


# 2022-23 Quarter to June Economic Growth and Development Performance Report - Service Plan






Section 4 - Strategic Outcome or Priority							
4.1 (L) Developing a diverse, inclusive & sustainable economy. (CP) Our Future: Create a vibrant economy							
Action Code	Action Title	Due Date	Planned Outcome	Priority	Latest Status update	Status progress	Status Icon
EGD23-4.1	Partnership Apprenticeship Strategy and action plan developed for public and private sector partners	31-Aug-22	Increased apprenticeships resulting in better alignment with sector needs	1		0%	
EGD23-4.1a	Strategy produced	31-Aug-22			No update	0%	
EGD23-4.1b	Number of apprenticeships in Moray by sector aligned to apprenticeship strategy outcomes and PIs	31-Aug-22			No update	0%	


Section 5 - Service Level Outcomes or Priorities							
5.1 Environmental Health and Trading Standards - Karen Sievewright							
Action Code	Action Title	Due Date	Planned Outcome	Priority	Latest Status update	Status progress	Status Icon
EGD23-5.1	Recover service from the pandemic response to meet statutory requirements and duties associated with Environmental Health and Trading Standards	31-Mar-23	Protecting public health by ensuring the service is adequately resourced to meet statutory duties and public health needs	1		60%	
EGD23-5.1a	Compliance with regulatory requirement, annual food safety report	31-Mar-23			No update	30%	

EGD23-5.1b	Community Safety strategy produced and associated performance indicators	30-Jun-22			No update	90%	
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**Section 5 - Service Level Outcomes or Priorities**  
**5.2 Development Management and Building Standards - Beverly Smith**








Action Code	Action Title	Due Date	Planned Outcome	Priority	Latest Status update	Status progress	Status Icon
EGD23-5.2	Manage increased work related demands across the existing service resources to ensure we continue to provide an acceptable service level when processing applications.	31-Oct-22	Supporting economic development through an effective and efficient planning and building standards service	1		50%	
EGD23-5.2a	Achieve Planning Performance Framework 'Green Status'	31-Oct-22			The update of our annual performance report is quarterly. No negative responses have been received to date on this so would be taken as a green in terms of this report.	50%	
EGD23-5.2b	Achieve Building Standards Framework 'Green Status'	31-Oct-22				50%	



**Section 5 - Service Level Outcomes or Priorities**  
**5.3 Economic Growth & Regeneration - Kirsty Conti (acting)**

Action Code	Action Title	Due Date	Planned Outcome	Priority	Latest Status update	Status progress	Status Icon
EGD23-5.3b	Recover service from pandemic to enable delivery of economic recovery plan and develop strategic response to new funding opportunities such as shared prosperity fund and take on responsibility for employability: Annual Economic Recovery Plan report including KPIs	31-Dec-22	Business, skills and infrastructure investments to enable economic activity	1	<p>The Team administered 33 Discretionary Business Support grants totalling £198,000 (underspend re-allocated to Flexible Food Fund (£162,000) and Sport and Culture Hardship Fund (£40,000).</p> <p>Town Centre Capital Fund (TCCF) improvement and start up grants scheme was launched as part of the Economic Recovery Fund. £410,000 will be administered and looks to be fully committed by Q2. There is a steady number of applications being processed towards external and internal works to improve overall appearance and health and safety aspects of businesses.</p> <p>Pop Up shop scheme – One of the shops in Buckie has secured a long term let as a result). Aiming to use 2 vacant council properties in Elgin but delayed due to the requirement to bring up to standard. No start up grants issued to date.</p>	10%	


				<p>The Scotland Loves Local Moray Gift Card scheme is ongoing with dedicated temporary Development Officer for one year and promotional budget to boost the scheme uptake and raise consumer awareness.</p> <p>TCCF received an extension to the deadline until March 2023. Slow progress in carrying out the work but gaining momentum now.</p> <p>Q1 saw a healthy number of new business start-ups in Moray who sought support from Business Gateway. A total of 46 have started and registered with HMRC and / or Companies House with 55 FTE jobs being created. Business type varies across the key sectors including Creative Industries, Food &amp; Drink, Manufacturing, Construction and Tourism. Although retail is still struggling overall, vacant town and village centre properties are being taken by new tenants. A total of 188 enquiries were received in Q1.</p> <p>55 established businesses sought support from BG to grow innovate or diversify and a number of business purchases have taken place during this quarter. 7 received Investor Readiness intensive support to help them develop and realise their ambitious plans whilst creating /retaining 34 jobs. These included those in key sectors such as Creative Industries Tourism and Digital Services.</p> <p>Business Gateway leads on the provision of post-Brexit and Procurement 1-2-1 consultancy (Part funded by HIE). This is delivered as part of the Moray Recovery Plan and helps mitigate impacts of Brexit and enable SME's in Moray to continue to trade in Europe and/or enter new markets. At the end of Q1 - 3 SME's have received 1-2-1support. Business Gateway activities and performance are published on a quarterly basis on the Council website. Reports can be accessed at the link below  <a href="http://www.moray.gov.uk/moray_standard/page_59743.html">http://www.moray.gov.uk/moray_standard/page_59743.html</a></p>		
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Section 5 - Service Level Outcomes or Priorities							
5.4 Strategic Planning and Delivery - Gary Templeton							
Action Code	Action Title	Due Date	Planned Outcome	Priority	Latest Status update	Status progress	Status Icon

