

**PORTKNOCKIE COMMUNITY COUNCIL  
MINUTES OF MEETING HELD (ZOOM) MONDAY 12 APRIL 2021**

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**In attendance:** Anne Anderson (Secretary - Minutes), Donna Coull, Theresa Coull (Councillor), Shirley Firth (Secretary – Correspondence), Alexandra Forsyth, Donald Gatt (Councillor), John Going (Chair), Cathleen Harper, Laura Powell (Councillor), Bert Reid, Jade Tindall (Deputy Chair/Social Media Lead), Lillian Urquhart.

- |   | Action/<br>attention  |
|---|-----------------------|
| 1 <b>Apologies:</b><br>Jane Martin (CCLO); Gladys McKenzie (Treasurer)  |                       |
| 2 <b>Police Update</b><br>There was no police presence and no police update.  |                       |
| 3 <b>Guest Presentation</b><br>No guest presentation  |                       |
| 4 <b>Adoption of minutes of last meeting</b><br>Adoption proposed by CH and seconded by SF.   |                       |
| 5 <b>Matters Arising</b><br>In response to the action point in the March minutes item 5 'Matters Arising', it was identified that JT had indeed been added as an admin, although JT had yet to be notified of such and had not (in common with the rest of the office-holding team) yet received the support/guidance discussed in item 13, para 2 of the March minutes. JG agreed to discuss the setting up of the relevant guidance and support via JM in order to ensure all office-holding members were fully briefed on their roles and responsibilities in the running of the PCC.  | JG                    |
| 6 <b>Correspondence Received</b><br>SF drew members attention to the following correspondence: <ul style="list-style-type: none"><li>• Free training available to CC members from the Open University. It is grouped under the following headings:<ul style="list-style-type: none"><li>- Digital skills</li><li>- Business skills</li><li>- Finance and fundraising</li><li>- Community and society</li></ul></li><li>• Dog ownership video supported by the SSPCA*</li><li>• scam awareness/scam-share bulletin*</li><li>• Elgin City Centre Master Plan</li><li>• Elgin Parklets redistribution (parking spaces with adjacent seating)</li><li>• Wildflower planting. SF to complete form detailing nominated areas</li><li>• Resilient communities fund</li></ul> Members are encouraged to review these notifications and take any appropriate action. | ALL                   |
| * It is proposed these two items are posted on the FB page.   | JT                    |
| • Forthcoming JCC Zoom meeting regarding the establishment of motor home sites in selected locations, and invitation of CCs to nominate attendees at same. DC and JT agreed to attend and SF to notify the JCC of this attendance by the deadline of Thursday 14 April. Any comments/thoughts regarding this topic  | SF<br><br>DC/JT<br>SF |

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should be forwarded to DC/JT via the PCC email address prior to the meeting.

ALL

**7 Treasurers Report**

Account currently sits at £2,011.84, after the following purchases as agreed at the March meeting:

- £143.88 – Zoom License
- £514.94 – new mower

There is an outstanding amount of £70 relating to the order of defibrillator pads which have been ordered in line with the need identified in item 10 of the March meeting.

**8 Planning**

There were no new applications relevant to Portknockie in this months' list, but Cllr TC advised that the Chinese Takeaway (Hill Street) planning request was granted permission last week.

**9 Events**

There are no events currently planned

**10 Members Updates:**

DC raised the issue of the appropriateness of sending a condolence card from the PCC to the family of former Councillor Ron Shepherd following his passing last week. It was agreed that JT would organise a card on behalf of the PCC.

JT

**11 Elected Members**

Committee attendance updates were given by each Councillor. There were no key issues/outcomes reported.

**12 Community Feedback**

DC raised the issue of dogs being left off the lead around deer grazing on the braes (with some worrying of the deer being reported) and queried what action could be taken on this matter and how. Cllr DG notified that this constituted anti-social behaviour (by dog-owners) and could be reported via TMC web-site and be taken up by the Dog Warden. It was also agreed that DC will contact the Banffshire Advertiser about including a public information piece on the matter in the local paper. It was also agreed to post this information on the PCC FB page.

ALL

DC

JT

**13 Joint Community Council of Moray**

There were no key points to be noted from the recent JCC meeting. Dates for future JCC meetings will be continue to be notified to members via the PCC gmail account.

**14 AOCB**

None

**14 Next meeting**

Monday 10<sup>th</sup> May at 7pm via Zoom using the same access codes as for the March meeting.