

# Moray Learning & Development Group

## INTRODUCTION

Welcome to the Moray Learning & Development Group (ML&DG) Training Calendar. The ML&DG are responsible for developing and delivering a multi-agency Child Protection (CP), GIRFEC and Early Years training calendar for **ALL** staff working with children, young people and adults across Moray. The Group consists of experienced professionals from Health, Education, Social Work, Police, and TSi. These professionals and the Partnership Hub are responsible for ensuring this calendar is successfully implemented. All the training offered is FREE and will cover key areas across GIRFEC and CP.

## Who can attend?

The training is offered to anyone who works with children, young people and adults.

If you wish to attend a course as part of your employment, it is important that you liaise with your Line Manager first.

Places on these courses will be allocated on a multi-agency basis via the ML&DG to ensure we have a balance of staff attending each course.

## Signing up

When you identify which course(s) you wish to attend from the list below, simply click on the date you prefer and you will be taken to the relevant information flyer. From there, simply click on the email address, let us know your **name, job title, place of work and line manager email address** and click send. Education staff are reminded to record their application on Gateway.

You will be contacted with confirmation of your place, or if the course is full, asked to look at alternative dates. One week before the training you will be sent a reminder.

If the number registered is less than 6, then the course will be cancelled and registered attendee's notified 7 days in advance (when possible.)

## Cancelling your Place on a Course

If you have to cancel your place, please contact us on [ML&DG](#) **as soon as possible**.

We do recognise service needs may mean you cannot attend but please contact [ML&DG](#) retrospectively to let us know. We will contact your line manager if you do not notify us of cancellation.

**We hope that you enjoy the training. You will be asked for your comments at the end of each course, so that we can improve and expand the provision in the future. As part of our on-going self-evaluation processes, and to allow us to measure the impact of training, we will be following up the training sessions with staff who attend. This may be in the form of focus groups, questionnaires, or visits to discuss the impact of the training on practice. This is simply to gather information and you will be contacted well in advance to any of these taking place.**

**This calendar will be updated in June and October.**

Please choose your desired training and click on the date you can attend.

Training Course	2017	Venue
<b>CHRONOLOGIES</b>	19 April 10 May 24 May 8 June 19 June	Course full Course full Course full
<b>GIRFEC IN MORAY</b>	24 April 27 April <a href="#">15 June</a>	Rowan Room, Elgin Community Centre
<b>IMPROVING WELLBEING – emodule</b>	Click <a href="#">HERE</a>	
<b>SOLUTION ORIENTED MEETINGS</b>	20 March 25 April <a href="#">25 May</a> <a href="#">7 June</a>	Lounge, Elgin Town Hall – 09:00 to 13:00 Lounge, Elgin Town Hall – 09:00 to 13:00
<b>NATIONAL RISK ASSESSMENT FRAMEWORK</b>	28 April 5 May	
<b>CHILD PROTECTION BASIC AWARENESS</b>		Further courses available after the summer
<b>AWARENESS OF THE NAMED PERSON AND LEAD PROFESSIONAL ROLE</b>	9 May 17 May <a href="#">14 June</a>	Lady Cathcart, Buckie – 09:30 to 12:30

This calendar will be updated with further dates and courses.