

101002905213 – Review of Library Statistics 2021 (101002907788)

**Public Library Statistics 2020-21 Actuals and 2021-22 Estimates**

**Section 1 – Service Points Open to the Public at 31 March 2021**

<b>Library Name</b>	<b>Type</b>	<b>Opening Hours Per Week (staffed)</b>	<b>Opening Hours Per Week (unstaffed)</b>	<b>Actual Opening Hours per week (due to Covid-19)</b>	<b>Type of Library</b>	<b>Do you consider this part of your statutory service?</b>
Aberlour	Static	16.0	0.0	..	Local Authority Run Library	Yes
Buckie	Static	36.0	0.0	..	Local Authority Run Library	Yes
Burghead	Static	8.0	0.0	..	Local Authority Run Library	Yes
Cullen	Static	12.0	0.0	..	Local Authority Run Library	Yes
Dufftown	Static	10.0	0.0	..	Local Authority Run Library	Yes
Elgin	Static	56.0	0.0	..	Local Authority Run Library	Yes
Fochabers	Static	10.0	0.0	0.0	Local Authority Run Library	Yes
Forres	Static	36.0	0.0	..	Local Authority Run Library	Yes
Keith	Static	30.0	0.0	..	Local Authority Run Library	Yes
Lossiemouth	Static	16.0	0.0	..	Local Authority Run Library	Yes
Tomintoul	Static	11.0	0.0	..	Local Authority Run Library	Yes
Mobile	Mobile	29.3	0.0	..	Local Authority Run Library	Yes

<b>Number of Static Service Points Open (Scheduled Hours)</b>	<b>Statutory</b>	<b>Non-Statutory</b>	<b>Total</b>
60+ hours	0	0	0
55 – 59 hours	1	0	1
50 – 54 hours	0	0	0
45 – 49 hours	0	0	0
40 – 44 hours	0	0	0
35 – 39 hours	2	0	2
30 – 34 hours	1	0	1
25 – 29 hours	0	0	0
20 – 24 hours	0	0	0
15 – 19 hours	2	0	2
10 – 14 hours	4	0	4
Mobile Libraries open over 10 hours	1	0	1
Mobile Libraries open under 10 hours	0	0	0
Static Libraries open under 10 hours	1	0	1
<b>Total</b>	<b>12</b>	<b>0</b>	<b>12</b>

Percentage of total scheduled opening hours per week staffed: 100%

Percentage of total scheduled opening hours per week unstaffed: 0%

Libraries permanently closed during 2020-21: 0

Libraries opened during 2020-21: 0

If your statutory library provision is being provided by a third party, please give details: 0

Busiest service point in 2020-21 in terms of issues per annum:

Name/Town: Elgin      No of issues per annum: 29,513

Busiest service point in 2020-21 in terms of visits per annum:

Name/Town: Elgin      No of visits per annum: 5,494

Please give details of any planned or recent refurbishment of the library (spend over 50k) below: 0

Number of devices with libraries catalogue, internet access and OPACs at 31 March 2021: 113

Number of hours available for use of and access to the internet from 1 April 2020 to 31 March 2021: ..

Number of hours recorded for use of and access to the internet from 1 April 2020 to 31 March 2021: 218

Number of service points that have a public access Wi-Fi network available as at 31 March 2021: 11

Number of hours recorded usage of public access Wi-Fi as at 31 March 2021: 888

## **Section 2 – Book Stock (excluding those for Agency Services)**

Total book stock at 1 April 2020: 258,166

### **Book stock at 31 March 2021**

Reference books (including children's): 15,585

Lending stock (including on loan and available) –

- Adult Fiction: 49,905
- Adult non-fiction: 29,296
- Children's fiction: 35,442

- Children's non-fiction: 18,142

Total lending stock: 132,785

Reserve stock and unallocated: 107,016

Total book stock at 31 March 2021: 255,386

### Book Acquisitions

Reference books (including children's): 13

Stock for loan:

