



# Legal and Democratic Services

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Our Reference: DW/LR161  
Your Reference:

10 August 2016

Dear Sir/Madam,

## **Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013**

### **Notice of Review: Planning Application 16/00344/APP – Erect Single Storey Office Building on Land 170M Northwest of Damhead Farm, Kinloss**

I refer to previous correspondence in regard to the above noted planning application and would advise you that all relevant documents in respect of the above Notice of Review will be submitted to a meeting of the Moray Local Review Body (MLRB) to be held on Thursday 25 August 2016 at 9:30am within the Council Chambers, Council Offices, High Street, Elgin.

In addition to being able to attend in person at the above venue, meetings of the MLRB are broadcast live, and thereafter available to watch for a period of 12 months, and can be viewed at [www.moray.gov.uk/moray\\_standard/page\\_43661.html](http://www.moray.gov.uk/moray_standard/page_43661.html)

An agenda, together with all the relevant documents in respect of all Notices of Review to be considered at this meeting will be made available approximately 7 days prior to the meeting on the Council's website at [www.moray.gov.uk/moray\\_standard/page\\_40962.html](http://www.moray.gov.uk/moray_standard/page_40962.html) and for public inspection at the Access Point, Council Offices, Elgin.

If you have any queries, please do not hesitate to contact me on the above details.

Yours faithfully,

Darren Westmacott  
Committee Services Officer  
Clerk to the MLRB