



School and Early Years Ventilation Guidance Update 26 August 2021

The Scottish Government have issued further Covid-19 guidance in relation to the ventilation of teaching spaces in schools. Previous guidance on ventilation continues to apply as previously issued as part of the Bee Safe in Moray campaign. In addition, the following strengthened guidance on CO₂ monitoring should be followed by local authorities:

- local authorities should ensure that all schools have access to CO₂ monitoring, whether via mobile or fixed devices. This is in order to support the goal of all school buildings, including all learning and teaching spaces, being assessed for ventilation issues with a view to remedial action being taken where required. This assessment work should be completed by the start of the October break wherever possible, subject to any issues regarding supply of CO₂ monitors.

The detailed requirement is that each learning and teaching space should be monitored for one day to ensure good ventilation within the room. CO₂ monitors have been purchased and will be issued to every school along with guidance on the use of the monitor. The monitor should be rotated through each learning space within the school and the teacher within the classroom should monitor the readings and the traffic light display for that day. Where readings on the monitor exceed 1500ppm then the teacher should intervene by providing additional ventilation within the room as set out in the attached guidance. The levels of CO₂ in a classroom is an indication only of levels of CO₂ in a room, it is not a test for the presence of Covid-19 or a measure of ventilation rates.

If the interventions to provide additional fresh air into the room do not bring the readings below 1500ppm then Property Services should be contacted. A Property Officer will contact the school and visit the school if necessary to assess what additional mitigation measures are required. This may range from freeing up painted shut windows to the installation of additional mechanical ventilation.

Each Council is required to report to the Scottish Government progress on the monitoring of each teaching space fortnightly from 3 September. A spreadsheet for each school within each ASG has been created at the following link within Glow Office 365:

https://glowscotland-my.sharepoint.com/:f:/g/personal/gw21hallandrew_glowmail_org_uk/EnxxTDXYt7xHndBDACoSafQByGgqUEcdm9rVwnEdycNfoA?e=Tj8bcQ

Each school is asked to complete the spreadsheet as each classroom is assessed. Each room can be recorded as a pass or a fail, however it would be helpful if hourly readings were taken. Please ensure you are logged into Glow and if you are asked to sign into the Microsoft account please enter the full Glow email address.

Once all the learning spaces within the rooms of the school have been recorded please notify the Property Helpdesk and the monitors will be passed to larger schools within the ASG to allow the target of testing all learning spaces by the end of the term to be achieved. Monitors will remain available throughout the school term following completion of this initial assessment.