EGD23-5.4	Manage workloads across the service to progress major work with the Local Development Plan 2025. New legislative requirements. Community Wealth Building, Levelling Up Fund, Growth deal projects and Climate change.	31-Mar-23	By the year 2030, Moray will have a sustainable and inclusive economy which generates improved opportunities for everyone, including more skilled and higher paid jobs		39%		
EGD23-5.4a	Annual Local Development Plan delivery plan report providing performance against actions and milestones	31-Mar-24			The publication of National Planning Framework 4 is due later this year and impacts upon the timescale for Local Development Plan 2027. The annual Development Plan Scheme will be reported to P&RS Committee in December 2022.	0%	
EGD23-5.4b	Carbon Reporting: annual RMNZ (Route Map to Net Zero) report on actions, milestones and outcomes.	31-May-23			Draft Hydrogen Strategy was reported to ED&I in September 2022. Feasibility designs, feasibility work on conversion of Moray fleet to hydrogen, and setting up of a hydrogen working group has been costed at £80k.  Hydrogen strategy will be dependent on feasibility designs and work. Start of conversion of Moray Fleet to hydrogen projected for 2023/24.  Diversion of waste from landfill: Build of the Aberdeen facility progressing as expected but won't be ready to accept waste on the 29th October 2022 as per the current contractual agreement. Operators are developing a contingency plan in order for the councils waste to be disposed of at alternative sites. Contingency sites to be confirmed in due course but Moray Council's landfill site at Nether Dallachy is included as a potential facility. It is anticipated that contingency facilities will be required for a period of circa 4 months. Timescales may change depending on construction progress. Routemap to net zero emissions was reported to Council on 6th April 2022.	10%	
EGD23-5.4c	Annual report on Community Wealth Building progress and implementation	31-May-23			Community Wealth Building Strategy is being progressed and will be reported to ED&I in early 2023. Delays due to difficulties recruiting to this post.	5%	
EGD23-5.4d	Progress reports on Levelling Up Fund activity, actions and milestones. Timing TBC dependant on progress of bid	31-May-23			No update	0%	
EGD23-5.4e	Moray Growth Deal annual report on progress and adherence to programme timescales and budget. Quarterly reports to the Transform the Economy Board – subject to grant offer from government	31-May-23			No update	0%	
EGD23-5.4f	Planning Performance Framework - production of report and submission to Scottish Government	31-Oct-22			Planning Performance Framework completed and submitted	100%	

EGD23-5.4g	Annual Economic Development Recovery Plan report including KPIs	31-Dec-22			Reported to ED&I September 2022. The KPIs were first reported to the meeting of this Committee on 7 December 2021, at which it was agreed for future reporting to be provided on an annual basis	100%	
EGD23-5.4h	SLAED indicators annual report – understanding differences and used for benchmarking purposes	30-Jun-22			Reported to ED&I June 2022	100%	

**Section 5 - Service Level Outcomes or Priorities**  
**5.5 Workforce Development - Head of Service - Jim Grant**

Action Code	Action Title	Due Date	Planned Outcome	Priority	Latest Status update	Status progress	Status Icon
EGD23-5.5a	Succession planning: identify needs and provide apprenticeship/training opportunities, career pathways, continuing professional development and job-specific learning / Evidence that all staff have undertaken mandatory training / 100% of EDRPs completed	31-Mar-23	Moray Council can provide effective services with sufficient staffing resource and expertise, A more resilient service capable of growing and nurturing local talent into professional service roles.	1	No update	0%	
EGD2023-5.5b	The service improves the ERDP experience and holds accurate records, including continuous professional development (CPD) – from mandatory training through to service and job specific learning.	31-Mar-23			No update	0%	