

FOI Request – 101002877311 - Developmental Language Disorder

Guide for completing the excel spreadsheet

Excel spreadsheet column	Content	Guidance
A	Name of specialist language provision	Please provide school name and title of the specialist language provision. E.g.: Heathfields Primary school. Language Unit Please complete a new line for each provision within the local authority.
B	Age range for provision <i>Drop down menu</i>	Choose from drop down selection. If option not available, specify the age range in column N: 'any further comments'.
C	Address of provision	Full address including postcode.
D	Contact email address of the provision	A generic address rather than a personal email address.
E	Total number of places in the provision	Specify full and part time places.
F	Number with DLD diagnosis	This should be a formal diagnosis which the family are aware of. This diagnosis is typically made by a Speech and Language Therapist.
G	Number who qualify for DLD diagnosis but do not have one	Number of children or young people who are likely to fit the criteria for DLD, but a formal diagnosis has not been made. They may be undergoing an assessment but the family have NOT been informed. This information is best provided by either a Speech and Language Therapist or Specialist teacher who knows the children and young people well and is familiar with Developmental Language Disorder. A 'best guess' is acceptable. This information will not be shared publicly, and so individual families will not be able to deduce their child's diagnosis. If unsure write 'don't know'. Clarifications may be added to column N: 'any further comments'.
H	Number with a language disorder associated with another condition	In this category children and young people would have a known condition such as autism or Down Syndrome AND a language disorder. This information is best provided by either a Speech and Language Therapist or Specialist teacher who knows the children and young people well and is familiar with Developmental Language Disorder. A 'best guess' is acceptable. This information will not be shared publicly, and so individual families will not be able to deduce their child's diagnosis. If unsure write 'don't know.' Clarifications may be added to column N: 'any further comments'.

I	Number with autism diagnosis without a language disorder	This should be a formal diagnosis of autism which the family are aware of. The placement is because child or young person has autism.
J	Number of children not included in other diagnostic categories. Please detail in column N	This is for children and young people who have not /cannot be diagnosed with conditions described in columns F to I. Please add further details in column N: 'any further comments'.
K	Specialist teacher time (whole time equivalent)	The teaching time specifically allocated to the specialist language provision. If a post-holder has split duties (e.g.: SENCO) then the time not allocated to the specialist language provision time should not be included. One day = 0.2 wte. If the post is vacant, comment in column N: 'any further comments'.
L	Speech and Language Therapy time (whole time equivalent)	The Speech and Language Therapy time specifically allocated to the specialist language provision. Do not include other time that is shared with the rest of the school or other provisions. Record the amount of Speech and Language Therapy irrespective of funding arrangements. One day = 0.2 wte. If the post is vacant, comment in column N: 'any further comments'.
M	Specialist teacher post graduate training. Highest level of training related to developmental language (not autism) <i>Drop down menu</i>	Select from the drop-down menu. If option is not available, select 'other' in drop down menu and add further information in column N: 'any further comments'. If more than one teacher is working in the provision record the highest level of qualification in this column and add other members of staff in column N: 'any further comments'.
N	Any further comments	Record any information that has not been captured in the other columns.