extension to order*			£1,465	£1,615	
				£1,245	£1,370	
	<b>Community Events</b>					April 2020
	Commercial (Admission Charges and Stallholder Fees)			£210	£230	
	Community Events (Mass Events / Free Access)			£100	£110	
	Seasonal Community Events (Parades/Street Parties)			£20	£25	
	Remembrance Day Services					
	* Penalty for over-run of permit Standard Fixed Penalty Notice (+cost of permit) as defined in the Road Works (fixed penalty) Regulations 2008			Free	Free	
				As set by the Scottish Road Works Commissioner	As set by the Scottish Roads Works Commissioner	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
H2d.	<b>Traffic Data &amp; undertaking Temporary Traffic Surveys</b>  Full survey data provided by post or email (Commercial) As above (Voluntary)  Undertaking a temporary survey for maximum 7 days and providing full survey data (Commercial) As above (Voluntary)  Collation and provision of collision data (up to 2 hours preparation)  Collation and provision of collision data (for each additional hour preparation or part thereof)		£1,400			April 2021
				£165	£185	
				£90	£100	
				£470	£520	
				£235	£260	
				£140	£155	
				£70	£75	
H2e.	<b>Road Status Enquiry (outwith Formal Property Enquiry System)</b> Application for information for road classification from the statutory list of public highways. Charge per application		£1,000			April 2021
				£45.83 + VAT = £55.00	£50 + VAT = £60.00	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
H2f.	<b>Private Parties/ Accident Damage</b> Fee for engineer/inspector			15% of value of construction work	15% of value of construction work	April 2017
H2g.	<b>Provision of signage on request</b>  Tourist Signposting  Local Destination Signs			Individually calculated to cover the cost of design, manufacture and erection	Individually calculated to cover the cost of design, manufacture and erection	April 2017
H3.	<b>CAR PARKING CHARGES</b>		£915,000	Inclusive of VAT		
	<b>High Turnover Sites</b> Moray Street, Ladyhill Road, St Giles levels 5 & 6, Cooper Park 8am- 12 noon (first 30 mins free - Cooper Park only) Period: Up to 30 mins Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours			     £0.50 £1.50 £2.00 £2.50 £3.00	     £0.50 £1.50 £2.00 £2.50 £3.00	May 2018

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	<b>Medium Turnover Sites</b> Northfield Terrace, South Street, Hall Place, St Giles Levels 1-4, North Port, North College Street West Period: Up to 30 mins Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours 4+ hours			£0.50 £1.50 £2.00 £2.50 £3.00 £5.00	£0.50 £1.50 £2.00 £2.50 £3.00 £5.00	May 2018
	<b>Low Turnover Sites</b> Lossie Green, Lossie Wynd, Batchen Lane - all levels  All Day Weekly Ticket			£1.00 £5.00	£1.00 £5.00	October 2012
	Elgin Railway Station (all day) Elgin Railway Station (weekly)  Parking Notices Parking Notices (if paid within 14 days)			£2.00 £10.00 £80.00 £60.00	£2.00 £10.00 £80.00 £60.00	May 2018 April 2018
	<b>Staff Car Parks – per day</b>		Included above	£1.00	£1.00	November 2019
	<b>Season Tickets</b> includes VAT High Turnover Site		Included above	n/a no all day parking	n/a no all day parking	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Medium Turnover Site			£45.00	£45.00	October 2012
	Elgin Railway Station Low Turnover Site			£40.00 £20.00	£40.00 £20.00	May 2018 April 2012
	Charge for opening multi storey car parks outwith opening hours			£54.00	£54.00	April 2018
	Electric Charge Point (per Visit) - flat rate to ensure operation of unit remains cost neutral			£0.28 per kw/h	£0.30 per kw/h	April 2022
H4.	<b>Roads Construction Consent (RCC)</b>		£91,000			April 2016
	Inspection fee			£64 per £1,000 of road bond value	£64 per £1,000 of road bond value	
	Second or subsequent RCC application			£287	£287	