- Adult fiction: 2,550
- Adult Non-fiction: 628
- Children's fiction: 1,253
- Children's Non-fiction: 876

Total lending stock: 5,307

Total book acquisitions during 2020-21: 5,320

Total book acquisitions during 2019-20: 10,605

### **Section 3 – Audio, Visual & Other Items (excluding those for Agency Services)**

#### Audio, Visual & Other Stock at March 31 2021

For reference (CD-ROMs, Multi-media, Software, etc.): 0

Stock for Loan:

- Sound Recordings – Adult Talking Books: 156

- Sound Recordings – Children’s Talking Books: 0
- Music, Videos and DVDs, Multi-media and Open Learning Packs (including language packs), CD-ROMs, software, etc.: 23

Total Lending Stock: 185

Total Audio, Visual & Other Acquisitions: 185

Total Audio, Visual & Other Acquisitions in 2019-20: 512

#### **Section 4 – Electronic Items (excluding those for Agency Services)**

##### **Electronic Items at 31 March 2021**

Electronic Products – eBooks (lending and reference): 1,108

Electronic Products – eNewspapers, eMagazines, and eComics: 0

Electronic Products – eAudio and eAudiovisuals: 554

Electronic Products – Music Streaming: 0

Electronic Products – Film Streaming: 0

Electronic Products – Hardware: 0

#### **Section 5 – Numbers of Staff**

##### **Number of Staff in post at 31 March 2021**

Professional Staff: 4.0

All Other Paid Staff: 25.1

Total Staff: 29.1

Total Staff in 2019-20: 30

### **Section 6 - Volunteers**

#### Volunteers

Number of volunteers in 2020-21: 13

Annual total number of volunteer hours in 2020-21: 0.0

### **Section 7 – Annual Issues**

#### Book Issues

Books – Adult Fiction: 50,748

Books – Adult Non-fiction: 11,553

Books – Children’s Fiction: 11,210

Books – Children’s Non-fiction: 2,237

Total Book Issues: 75,748

Total Book Issues in 2019-20: 329,761

#### Audio, Visual & Other Issues

Sound Recordings – Adult Talking Books: 2,083

Sound Recordings – Children’s Talking Books: 167

Music, Videos and DVDs & Multi-media and Open Learning Packs (including language packs), CD-ROMs, Software, etc.: 1,007

Total Audio, Visual & Other Issues: 3, 257

Total Audio, Visual & Other Issues in 2019-20: 15, 368

#### Electronic Issues

Electronic Products – eBooks (lending and reference): 7,549

Electronic Products – eNewspapers, eMagazines, and eComics: 320

Electronic Products – eAudio and eAudiovisuals: 8,283

Electronic Products – Music Streaming: 0

Electronic Products – Film Streaming: 0

Electronic Products – Hardware: 0

#### **Section 8 – Request Service**

Number of requests for specific items (annual total): 22,319

Number of requests which are online/other electronic: 15,595

#### Book Request Service

Percentage of requested books supplied within 7 days (to nearest whole percent): 55

Percentage of requested books supplied within 15 days (cumulative): 71

Percentage of requested books supplied within 30 days (cumulative): 80

### **Section 9 – Enquiries**

Number of Enquiries (annual total): 3,595 (Full count)

Number of enquiries of which are online/other electronic: 488 (Full count)

### **Section 10 – Library Users**

#### Active Borrowers

Number of Active Borrowers in 2020-21: ..

