

Findochty Community Council Minutes of Meeting



Tuesday 6th March, 7.00pm, Findochty Town Hall			
Attendees	<p>Andy Slater (Chair) (AS), John Oliver (JO), Louise Marshall (LM), Stephen Tucker (ST), Councillor Gordon Cowie (GC), Councillor Tim Eagle (TE), Councillor Sonya Warren (SW)</p> <p>Members of the public: Brenda Phimister (BP), Jeff Masterson (JM), Dave Winchester (DW), Iain Addison (IA), Graham Crye (GCr), Mairi Innes (MI), Carolyn Brandt (CB), Vi Marshall (VM), Ron Dawson (RD), David Howes (DH), Andrea Addison (AA), Jim Addison (JA)</p>		
Apologies	Jim Murray (JM), Henry Marshall (HM)		
Action			
1.	Police Update		
	Inspector Neil Campbell attended the meeting to give a briefing on police matters. Recent focus has been on reducing anti-social driving by issue of warnings particularly to educate younger drivers.		
2.	Minutes of Last Meeting		
	Accepted as a true record		
3.	Matters Arising		
	None		
4.	Correspondence Received		
	13/02/18 – EMAIL Jane – Defibs for Moray	Innes Community Council circulated weblink for information https://www.defibsformoray.com/	For information
	13/02/18 – EMAIL Fiona Drever – Ag6 Dualling Hardmuir (east of Auldearn) to Fochabers	Community Council Forum as part of ongoing community engagement following design update drop in sessions, https://www.transport.gov.scot/projects/ag6-dualling-inverness-toaberdeen/ag6-hardmuir-to-fochabers/ FCC invited to next East Community Council Forum on Wednesday 21 March 2018 at Bellie Church Hall in the Square, Fochabers at 2pm. Maximum 2 representatives.	Findochty Community Council representative to attend
	20/02/18 – EMAIL Jane – Community Asset Transfer Training	Seminar hosted by Community Support Unit, Moray Council on 22 nd March 2018.	Flyer forwarded to Findochty Town Hall Improvement Group – 3 representatives attending
	22/02/18 – EMAIL Jane – Moray Parenting Strategy	Request to parents to help develop a parenting strategy, survey open to 9 th March 2018. https://www.surveymonkey.co.uk/r/YWB63LS	Posted on Finechtie News website
	22/02/18 – EMAIL Jane – Local Walking Groups	Connections to local walking groups in Moray.	No known group – for information

	01/03/18 – EMAIL Jane - General Data Protection Regulations (GDPR)	Compulsory attendance for two Community Council members – Saturday 7 th April, Supper Room, Elgin Town Hall.	LM and JO to attend
	05/03/18 – EMAIL Jane – Planning Aid Scotland (PAS)	Training opportunities around planning. Establish with Jane how this differs / enhances local training.	LM to query with Jane Martin
	EMAILS - various Jane- Funding	Three emails relating to funding opportunities to be shared with community via Facebook Calor Rural Community Fund People’s Health Trust Funding Garfield Weston Foundation 60 th Anniversary Fund.	Post on Finechtie News for information
	22/02/18 – EMAIL Jane Project Management Training – Social Enterprise	Elgin 27 th and 28 th March on project management of enterprising projects (Fee £50 for turnover under £500k and £100 for turnover of over £500k)	Post on Finechtie News for information