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
H5	<b>Public Transport Unit</b>					
H5a	<b>Hire of vehicle (without driver)</b> Excluding charges made under fixed contract with annual RPI increases Daily charge Plus mileage charge: 0-130 miles (per mile)			£45.00  £1.10	£50.00  £1.25	April 2021
H5b	<b>Hire of vehicle (with driver)</b> Minimum daily charge 0-130 miles (per mile)  Driver per hour Mon – Fri Driver per hour weekend & public holiday			£45.00 £1.10  £18.00 £20.00	£50.00 £1.25  £20.00 £25.00	April 2021  April 2021 April 2021
H5c	Duplicate school bus pass			£10.00	£10.00	August 2018
H5d	Community bus fares			Rounded to multiple of 5p £1.15 - £14.25	Adult Single £3-£9 Adult Return £5-£9 10 Journeys £20-£36 Annual £800 - £1,400	April 2021

## SECTION I: HARBOURS

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Commercial harbours		£535,000	All charges are net of VAT unless indicated		
	Leisure harbours		£79,000			
I1	<b>Cargo Vessels</b>					
I1a	Cargo Vessel – per 7 days or part thereof (per dead weight all told ton (where GT exceeds DWAT, payment will be based on GT)			£0.54	£0.58	April 2021
I1c	Self Propelled and towed barges per 7 days or part thereof (per m2 or part thereof)			£1.02	£1.12	April 2021
I1c (i)	All CTV per day (per length, per metre or part thereof)  All CTV per month (per length, per metre or part thereof) non refundable  All CTV per annum (per length, per metre or part thereof) non refundable			£3.21  £63.19  £703.65	£3.53  £69.51  £774.02	April 2021
I1d	Tugs and maintenance/service vessels – per 7 days or part thereof per m or part thereof			£5.36	£5.36 Minimum charge £80.00	April 2021
I1f	Compulsory garbage (cargo)(on arrival per visit)			£80.33	£80.33	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
l1g	Storage of cargo equipment on piers and quaysides per 7 days of part thereof (per m² or part thereof)			£5.36	£5.36	April 2021
l1h	Handling mooring ropes (per hour or part thereof per person) during normal working hours (08:00 – 18:00)  Handling mooring ropes (per hour or part thereof per person – outwith normal working hours 18:00 - 08:00)			£53.55  £96.39	£55.70  £100.23	April 2021
l1i	Passengers embarking and disembarking per trip including pleasure vessels, sea angling and excluding passengers on pilot boat and vessels being charged as CTV – per passenger			£1.07	£1.18	April 2021
l1j	Cleaning of piers following cargo movement – per hour or part thereof			£234.39	£246.11	April 2021
l1k	Fast Rescue Craft – per entry/departure			£53.55	£55.16	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I1l	Cleaning of Piers when waste left by any vessel (excl cargo)			£50.00	£50.00	April 2021
I1m	Annual compound charge for chartered vessels (including sea angling, wildlife, tourism – charge inclusive of garbage and passenger fees) Up to 10m – per annum 10m to 15m – per annum Over 15m – per annum			£1,000.00 £1,750.00 £2,250.00	£1,000.00 £1,500.00 £2,000.00	NEW April 2022 April 2021 April 2021
I1n	<b>Supply of ice:</b> Per tonne  Per standard fish box			£60.00  £2.50	£66.00  £2.75	NEW April 2022  NEW April 2022
I2	<b>Fishing Vessels</b>					April 2020
I2a	<u>Composition Fee</u> (entries to qualify for quarterly composition fee = 3 entries in 1 <sup>st</sup> month) Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m			£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I2b	<u>Single Entry</u> (per 7 days or part thereof – including vessels laid up) Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m			£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	
