

Please include expenditure for the period **April to March** (or closest period based on your financial year). Please enter in £s, not £000s or £ms.  
Please include revenue **and** capital expenditure, if possible.

| Item                        | Notes   | 2019/20 | 2020/21 | Comments |
|-----------------------------|---|---------|---------|----------|
| <b>Networking Services</b>  | Please exclude equipment - see below  |         |         |          |
| <b>Networking Equipment</b> | Please exclude services - see above   |         |         |          |
| <b>Mobility Services</b>    | Includes mobile voice (calls), messaging and data. If possible, please exclude cost of mobile devices |         |         |          |
| <b>Mobile Devices</b>       | Mobile handsets or smartphones. If possible, please exclude cost of mobile services - see above       |         |         |          |
| <b>Fixed Line Services</b>  | Line rental or broadband. Please exclude mobile services  |         |         |          |
| <b>Fixed Line Devices</b>   | Telephones and conferencing equipment. Please exclude mobile devices                                  |         |         |          |
| <b>Security Equipment</b>   | Example: network firewall (hardware, not software)  |         |         |          |

Please do not include spend through a **managed service**. If any or all of the above are provided through a managed service, please enter '0', and state 'Managed service' in Comments column.