5. Community Feedback

<ul style="list-style-type: none"> • Termination of School Crossing Patroller – TE provided background in that this service is required to be provided where the criteria is met. Surveys were carried out by the Council to establish ratio (based on a national formula) of pupils use of the crossing patrol against number of cars. Findochty was one of the areas that did not meet the criteria to retain the crossing patroller. TE further explained that it should be viewed in the longer term, particularly with changes to the school week; this is likely to bring about further review in the months to come. TE reinforced that the Transportation Manager had considered all factors under council control in the determinations. Speed limits were discussed in relation to the road crossing. • Prevention of parking outside the school on grass between Seafield Street and Mid Street – grass and road edge are becoming damaged and unsightly. Previously, the Council had confirmed that kerbing was unaffordable. Area owned by Seafield Estate. Options discussed include planters, low level fencing. • Weather Watch – in light of recent weather, establish a local listing to be reviewed and updated annually of those in the village willing to assist on occasions of extreme weather (i.e. those with 4x4, trailers, those willing to shovel snow and sand or willing to go shopping for elderly members of the community. Due consideration to be given to GDPR (data protection) as new guidance implemented in May 2018. The Community Asset Register, posted on Finechtie News previously, is a national database held by Scottish Fire and Rescue; however the link does not work. • Findochty Town Hall Improvement Group – attendance to gain support and find out their role in the Town Halls future. GCr and RD provided the meeting with an progress update. Ten residents form the Steering Group. Two meeting have been held and an Expression of Interest has been submitted to Moray Council. A request for support made to the Community Support Unit (CSU) unfortunately cannot be met meantime. Three delegates will be attending the Community Asset Transfer 	<p>Raise speed limit signage with Transportation Manager (TE).</p> <p>Letter to Police from Community Council copied to Council Leader about removal of Patroller and issue of speed. AS to contact Seafield to establish actions they can take.</p> <p>SFRS contacted about link.</p> <p>Consideration as best method to gather local volunteers and process to call to action. Feedback to next meeting. Introduce as standing item on future agendas.</p>
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	<p>Seminar on 22nd March. The Steering Group is making good progress considering the three options to enable the transfer / opportunities to gather community views and opinions / creation of business plan when group constituted. Community Council input was requested in terms of gathering community feedback and financial support. The meeting congratulated the Steering Group with progress to date and reinforced their support. The Town Hall Improvement will be introduced as a standing item on Community Council Agenda's going forward to open communication lines. TE commented that members had only recently become aware of CSU support issue. Currently 3.5 staff are supporting 10 Community Asset Transfers taking on average between 12-18 months so significant resource investment. A report submitted to the Policy and Resources Committee in March 2017 referenced resourcing concerns and a further update report has been requested and the Leader of the Council made aware of the challenges. TE suggested other contacts that have successfully secured CATs that would be willing to speak to other groups (Gordon Christie for the Institute, Fochabers and Cullen Sea School). The meeting asked the Steering Group to improve publicity to maintain community support momentum. GC clarified that Town Halls where an Expression of Interest had been submitted will not close in June, mentioning short term lease options as an alternative being considered.</p> <ul style="list-style-type: none"> • Reidhaven cul-de-sac – MI and CB provided history of road adoption, currently the road is unadopted which caused considerable issues in the recent snowfall with the snowplough / gritter bypassing, this was further confounded for residents by the location of the nearest grit bin. Check with Housing and Direct Services in terms of gritting and status of future adoption. • Litter Pick – DW planning an event in April. Research undertaken on related websites, initial contact with Council services. Sub group to take forward issues such as poster / advertising / permission (Seafield Estates) / insurance / school involvement (John Muir award) / becoming a regular activity to encourage a local pride. Meeting discussed littering issues on Doddies Road and possible placement of a rubbish bin. 	<p>Contact Housing / Direct Services (SW)</p> <p>Meet to discuss and plan (DW, LM, IA).</p>
6. Treasurers Report		
6.	<p>Bank balance as at 30th January £2,152.31 to include an amount in respect of Admin Grant (ring-fenced). Expenditure of £1,200 due in respect of goal posts and mark out of pitch. Acknowledgement and appreciation of previous signatories continuing until new arrangements in place.</p> <p>Signatories agreed as JO, ST and HM. Application to transfer bank from Clydesdale in Keith to TSB Buckie to progress upon agreement of signatories.</p>	<p>Progress transfer application (LM).</p>
7. Reports		
7.	<p>a. Local Councillors – nothing to report b. Community Council Sub Group(s) – AO confirmed as Harbours Advisory Group representative</p>	<p>Contact the Group to inform new</p>

		contact (LM).
8.	Planning Issues	
	Installation of 10m pole for smart meeting raised at previous meeting adjacent to Town Hall, 22 Station Road, Findochty. Having investigated Community Council representation being made, the online planning system showed the consultation deadline had expired on this application. Email has been sent to Planning Manager to query process. Application consultation with Transportation has applied a holding status for more information as acknowledgement of narrowing / obstruction to pedestrians.	Feedback from Planning to be circulated (LM).
9.	The Joint Community Council of Moray	
	JCC Meeting – 7 February 2018 Full Minutes available - http://www.moray.gov.uk/moray_standard/page_117723.html	
10.	Co-option of Community Council Members	
	Interest in co-option had been received from Iain Addison, Jeff Masterson and Ron Dawson. With two vacancies, the meeting agreed the co-option of Iain Addison and Jeff Masterson and Ron Dawson as an Associate Member. All were welcomed to Findochty Community Council.	Forms to be completed (LM)
11.	AOCB	
	The meeting reviewed outstanding actions (Appendix 1).	
12.	Date, Time and Venue of Next Meeting	
	Tuesday 3 rd April, 7.00pm, Findochty Town Hall	

