

Moray Child Protection Committee Joint Improvement Plan 2015/16

Strategic Development

Task	Outcome	Lead	Due Date	Progress/Notes
1.1 Development, training and dissemination of material to promote the revised Moray Information Sharing Guidelines	Appropriate, proportionate and timely sharing of information with regards to Wellbeing Concerns	Moray Learning & Development Group	February 2016	<i>Info Sharing event already held across Grampian. Guidance recently updated with changes to Named Person. Training Calendar developed, training materials being agreed</i>
1.2 Development, training and dissemination of material to promote the use of the National Risk Framework. SCIE Finding 4	Increased effectiveness of multi-agency risk assessments	Partnership Officer – Child Protection	COMPLETE	<i>Training sessions complete, these sessions will now continue and now form part of the Moray Learning & Development Group training calendar</i>
1.3 To update and disseminate information regarding Children Missing from Education	Increased effectiveness of the co-ordinator role	Children's Wellbeing Manager	December 2015	<i>Document updated but not circulated yet as still subject to clearance from LNCT</i>
1.4 Ensure staff have a clear understanding of the key components of GIRFEC – Named Person, National Practice Model, and Child's Plan	Increased awareness and understanding of key components of GIRFEC	Partnership Officer - GIRFEC	February 2016	<i>3 GIRFEC groups have been established under the Operation Group to progress the keys area of GIRFEC Multiagency training programme for GIRFEC and CP is being developed. Education Support Officer for GIRFEC has delivered GIRFEC training for most schools in Moray PowerPoint presentation produced to be delivered to all school staff at the beginning of summer term</i>
1.5 Audit, assess and plan a multi-agency training programme	Increased opportunities for multi-agency training	Moray Learning &	November 2015	<i>Calendar content agreed, training groups established to develop the</i>

		Development Group		<i>training sessions CPC to be given 6 monthly update</i>
1.6 Train staff and provide public information in relation to Female Genital Mutilation and Forced Marriage	Increased awareness of Female Genital Mutilation and Forced Marriage	Moray Learning & Development Group	April 2016	<i>Currently being drafted into Moray Learning & Development Group training calendar</i>
1.7 Ensure a co-ordinated approach to raising children's awareness of mobile phone and internet safety	Safe mobile phone and internet use	Partnership Officer – Child Protection	COMPLETE	<i>SE roadshow provided throughout all Secondary Schools in 2015. Feedback reported to CPC and nationally</i>
1.8 Introduction and successful implementation of the Family Nurse Partnership (FNP) by NHS Grampian	Increased support to parents under the age of 19 in relation to parenting	NHS Grampian FNP Lead	COMPLETE	<i>Staff in now in place and progressing workloads. National evaluation processes are already in place</i>
1.9 An audit of individual agencies staff supervision arrangements. SCIE Finding 2	To ensure that supervision arrangements are suitably robust and challenging	Service Leads	December 2015	<i>Integrated Children Services have agreed and implemented a supervision and audit structure (Kathy Henwood). Health - All current team leaders have been trained in supervision and deliver this regularly to individual team members. Team Leaders and Midwives receive case supervision from Specialist Nurse for Child Protection. Case file audits also underway including Chronologies and Initial Referral Discussions</i>
1.10 To carry out an audit of all Parenting Assessments that took place in Moray over the past 12 months SCIE Finding 5	To enable a better clarity and understanding regarding the use of Parenting Assessments	Continuous Improvement Officer	July 2015	<i>Trained 10 Social Workers and 10 Action for Children workers in Parenting Assessment for consistent approach. This consisted of 3 days training. To be discussed at next meeting March 2016</i>

Performance Management

Task	Outcome	Lead	Due Date	Progress/ Notes
2.1 Quarterly recording and analysis of Child Protection data	Analysis of this data will lead to key developments and improved service provision	Partnership Officer – Child Protection	Quarterly updates provided to CPC	<i>Quarterly reports tabled at each CPC meeting where they are discussed and appropriate actions suggested. Review group set up to look at data gathered, templates used, and the analysis provided</i>
2.2 Ensure qualitative and quantitative information is gathered and assessed from the commencement of new services and over time	Service changes leading to improved outcomes for children	Self-Evaluation Group	Updates provided to CPC	<i>Responsibility of Self Evaluation Group to find a process/tool that all services can use</i>
2.3 Assess staff and user satisfaction with effectiveness of service provision	Services improve over time	Self-Evaluation Group	Updates provided to CPC	<i>Update from Health - First phase of data collection completed. Rolling programme in place, next cohort of data collection currently underway – data is being collected from service users of Health Visiting Service for November 2015. An improvement tree is also in place for 2 Health Visiting Teams and this will be rolled out to all team over the coming year. Evaluation tools being developed for groups</i>
2.4 Audit of Child Protection Services to consider the impact on Child Protection processes as part of the review of the restructure of Education and Social Care. SCIE Finding 3	Improved service provision ensuring the quality and reliability of Child Protection processes	Continuous Improvement Officer & Children's Wellbeing Service Manager	March 2016	
2.5 Review and evaluate the support offered to children and parents in	Ensure full and meaningful contributions	Continuous Improvement	Updates provided to	<i>Update from Health – leaflet being developed to provide children/families</i>