I2e	Surcharge after a continuous period of 12 weeks			50% on top of charges above	50% on top of charges above	April 2006
I2f	Compulsory garbage charge (on arrival, per visit) Up to 10m Over 10m <b>This charge will be levied on only one occasion per vessel per week</b>			£10.00 £20.00	£10.00 £20.00	April 2021 April 2021
I2g	Storage of Fishing equipment in net storage area (per m <sup>2</sup> per month or part thereof)			£1.63	£1.63	April 2020
I2h	Vessels less than or equal to 10m in length engaged in licensed creel fishing  Where non declaration of fish landings per quarter, per vessel			Recreational dues plus 2% of catch value  £420.00	Recreational dues plus 2% of catch value  £420.00	April 2012  April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I3	<b>Recreational Vessels</b>					
I3a	<b>Pontoon Berth</b> - Annual berthing charges (inc VAT)					April 2021
	Over 3 - 4m			£333.60	£366.96	
	Over 4 - 5m			£417.00	£458.70	
	Over 5 – 6m			£500.40	£550.44	
	Over 6 – 7m			£583.80	£642.18	
	Over 7 – 8m			£667.20	£733.92	
	Over 8 – 9m			£750.60	£825.66	
	Over 9 – 10m			£834.00	£917.40	
	Over 10 – 11m			£917.40	£1,009.14	
	Over 11 – 12m			£1,000.80	£1,100.88	
	Over 12 – 13m			£1,084.20	£1,192.62	
	Over 13 – 14m			£1,167.60	£1,284.36	
	Over 14 – 15m			£1,251.00	£1,376.10	
	Over 15 – 16m			£1,334.40	£1,467.84	
	Over 16 – 17m			£1,417.80	£1,559.58	
	Over 17 – 18m			£1,501.20	£1,651.32	
	Over 18 – 19m			£1,584.60	£1,743.06	
	Over 19 – 20m			£1,668.00	£1,834.80	
	Each metre thereafter			£83.40	£91.74	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	<b>Wall/Loose Mooring</b> - Annual berthing charges (inc VAT)					April 2021
	Over 3 - 4m			£278.00	£306.00	
	Over 4 - 5m			£347.50	£382.50	
	Over 5 – 6m			£417.00	£459.00	
	Over 6 – 7m			£486.50	£535.50	
	Over 7 – 8m			£556.00	£612.00	
	Over 8 – 9m			£625.50	£688.50	
	Over 9 – 10m			£695.00	£765.00	
	Over 10 – 11m			£764.50	£841.50	
	Over 11 – 12m			£834.00	£918.00	
	Over 12 – 13m			£903.50	£994.50	
	Over 13 – 14m			£973.00	£1,071.00	
	Over 14 – 15m			£1,042.50	£1,147.50	
	Over 15 – 16m			£1,112.00	£1,224.00	
	Over 16 – 17m			£1,181.50	£1,300.50	
	Over 17 – 18m			£1,251.00	£1,377.00	
	Over 18 – 19m			£1,320.50	£1,453.50	
	Over 19 – 20m			£1,390.00	£1,530.00	
	Each metre thereafter			£69.50	£76.50	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	<b>Hardstanding</b> - Annual berthing charges (inc VAT) Over 3 - 4m Over 4 - 5m Over 5 – 6m Over 6 – 7m Over 7 – 8m Over 8 – 9m Over 9 – 10m Over 10 – 11m Over 11 – 12m Over 12 – 13m Over 13 – 14m Over 14 – 15m Over 15 – 16m Over 16 – 17m Over 17 – 18m Over 18 – 19m Over 19 – 20m Each metre thereafter			£222.40 £278.00 £333.60 £389.20 £444.80 £500.40 £556.00 £611.60 £667.20 £722.80 £778.40 £834.00 £889.60 £945.20 £1,000.80 £1,056.40 £1,112.00 £55.60	£244.80 £306.00 £367.20 £428.40 £489.60 £550.80 £612.00 £673.20 £734.40 £795.60 £856.80 £918.00 £979.20 £1,040.40 £1,101.60 £1,162.80 £1,224.00 £61.20	April 2021
I3c	Discounted rate for pensioners (boats less than 7m in length) (for current beneficiaries only)			75% of current relevant charge	75% of current relevant charge	
I3e	Rover Ticket - in line with Aberdeenshire Council			£66.67 + VAT = £80	£66.67 + VAT = £80	April 2021
I3f	Visiting Vessel Day Ticket per day or part thereof			£16.67 + VAT	£16.67 + VAT	April 2019