#### Housebound Readers

Number of Housebound Readers in 2020-21: 13,408

#### Visits

Number of physical visits to library premises for library purposes (annual total): 13,408 (Full count)

Number of physical visits to library premises for library purposes in 2019-20: 410,745

Number of physical visits to library premises for non-library purposes: 0 (Full count)

Number of service points with electronic counters: 5

#### Virtual visits

Estimated number of visits to the network resource (website) in 2020-21: 493,669

### **Section 11 – Inter Library Loans for the Year (excluding those for Agency Services)**

Inter Library Loans supplied to other libraries: 0

Inter Library Loans received from other libraries: 0



## **Section 12 – Financial Information (excluding Costs of Agency Services)**

### **Revenue Expenditure (excluding Capital Charges)**

#### Employees:

- 2020-21 Outturn: £897,954
- 2021-22 Estimates: £1,024,016

#### Premises:

- 2020-21 Outturn: £343,579
- 2021-22 Estimates: £377,276

#### Supplies and Services:

Books & Pamphlets (the amount spent in 2020-21 to purchase books & pamphlets for your libraries. Includes reference, adult fiction, adult non-fiction, children's fiction, children's non-fiction and eBooks): £55,738

Newspapers, Periodicals and Magazines: £1,242

Sound recordings – Adult & Children's Talking Books & eAudio & eAudiovisuals: £6,544

Music, Videos and DVDs & Multi-media and Open Learning Packs (including Language Packs), CD-ROMs, Software, etc.: £212

Electronic Products – eNewspapers, eMagazines and eComics: £0

Electronic Products – Music Streaming: £0

Electronic Products – Film Streaming: £0

Electronic Products – Hardware: £0

Online/Electronic (internet etc.): £0

Other Library Acquisitions: £0

Bookbinding: £0

Total Expenditure on Materials: £63,736

Computing Costs (Non-Financial): £61,380

Other Supplies and Services: £25,539

Transport: £11,896

Third Party Payments: £0

Support Services Costs: £416,909

Other Expenditure 2021-22 Estimates: (Estimates only – this will include Computing Costs, Other Supplies and Services, Transport, Third Party Payments and Support Services Costs): £551,540

Total Revenue Expenditure:

- 2020-21 Outturn: £1,820,993
- 2021-22 Estimates: £2,069,770

#### Revenue Income

Overdue Charges: £42

Reservation Fees: £0

Lettings: £3,626

Hire of Audio and Visual Materials: £81

Electronic Revenue: £311

Specific Grants: £0

Provision of Library Services to other Local Authorities: £0

Miscellaneous - Receipts from the Public (including photocopying): £369

Miscellaneous – Corporate Income (please specify if significant): £2,244

Developer contribution of £1,340

Total Revenue Income:

- 2020-21 Outturn: £6,673
- 2021-22 Estimates: £112,116

Net Expenditure:

- 2020-21 Outturn: £1,814,319
- 2021-22 Estimates: £1,957,654

Net Expenditure in 2019-20: £1,766,435

Capital Charges (not included in Net Expenditure):

- 2020-21 Outturn: £226,025
- 2021-22 Estimates: £226,000

### **Section 13 – Supplementary Financial Information**

#### **Capital Expenditures (excluding Agency Services)**

New Buildings: £0

Refurbishment of Premises: £0

IT Investment, Networks, etc.: £0

Books and Pamphlets: £0

Other Library Materials: £0

Other Capital Expenditure: £0

Total Capital Expenditure: 0

**Section 14 – Memorandum**

Electronic Issues – eBooks (lending and reference) – Adult Fiction: ..

Electronic Issues – eBooks (lending and reference) – Adult Non-fiction: ..

Electronic Issues – eBooks (lending and reference) – Children’s Fiction: ..

Electronic Issues – eBooks (lending and reference) – Children’s Non-fiction: ..

Electronic Issues – eAudio and eAudiovisuals – Adult Fiction: ..

Electronic Issues – eAudio and eAudiovisuals – Adult Non-fiction: ..

Electronic Issues – eAudio and eAudiovisuals – Children’s Fiction: ..

Electronic Issues – eAudio and eAudiovisuals – Children’s Non-fiction: ..

Estimated number of physical events in 2020-21: ..

Estimated number of virtual events in 2020-21: ..

Estimated number of attendees to physical events in 2020-21: ..

Estimated number of attendees to virtual events in 2020-21: ..

**Section 15 – Comments**

Nil.