

Legal and Democratic Services

Moray Council Council Offices, High Street, Elgin, IV30 1BX Telephone: 01343 543451 DX: 520666, ELGIN

> Contact: Mrs Lissa Rowan Direct Dial: (01343) 563015 lissa.rowan@moray.gov.uk www.moray.gov.uk

Our Reference: Your Reference: LR/LR193

10 January 2018

Dear Sir/Madam,

Notification of Committee Meeting

Notice of Review: Planning Application 17/01401/APP - Change of use of former barber shop to hot food take-away at 1 Springfield Road, Elgin, Moray, IV30 6BY

I refer to previous correspondence in regard to the above application and would advise you that all relevant documents in respect of the above Notice of Review (NOR) will be submitted to a meeting of the Moray Local Review Body (MLRB) to be held on Thursday 25 January 2018 at 9:30 am within the Council Chambers, Council Offices, High Street, Elgin.

In addition to being able to attend in person at the above venue, meetings of the MLRB are broadcast live, and thereafter available to watch for a period of 12 months, and can be viewed at <u>www.moray.gov.uk/moray_standard/page_43661.html</u>

An agenda, together with all the relevant documents in respect of all NORs to be considered at this meeting will be made available approximately 7 days prior to the meeting on the Council's website at www.moray.gov.uk/moray_standard/page_40962.html and for public inspection at the Access Point, Council Offices, Elgin.

If you have any queries, please do not hesitate to contact me on the above details.

Yours faithfully,

Lissa Rowan Committee Services Officer Clerk to the MLRB