

**Lissa Rowan**

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**From:** Lissa Rowan  
**Sent:** 01 September 2021 11:02  
**To:** DC-General Enquiries  
**Subject:** Notice of Review: Planning Application 21/00485/APP

Dear Mrs Smith,

**Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013  
[‘the Regulations’]**

**Notice of Review: Planning Application 21/00485/APP – Conversion of garage to hair salon at 14 Victoria Place,  
Keith**

You are hereby notified that a Notice of Review (NOR) has been served on the Moray Local Review Body (MLRB). The MLRB now have a statutory responsibility to review the original decision.

The NOR and associated documents can be viewed at  
[http://www.moray.gov.uk/moray\\_standard/page\\_65978.html](http://www.moray.gov.uk/moray_standard/page_65978.html).

To help inform the MLRB and place them in the position that the Appointed Officer was in during the original decision making process, can you please provide the following documents in respect of the above application:-

- (i) decision notice and any plans referred to in it; and
- (ii) the report of handling and any documents referred to in it.

These should be sent to the Clerk of the MLRB, by email or post at the above address, **on or before 16 September 2021**.

If you have any queries, please do not hesitate to contact me on the above details.

Yours sincerely,

Lissa Rowan  
Committee Services Officer  
Clerk to the MLRB

**Lissa Rowan** | Committee Services Officer | Governance, Strategy and Performance Services

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01343 563015 **\*\*Please note I am working from home until further notice and cannot be contacted via this number\*\***

**MORAY**  
council