Appendix 1

FINDOCHTY COMMUNITY COUNCIL – OUTSTANDING ACTIONS				
MINUTE	ACTION	LEAD	UPDATE	COMPLETE
06/03/18 (para 10)	Co-option of Community Council members	Louise Marshall	Paperwork to be completed and submitted for co-options.	
06/03/18 (para 8)	Planning – Application for 10m pole on Station Road	Louise Marshall	Feedback to BP on response from Development Manager.	
06/03/18 (para 6)	Treasurers Report – Transfer of bank account	Louise Marshal	Progress with application on behalf of signatories.	
06/03/18 (para 5)	Community Feedback – Litter Pick Suggestion being taken forward by David William and a sub group of Community Council.	Louise Marshall / Iain Addison	Meet to make arrangements for litter pick in April.	
06/03/18 (para 5)	Community Feedback – Reidhaven Cul-de-sac Establish and investigate road adoption in terms of gritting	Councillor Sonya Warren	Investigate with Housing and Direct Services (SW).	
06/03/18 (para 5)	Community Feedback – Findochty Town Hall Improvement Group Introduce as standing item at future Community Council meetings	Louise Marshall	Introduce as agenda standing item.	
06/03/18 (para 5)	Community Feedback – Weather Watch Link to Community Asset Register not working. Consider how to gather local listing of volunteers and process to action in times of adverse weather.	Louise Marshall	Emailed SFRS to confirm link to CAR. Investigate factors relating to local listing (i.e. GDPR).	
06/03/18 (para 5)	Community Feedback – School Crossing Patroller Speed limits signage around current school crossings – assessment whether adequate and potential to improve.	Councillor Tim Eagle	Raise with Transportation Manager (TE). Draft letter to Police (copied to Council Leader) expressing concerns over removal of Patroller, speed limits and opportunity to review and improve (LM).	
06/03/18 (para 4)	Management Training – Social Enterprise Elgin 27 th and 28 th March on project management of enterprising projects (Fee £50 for turnover under £500k and £100 for turnover of over £500k)	Louise Marshall / Gayle Calder	Post on Finechtie News for information.	

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06/03/18 (para 4)	Funding - Three emails relating to funding opportunities to be shared with community via Facebook Calor Rural Community Fund People's Health Trust Funding Garfield Weston Foundation 60 th Anniversary Fund.	Louise Marshall / Gayle Calder	Post on Finechtie News for information.	
06/03/18 (para 4)	Ag6 Dualling Hardmuir (east of Auldearn) to Fochabers - Community Council Forum as part of ongoing community engagement following design update drop in sessions, https://www.transport.gov.scot/projects/ag6-dualling-inverness-toaberdeen/ag6-hardmuir-to-fochabers/ FCC invited to next East Community Council Forum on Wednesday 21 March 2018 at Bellie Church Hall in the Square, Fochabers at 2pm. Maximum 2 representatives.	Louise Marshall	Emailed FCC members to confirm if anyone available to attend.	
05/02/18 (para 8)	Reports – Community Council Sub Groups – Harbours Advisory Group representative – contact Advisory Group to inform of change and confirm new representative?	Louise Marshall	Andy Slater confirmed as new representative. LM to email Advisory Group with contact details.	
05/02/18 (para 6)	Community Feedback – over grown bushes on Mackenzie Street / Reidhaven Crescent obstructing walkway	Louise Marshall	LM checked with Willie Findlay who suggested contacting Stuart Dale, LM to email.	
05/02/18 (para 6)	Community Feedback – Pot holes on gravel path at Sunny Craig – Establish whether road is adopted	Cllr Gordon Cowie / Louise Marshall	Gravel path not adopted so not Moray Council jurisdiction. Hardcore put in during sewage works, GC to contact sewage works to discuss repairs.	
05/02/18 (para 1)	Police Update – Dog fouling incidents – draft facebook posting to continue awareness raising in winter months	Louise Marshall / Gayle Calder		
05/12/17 (para 3)	Matters Arising – Review of office bearers in 3 months – Louise to add as agenda item	Louise Marshall	To be included in the April meeting Agenda	

FINDOCHTY COMMUNITY COUNCIL – OUTSTANDING ACTIONS

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06/09/17 (para 4)	Matters Arising – Green benches	Gayle Calder	Agreement to purchase 2 green benches for harbour	
06/09/17 (para 4)	Matters Arising – Fishing Waste Bins	Gayle Calder	One bin built by John Gardiner, second yet to be started	
06/09/17 (para 4)	Matters Arising – FCC Information Board	James Murray / Henry Marshall	Ideal location beside Post Office / Chemist. Despite numerous attempts to contact owner, no success as yet to gain permission to erect. 04/02/18 Jim Murray to chase up on return on 9 th Feb, permission granted with written conformation to follow. Arrange for better weather.	
06/09/17 (para 4)	Matters Arising – Local Signage	Gayle Calder / Les Dance	Reported as incomplete. Progress update? LM to check with Gayle. Brian Reid to mount to wood to fix.	
06/09/17 (para 4)	Matters Arising – Proposed Town Gala Day	James Murray	Reported several interested parties. FCC to assist with advertising. Focus of April meeting.	