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I4	<b>Harbour Dues</b>					
I4e	Use of port/harbour to demonstrate or test equipment/ vessel or any other similar event (commercial) - per day or part thereof			£214.20	£257.04	April 2021
I4f	Use of port/harbour for community/ charity events			£107.10	£107.10	April 2021
I4g	Use of harbour for paddlesports etc			By individual agreement	By individual agreement	April 2019
I4h	Hire of Single Gangway			£37.49	£37.49	April 2021
I5	<b>Wharfage</b>					
I5a	Minimum charge – all categories per tonne (change in pricing arrangement)			£214.20	£224.91	April 2021
I5b	Basic materials, manufactured goods, fuels (other than petroleum spirit) per tonne			£1.21	£1.21	April 2020
I5c	Wet fish, including fish consigned to or from any harbour not owned by Moray Council			2.5% Ad valorem	2.5% Ad valorem	April 2008
	Wet fish "That part of landings of white fish and shellfish in excess of £7,500 in value"			1.5% Ad valorem	1.5% Ad valorem	April 2008
I5d	Wood, Lumber, Cork, Chipboard and Blockboard per cubic metre			£1.05	£1.05	April 2020

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I5f	Foods (other than wet fish) per tonne			£1.21	£1.21	April 2020
I5g	Fabricated Goods per tonne			£7.61	£7.99	April 2020
I5h	<u>"Loyalty" Reduction in Charges</u> Above 25,000 tonnes			Scale rate less 5%	Price on application	April 2006
I5j	Dangerous Goods (any hazardous chemicals – explosives or inflammables) per tonne			£85.21	£85.21	April 2020
I5k	Heavy lifting for extraordinary specialised activities, eg transformers, wind turbine parts 50-99 tonnes – per tonne 100-149 tonnes – per tonne 150-249 tonnes – per tonne Over 250 tonnes – per tonne			£1.07 £1.34 £1.61 £1.88	£1.61 £2.01 £2.42 £2.82	April 2021
I6	<b>Slipway and repair pads</b>					
I6a	Any recreational vessel using a slipway inclusive of one entry and one exit from the harbour per occasion  Any commercial vessel using a slipway inclusive of one entry and one exit from the harbour per occasion			£16.67 + VAT  £25 + VAT	£16.67 + VAT  £25 + VAT	April 2019  April 2019

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
	Season ticket for recreational unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£61.20 + VAT	£61.20+ VAT	April 2021
	Season ticket for commercial unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£425.00 + VAT	£425.00 + VAT	April 2021
17	<b>Weighbridges</b>					
	Goods shipped or unshipped on which harbour dues are payable per tonne (to nearest tonne)			£0.37	£0.37	April 2021
	Other goods per weighing			£10.50	£12.50 + VAT = £15.00	April 2020
18	<b>Pilotage</b>					April 2021
18a	Per gross registered ton			£0.43	£0.43	
	Minimum charge			£231.66	£254.85	
18b	Detention Charge for Late arrival of vessel - per hour or part thereof			£231.66	£254.85	