key meetings. Inter-agency evaluation to be carried out		Officer	CPC	<i>information from Dr Gray's Hospital about what happens when there is a CP concern</i>
2.6 Evaluation and review of access to the Child Protection Register within A&E	Child Protection Register accessed and used effectively	NHSG Clinical Governance Facilitator	November 2015	<i>Audit of usage and appropriateness to be carried out. Staff now report concerns directly to Social Work</i>
2.7 Moray CPC to hold a Development Day using Link Inspector Report 2014 as basis for Self Evaluation	Review performance and progress, set SMART objectives moving forward	Head of Integrated Children's Services	COMPLETE	<i>Development Day took place 24 November 2015 and was a success. Feedback and actions to next CPC March 2016 to progress</i>

Public Information

3.1 Bi-monthly press releases relating to Child Protection matters	Increased public awareness.	Partnership Officer – Child Protection	Quarterly	<i>Released as new topics are identified through various sources, Barnardo's, with Scotland etc (Social Media). Monthly bulletin from HUB also goes to local media through Strategy Manager</i>
3.2 What's New in Child Protection? Monthly bulletin updates	Increased public and staff awareness.	Partnership Officer – Child Protection	Monthly	<i>To be distributed as part of Partnership HUB newsletter which includes events</i>
3.3 Maintenance of the Child Protection Websites	Increased public and staff awareness.	Partnership Officer – Child Protection	COMPLETE	<i>Updated after every CPC by Partnership HUB admin. Update from Health - Update of Public Health Nursing web page on NHS Intranet complete. Pages updated as required</i>
3.4 Campaign to highlight the role of the Moray CPC, including GIRFEC and CP	Increased public awareness.	Partnership Officer – Child Protection	March 2016	<i>Communication Strategy being developed by Strategy Manager. School competition developed regarding wellbeing, completed in December 2015. Winning Schools developed GIRFEC game to be distributed across Schools in Moray. Leaflet created and distributed in School transitions packs for families info. This will also be sent to LMG's when there are local events taking place. Updates also delivered through locality teams as part of LMG's</i>

Child Sexual Exploitation

Provide training and briefing sessions on Child Sexual Exploitation (CSE) to staff	To increase awareness and improve understanding of CSE in Moray	Inter Agency Training Group	April 2016	<i>Moray Learning & Development Group training calendar nearing completion. This includes half day session on CSE for ALL staff across Moray</i>
Audit of Looked After Children (LAC) cases regarding CSE	To ensure early and effective intervention in terms of Child Sexual Exploitation	Corporate Parenting Manager	March 2016	<i>Updates from Health – all LAC are offered health assessment within 4 week. Moving to email sharing of paperwork to facilitate improved timeframe. ICS - Audit to use NRF</i>
Link with Licensing Board regarding issues raised with Rotherham report	Increase awareness and understanding in relation to Licensing and the connection it can have with Child Sexual Exploitation	Partnership Officer – Child Protection	COMPLETE	<i>Presentation to the board on 20 August 2015 was a huge success. Increased awareness for Board and Committee ref CSE</i>
Link with Child Adolescent Mental Health Service regarding the connections to CSE	To increase awareness and improve understanding of CSE	Partnership Officer – Child Protection	March 2016	<i>Meeting with CAMHS to be set up and decision on bespoke training or they attend one of the inter agency training days. Contact being made</i>
Work with residential units in terms of CP Policies and Risk Assessment for all LAC on admission	To enable a full Risk Assessment to be undertaken and ensuring children's wellbeing is paramount	Corporate Parenting Manager	February 2016	<i>Manager for unit appointed June 2015. Work with Partnership Officer and Strategy Manager ref CP Policy/Guidance. Partnership Officer currently progressing with the unit</i>
Making the connection with youth cafe's and youth workers in terms of CSE	To increase awareness and improve understanding of CSE.	Moray Learning & Development Group	April 2016	<i>Will form part of the Moray Learning & Development Group training calendar which is nearing completion</i>
Connecting with Taxi and Hotel workers (night-time economy staff) regarding CSE	To increase awareness and improve understanding of CSE for key workers who may come across CSE at an early stage.	Partnership Officer – Child Protection	February 2016	<i>Materials developed for dissemination regarding how to spot the signs of CSE early. Work ongoing with Licensing Board/Committee</i>

Engaging with Public Protection Partnership regarding CSE	To ensure CSE issues are addressed at earliest opportunity and to further increase awareness of CSE.	Partnership Officer – Child Protection	COMPLETE	<i>Partnership Officer – Child Protection attends all meetings when available, all connections made and CSE issues addressed as they arise as with all other CP concerns</i>
---	--	--	-----------------	--