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I8c	Hire of Pilot-Boat and crew per hour or part thereof including towing support activity and similar Per passenger or crew member			£231.66	£254.85	
I8d	Pilot Boat Maintenance Charge "per dead weight all told ton" (to be applied when pilotage not requested) (where GT exceeds DWAT, payment will be based on GT)			£0.16	£0.16	
I9	<b>Supply of Water</b>					
I9a	Cargo vessels: Minimum Charge Charge per tonne or part thereof			£10.00 £5.00	£10.00 £5.00	April 2021 April 2021
I9b	Fishing Vessels regardless of whether a composition fee has been paid Up to 10m 10-20m Over 20m <b>On each occasion</b>			£5.51 £11.03 £17.03	£5.51 £11.03 £17.03	April 2021 April 2021 April 2021
I9c	Recreation vessels on each occasion			£5.51	£5.51	April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
I10	<b>Supply of electricity</b> - cost per electrical unit Up to 3 hours Per Electrical unit			£10.71 + VAT £0.33 + VAT	£10.71 + VAT £0.33 + VAT	April 2021 April 2021
I12	Fuel transfer - cost per tonne			£2.68	£2.68	April 2021
I13	Ground rent for container/fuel tank (per sq m per annum (pro rata))			£16.07	£16.07	April 2021
I14	<b>Hire of Room at Harbour Office</b> Standard per hour or part thereof Junior/over 60/charity per hour or part thereof Business Rate per hour or part thereof			£16.32  £11.22  £18.77	£26.00  £20.00  £36.00	April 2021 In Line with other departments C5 D2

## SECTION K: HOUSING AND PROPERTY

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
K1.	Housing Support: Warden's Service: The Moray Council Sheltered Housing		£102,000	£35.49	£36.73	April 2021
K3	<b>Recharge of Council's Estates' costs</b>		£11,000			
K3a	Applications to purchase ground for incorporation into gardens:  Initial fee (confirming ownership, valuation, preparing plan, title check by Legal Section)  Final fee (processing application)  Committee report preparation			£314  £486  £278	£350  £550  £450	April 2021  April 2021  April 2021
K3b	Applications for Site Compounds and Mobile Trading on Council land  Initial fee (confirming ownership, consultation with Council officers and local members, drafting of licence)  Complex transactions			£150   Hourly rate of £47 - £96.50 per hour	£175   Hourly rate of £49 - £100 per hour	April 2021   April 2021

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
K3c.	Consents:  (a) Assignations of lease  (b) Sub leases: standard leases  (c) Early lease terminations: standard charge  Complex transactions  Discount for not-for-profit tenants			£386  £148  £296  Hourly rate of £47 - £96.50 per hour  Hourly rate of £23.50 - £48.25 per hour	£450 minimum  £250 minimum  £330  Hourly rate of £49 - £100 per hour  Hourly rate of £24.50 - £50 per hour	April 2021
K3d	Utility companies:  Scottish Water/Gas -  Electricity Telecoms  Electricity/Telecoms (complex)			200% Rydes Scale  £256 £211  200% Rydes Scale	200% Rydes Scale  £350 minimum £350 minimum  Hourly rate of £49 - £100 per hour	April 2021
K3e	Private parties  Water and Sewerage			200% Rydes Scale	200% Rydes Scale	April 2011

REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
K3f	Public consultations for common good property transactions  Standard transaction – alienable property  Complex transactions			£150 minimum.  Hourly rate of £47 - £96.50 per hour as well as expenses incurred.	£250 minimum.  Hourly rate of £49 - £100 per hour as well as expenses incurred.	April 2021
K3g	Recharge of Council's Estates' costs in relation to discretionary property transactions/work			£47 - £96.50 per hour	Hourly rate of £49 - £100 per hour	April 2021
K4	<b>Late Payment of Commercial Rents</b>					April 2021
K4a	Initial investigation and contact with tenant and issue of correspondence pursuing payment			£32.15	£50	
K4b	Negotiate and issue Payment Arrangement			£64.25	£75	
K4c	Instruct legal action			£59.15	£100	
K4d	Copy documents			£41	£50	



REF	SERVICE	CODE S/M/SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE
K4e	Sheriff Officers			Recovery of actual cost to the Council	Recovery of actual cost to the Council	